

SHORT TENDER NOTICE

It is inform to all for this short notice to purchase of Chairs for Centre of Agribusiness Incubation and Entrepreneurship (CAIE), Gwalior

Details for the same as follows;

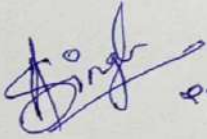
Last date of submission of Tender Document -01.02.2022 up to 1.00pm

Date of opening of the Technical Bid (A)-01.02.2022 at 3.00pm

Date of Opening of the Financial Bid (B)-01.02.2022 at 4.00pm

Sealed tenders (technical and financial bids in separate envelopes A and B) are invited for above-mentioned solution regarding supply of Chairs.

Application form can be purchased directly from the CAIE C/O Director Extension Services, RVSKVV, Gwalior or downloaded from the University website and submitted along with form fee Rs. 1000/- (One Thousand Rupees Only) in favour of **“Centre for Agribusiness Incubation and Entrepreneurship”**.



24/01/2022

Chief Executive Officer
CENTRE FOR AGRIBUSINESS INCUBATION AND ENTREPRENEURSHIP
RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA
GWALIOR - 474011 (M. P.)

SHORT TENDER DOCUMENT
**Purchase of Chairs for Centre for
Agribusiness Incubation and
Entrepreneurship (CAIE), Gwalior**

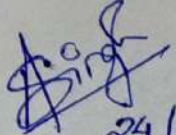
Tender Notice

| | | |
|---|----------|--------------------------------|
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**CENTRE FOR AGRIBUSINESS INCUBATION AND
ENTREPRENEURSHIP
RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA
GWALIOR - 474011 (M. P.)**

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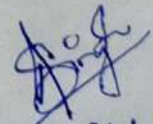

24/01/2022

**CENTRE FOR AGRIBUSINESS INCUBATION AND
ENTREPRENEURSHIP
RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA
GWALIOR - 474011 (M. P.)**

CHECK LIST

| S.No. | Items | Put (✓) or (x) |
|-------|---|----------------|
| 1 | Terms and conditions mentioned in the Tender form have been read and fully accepted | |
| 5 | Signed and tenderer seal is affixed on each and every page of filled-in tender form | |
| 6 | Tenderer Registration Certificate | |
| 7 | Conditions accepted for supply the items | |
| 8 | Rates quoted are for CAIE, Gwalior | |
| 9 | GST/ST or any other taxes applicable shown separately | |
| 10 | GSTIN/PAN Number mentioned and supporting documents attached | |
| 11 | Photograph of Chair attached with seal and sign on each sheet | |

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**CENTRE FOR AGRIBUSINESS INCUBATION AND
ENTREPRENEURSHIP
RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA
GWALIOR - 474011 (M. P.)**

TENDER DOCUMENT
(To be filled by participating firm)

Tenderer has to fill the following form. Tenders with illegible/ incomplete / false information will be summarily rejected.

1. Name of tenderer and name of firm :
.....
.....
.....
2. Complete address of Tenderer :
.....
.....
.....
Phone No. Mobile No.
3. PAN/GSTIN/ST No. :
4. Bank Account No. & address :

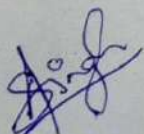
I have undergone and understood all terms and conditions of tender and submitting this tender document.

Signature of Tenderer

Name :

Phone No. :

Mobile No. :


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**CENTRE FOR AGRIBUSINESS INCUBATION AND
ENTREPRENEURSHIP
RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA
GWALIOR - 474011 (M. P.)**

Tender Form for Supply of Chairs

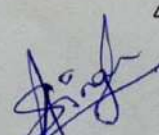
Sealed tenders are invited for Purchase of Chairs by Centre for Agribusiness Incubation and Entrepreneurship, Gwalior

The tender(s) must be submitted in a **Sealed Cover Self addressed Envelop** not in person but by designation to the Chief Executive Officer, Centre for Agribusiness Incubation and Entrepreneurship; C/ o Directorate of Extension Services, Rajmata Vijayaraje Scindia Krishi Vishwa Vidyalaya, Gwalior by **Regd. Post**. The cover shall bear the address of the tenderer and shall be superscribed with the words "**Tender Form for Supply of Chairs**".

The tender form should be received by the office on or before **01.02.2022 up to 1.00 p.m.** and Technical Bid (Envelop A) will be opened on **01.02.2022 at 3.00 p.m.** in the office of Directorate of Extension Services, RVSKVV, Gwalior (M.P.) by the committee in the presence of tenderers or their representatives who choose to be present.

Before the tenders are actually opened, the tenderers or their representatives will elect a board of two nominees amongst, themselves who may put their signature (optional) on the envelopes along with the chairman of the said committee.

