



RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWAVIDYALAYA
RAJA PANCHAM SINGH MARG, GWALIOR-474002 (M.P.)

Dr. Y.P. Singh

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No.PI/IDP-NAHEP/RVSKVV/GWL/2023-24/444

Date: 06/07/23

To

M/s

Sub: Invitation for quotation to supply stationary items for FY 2023-24 under NAHEP -reg.

Dear Sir

You are invited to submit your most competitive quotation for stationary items on following basis.

S.No	Particular	Rate per piece/packet
1.	Jambu deep register big	
2.	Highlighter (different color)	
3.	Whitener	
4.	Sanction book	
5.	Color pen (10 color)	
6.	Color tap	
7.	Carbon paper	
8.	Glossy paper	
9.	Plastic file bag	
10.	Pipe file	
11.	Button bag	
12.	USB hub	
13.	Scale steel big and small	
14.	Mouse pad	
15.	Pen holder	
16.	Attendance register	
17.	Key holder	
18.	Card holder	
19.	Memory card for handcam 64 GB	
20.	Smily tag (to do)	
21.	Multi-color paper rim	
22.	Broom	
23.	Dusting cloth	
24.	Long broom	
25.	Bottle	
26.	Tissue paper box	
27.	Chair towel	
28.	Hand towel	
29.	Gel sanitizer	
30.	Ball Pen jetter	
31.	Trimax gel pen	
32.	High tech point v5 pen	
33.	Fevi stick	
34.	Envelope laminated (2 sizes) 1 pkt each	
35.	Plastic leaf let bag	
36.	Sketch pen	
37.	Battery cell (2 sizes) (10 each)	



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38.	Alpin T Type (Colored)	
39.	Alpin U Type (Colored)	
40.	Binder clip small	
41.	Binder clip big	
42.	Stamp pad medium	
43.	White fluid pen	
44.	Pin cushion	
45.	White fluid bottle kores	
46.	Log book	
47.	Calculator	
48.	Fancy paper weight	
49.	Gum bottle	
50.	Permanent marker	
51.	Board marker different color	
52.	Brown /white tap 2 each	
53.	Transparency sheet	
54.	Sticker sheet A4 size	
55.	Color pencil set	
56.	Pencil doms make	
57.	Eraser	
58.	Sharpener	
59.	File folder PVC	
60.	Paper clip (Notice Board)	
61.	Punching machine small/ medium (1 each)	
62.	Kyocera photocopier machine tonner	
63.	Canon photocopier machine tonner	
64.	Colin liquid	
65.	Room freshener (sandal)	
66.	Open plastic dustbin	
67.	Plastic dustbin with cover	
68.	Disposable garbage bag	
69.	XP pen star digital pad	
70.	Cash Book	
71.	Water Bottle (steel)	
72.	Box File	
73.	Paper weight	
74.	A4 Size Paper	
75.	Sticky notes	
76.	Pasi pad	
77.	Plastic box	
a.	Big	
b.	Small	
78.	Pen drive (USB 3.1 & above)	
a.	32 GB	
b.	64 GB	
79.	Wi-Fi Adapter	



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Terms & Conditions:

1. The quotation document shall be addressed to PI, IDP-NAHEP, Office of the Dean Faculty of Agriculture, R.V.S.K.V.V., Raja Pancham Singh Marg, Gwalior-474002 (M.P.) by **Registered post/ speed post on or before 17 July 2023 up to 05:00 PM.**
2. The quotation document to be submitted under sealed cover superscripting on the envelop as Quotation for supply of stationary items.
3. Quotations received after the stipulated date and time shall not be entertained. The University shall not be liable for any postal delays what so ever and quotation received after the stipulated time/date are liable to be rejected summarily without giving any reason.
4. The quoter must have PAN, Trade Licence, P.Tax, Registration certificate & challan & GST Registration & return of current validity.
5. Rate of items (s) shall be inclusive of all Tax (direct & indirect). Rates quoted more than MRP shall be rejected.
6. Payment will be made through online after submission of bill in original and verification.
7. In case of any dispute arising under this agreement, the Vice- Chancellor, would act as an Arbitrator and his decision shall be final.


Principal Investigator