All correspondence in this connection shall be made with the designation Chief Executive Officer, Centre for Agribusiness Incubation and Entrepreneurship; C/o Director Extension Services, RVSKVV, Gwalior (M.P.) and not by name of any individual.

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TENDER DOCUMENT:

Terms and Conditions

1. Chairs should be of professional standard high quality.
2. No person or firm shall submit more than one tender for the same item.
3. Tender for **Item as per enclosed specification** (Annexure-I) must be submitted in a separate sealed cover envelope, duly superscribed with the name of work for which the rates are quoted addressed to the Chief Executive Officer, Centre for Agribusiness Incubation and Entrepreneurship; C/o **Director Extension Services, Rajmata Vijayaraje Scindia Krishi Vishwa Vidyalaya, Gwalior (M. P.) - 474011** so as to reach on or before **01.02.2022 up to 01:00 pm** (The last date for submission of the tender). The tender will be opened on **01.02.2022 at 3.00 pm** in the office of the Centre for Agribusiness Incubation and Entrepreneurship; **Director Extension Services, RVSKVV, Gwalior (M. P.)** in the presence of the authorized representatives who may wish to be present.


Sealed envelope marked **A: "Technical Bid"** will be opened first in the presence of committee and representatives. Sealed envelope marked **B: "Financial Bid"** will be opened on **01.02.2022 at 4.00 pm** for only those bidders who qualify in technical aspects, in the presence of committee members and representatives, who wish to present. Envelope B of unsuccessful bidders in technical aspects will not be opened.

Envelope A should contain the following documents;

- a. Covering letter of the Tenderer, mentioning that all terms and conditions of CAIE, Gwalior have been accepted and bound to follow during the contract period.
- b. Check List, proper filled in.
- c. PAN/GSTIN supporting document
- d. Firm Registration document for such type of business
- e. Authorized person should put signature and seal on all pages of tender.
- f. List of institutes/ organization, where supply was done during last 05 years.
- g. Photograph/s, clearly mentioning the details with seal and sign on each sheet submitted. The supply is to be done as per Photos/ specifications attached.

Envelope "B" must contains only the price list of items mentioned under **ANNEXURE-II** of tender document in the proper supplied format. It should be signed and sealed on each page. No overwriting or corrections in the financial bid is

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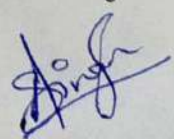
permitted. Also no cell should be kept blank, a dash '-' should be put , if no rate has been filled in for any item.

Sealed envelope **Marked B: "Financial Bid"** will be opened for only those bidders who qualify in technical aspects, in the presence of committee members and representatives, who wish to present. **Envelope "B"** of unsuccessful bidders in technical aspects will not be opened.

Both envelopes 'A' and 'B' should be kept in one envelope for submission.

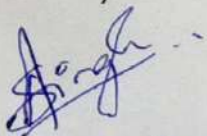
4. a. Belated Tenders due to postal or any other delay will be rejected.
 - b. If offers for more than one item are clubbed together, tender will be rejected.
 - c. The tender offers should have a validity up to 31.03.2022 or more from the due date.
 - e. Rajmata Vijayaraje Scindia Krishi Vishwa Vidyalaya, Gwalior reserves the right to extend the due date and or the date of opening the tenders.
 - f. **Please do not offer specifications by quoting phrases like 'Yes' 'As per your specifications' etc.**
 - g. Conditional tender will not be accepted.
 - h. Authorized person should mark all the leaflets in the offer with signature and seal.
 - i. **List of organization served must be enclosed to secure preference in the offers.**
6. a. The rates should be quoted including freight.
 - b. **Service tax (with and without concession certificate), GST/ ST and other levies, if any should be shown separately and the total price of each item should be worked out incorporating the same.**
7. All losses during transit will have to be made good by the tenderers at his cost.
 8. Necessary taxes as per the M.P. State Govt. norms will be deducted at source and necessary certificates will be issued by this office.
 9. The committee reserves the right to accept or reject any or all offers in full or in part without assigning any reason(s) thereof. It also reserves the right to place and order wholly or in part with one or more than one firm as may be convenient.
 10. The tenderers shall have to give an undertaking that the terms and conditions of the tender are acceptable to the tenderers.
 11. The bidder will have to quote the rates as per the units mentioned in the schedule inclusive of all taxes.

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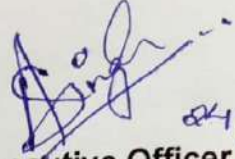
24/01/2022

12. The payment will be made only after receipt of the material as per specifications mentioned therein. No payment will be made for any deviation made during the work.
13. The following document must be submitted with the tender form:
- PAN Card – supporting document
 - GSTIN No. – supporting document
 - Firm Registration – supporting document
14. Sample of paper with seal and sign should be supplied with the tender.
16. Conditions such as prices are not subject to change without notice and shall not be considered. Rates of articles once approved for the specified period cannot be increased for supplies made during the period of contract.
17. The printing work to be completed in time limit as per in work order.
18. Tenderers shall have to accept decision of the Vice Chancellor, RVSKVV, Gwalior (M. P.) as final and legally binding on all matters. In case of any dispute in regard to supply of required items, decision of the Vice Chancellor, RVSKVV, Gwalior (M. P.) will be final.
19. The CAIE reserves the rights to accept or reject all/ or any of the tenders without giving any reason(s). The CAIE reserves the right to accept the tender according to requirement.
20. The contractor shall not submit the contract or assign to any other party or parties the whole or any portion of the contract.
21. Any article supplied that is not found in accordance with the standards prescribed in the tender shall be rejected outright and returned to the firm at their cost & risk and the CAIE shall reserves the right to purchase the articles from other firms giving the notice and deduct the difference of cost & other charges, if any, from the security deposit.
22. The terms and conditions for payment will be as adopted by CAIE, RVSKVV, Gwalior (M. P.)
23. No person or firm is permitted to submit more than one tender under different names.
24. The rates tendered shall not be altered by the tenderer during the terms of contract. The rates will remain valid up to 31.03.2022.
25. If tenderer fails to execute any part of the contract mentioned above, the security deposit will be forfeited by the competent authority.
26. The submission of a tender by a tenderer implies that he has read all the terms and conditions of tender/ contract and has made himself fully aware of the scope

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and specification of the supplies to be made. He also must satisfy himself regarding the suitability and availability of the goods.

27. The rates quoted shall be F.O.R. delivery at CAIE, RVSKVV, Gwalior (M. P.). The rates quoted should be inclusive of packing and forwarding charges loading/unloading/ handling charges, freight, full risk coverage, insurance, etc. Rates quoted should be for destination inclusive of all taxes (Mentioned details of taxes separately like CST, GST, Local Taxes, Freight, loading and unloading, transit insurance, packing charges transportations charges etc.
28. Delivery period: The items to be delivered on or before February 05, 2022.
30. The tenderer is mandatorily required to provide the Quality material as per specifications and in good condition. Without this, the payment will not be released.


24/01/2022
Chief Executive Officer

Specifications

Purchase of Chairs

Kindly quote your lowest rates for supply of Chairs as per the specifications mentioned below:

ITEM: Chair

Mid Back Revolving Chair:

Seat/ back assembly: the seat and back should be made up of 1.2 \pm 0.1cm. thick hot - pressed plywood and upholstered with fabric upholstery covers and moulded polyurethane foam. The back foam should be designed with contoured lumbar support for extra comfort. the seat has extra thick foam on front edge to give comfort to popliteal area. Back size 47.5 cm. (w) x 58.0 cm (h). seat size 47.0 cm. (w) x 48.0 cm. (d) high resilience (hr) polyurethane foam: the hr polyurethane foam should be moulded with density = 45 \pm 2 kg/m³ and hardness load 16 \pm 2 kgf for 25% compression.

Armrests: the one-piece armrests should be injection moulded from black co-polymer polypropylene.

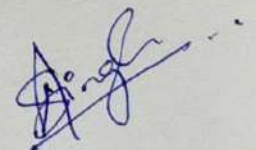
Center tilt synchro mechanism: the mechanism should be designed with the following features:

- 360° revolving type.
 - upright-position locking
 - tilt tension adjustment
 - seat/back tilting ratio of 1:3.
- pneumatic height adjustment: the pneumatic height adjustment has an adjustment stroke of 12.0 \pm 0.3cm.

telescopic bellow assembly the bellow should be 3-piece telescopic type and injection moulded in black polypropylene.

Pedestal assembly: the pedestal should be injection moulded in black 33% glass-filled nylon-66 and fitted with 5 nos. twin wheel castors. The pedestal should be 66.3 \pm 0.5cm. Pitch-center dia. (76.3 \pm 1.0cm with castors). twin wheel castors: the twin wheel castors should be injection moulded in black nylon.

Overall Dimensions of Chair-Seat Height - min 42.5 to max 54.5cm Height - min 85.5 to max 97.5cm. Width & Depth of Chair as measured from pedestal - Width-76.3 cm and Depth-76.3 cm. The products should be Greenguard, GRIHA, Indore Air certified.



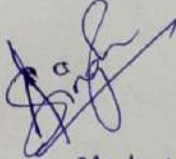
24/01/2022

FINANCIAL BID**(to be kept in separate envelope marked 'B')**

Financial bid for supply of Chairs

| Item No. | Item | Quantity (nos.) | Basic Price (Rs.) | GST (Rs.) | Other Charges (Rs.); if any | Total (Rs.) |
|----------|-------|-----------------|-------------------|-----------|-----------------------------|-------------|
| 1 | Chair | 30 | | | | |

Seal and Sign of Tenderer


24/01/2022