

TENDER FORM-2

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R.A.K. College of Agriculture, Sehore-466001 (M.P.)

Dean/R.A.K./Sehore/Tender 1st call/2019-20/2140, Dated: 26.02.2020

TENDER INVITING NOTICE (1st Call)

Tenders are invited from reputed firms/companies for purchase of *Leaf Area Meter* at R.A.K. College of Agriculture, Sehore on or before 16.03.2020 latest by 1:00 pm. For the details of items, tender forms, terms & conditions and other information please visit website www.rvskvv.net only.

1. Tender documents can be downloaded from www.rvskvv.net/purchased only from **Dean, RAK, College of Agriculture, Sehore-466001(MP)** by making cash payment for the prescribed non-refundable tender fees. Only in case if the tender is dropped without opening, the tender fees shall be refunded after deduction of necessary charges. The tender fee is inclusive of all applicable taxes.
2. The tenderer must have to submit EMD of particular item as given in tender form in form of DD in favor of Dean, R.A.K., College of Agriculture, Sehore..
3. The tender form downloaded from website should submit tender fees Rs. 500/- in the form of DD in favor of **Dean, R.A.K., College of Agriculture, Sehore.**
4. The relevant portion of tender which tenderers have to fill would be available in the tender form on date mentioned against each tender. The Bidders shall have to submit their Bids to **Dean, RAK, College of Agriculture, Sehore- 466001(MP)** and submit the relevant documents/forms as per time schedule (Key Dates).
5. The required documents sealed and signed on each page to be submitted (hard copy) in the **Technical Bid Envelope–“A” and Price Bid Envelope “B”**. The duly sealed both A and B envelope kept in big envelop should super scribed Tender for the item name due on for **Dean, RAK, College of Agriculture, Sehore-466001(MP).**
6. The corrigendum or addendum to the bidding documents, if any, as well as any change in due date (s) of opening of tender will be published on the University website www.rvskvv.net only. Hence participant bidders are advised to regularly visit the website until the bid opening. The Company shall not be responsible in any way for any ignorance of the bidders about the corrigendum or addendum or change in the due date(s).
7. Tenderer has to quote for all the components of a particular “Unit”, part application for a particular component of unit shall not be entertained.
8. Only the manufacturer and their authorized dealer will submit the tender.
9. One person or firm shall not submit more than one tender for the same item.
10. Broad based specification of the system / equipment is given along with the tender form. The tenderer should take note of it and if there are additional specifications, which need attention, should be mentioned in the specification.

11. The tender offer should have validity for the period up to 31stMarch, 2020.
12. The rates quoted should be inclusive of taxes, F.O.R. at **R.A.K. College of Agriculture, Sehore-466001 (M.P.)**, inclusive of packing & forwarding, loading, unloading and handling charges, installation at site, freight, insurance, full risk coverage etc.
13. Breakup of the prices for the main item and its accessories should be given separately. The tenderer should also specify the probable period of delivery of the equipment.
14. The Dean, R.A.K. College of Agriculture, Sehore reserves the right to extend the due date and the date of opening of the tender.
15. The tenderer will arrange to supply the equipment as per the specifications **within 15 days**.
16. Specified period of delivery from the date of issue of order failing which the order will be treated as cancelled.
17. The standard terms and conditions of payment acceptable or—payment in full will be made after the contract is effective in full and to the satisfaction of the authority. The payment will be released to the firm supplying the equipment only on successful installation.
18. Any deviation, variation or non-compliance by the tenderer shall be considered as breach of contract and the undersigned reserves the right to forfeit the amount of the EMD in part or full and to take action as per legal arrangement.
19. **The Dean, R.A.K. College of Agriculture, Sehore**, reserves the right to accept or reject any or all the tenders without assigning any reason there to and to split of the tender as deemed fit.
20. Should there arise any dispute, the Hon'ble Vice Chancellor, RVSKVV, Gwalior shall be the sole Arbitrator whose decision in the matter shall be final and binding.
21. The tenderer shall have to give an undertaking that the terms and conditions as mentioned above are acceptable to the tenderer by providing a signed and dully stamped copy of the terms and conditions.
22. Installation & essential training for operation of instrument will be duty of the tenderer.
23. Only reputed manufactures and authorized dealers having following documents to quote (copies to be enclosed).
 - a. Only original technical literature should be enclosed with tender form.
 - b. Registration with GST/SGST department.
 - c. Income Tax/VAT clearance for the last two years.
 - d. GST Number Certificate.
 - e. Supplier should have average annual turnover of Rs. 20 lakhs for last 2 years.

Dean
R.A.K. College of Agriculture, Sehore

TENDER FORM-2

1. Name of item: *Leaf Area Meter*
2. Tender documents can be downloaded from www.rvskvv.net/ purchased (Fees Rs. 500/-) from **Dean, RAK, College of Agriculture, Sehore – 466001 (MP)** only in person by making cash payment. The last date of purchase of tender document is as mentioned in the key dates. The tender form downloaded from website should submit tender fees Rs. 500/- in the form of DD in favor of **Dean, R.A.K., College of Agriculture, Sehore.**
3. Earnest money can be deposited (Rs.8000/-) only in the form of DD in favor of **Dean, RAK, College of Agriculture, Sehore–466001(MP)**. The last date of submission bid as mentioned in the key dates.

4. **Technical specifications: *Leaf Area Meter***

Particulars	Specifications	Quantity
Leaf Area Meter	Automatic leaf area meter with conveyor belt for measurement in laboratory.	1 Unit
	Leaf Area Meter with Motorized Conveyor belt unit for batch scanning, max width 240 mm, speed 60 mm to 180 mm/s, operation 220 v – 50 Hz, Built in Illumination system, High resolution Autofocus Camera, window based leaf Analysis. Windows interface soft ware for leaf area, % diseased area. System suitable for the above application	01
	USB Cable with dust cover	01

5. a. Whether you are Contractor/Main distributor/dealer/authorized agency of company or manufacturer:
 b. Certificate of above..... Encl.No.
 c. Your annual turnoverlakh
6. a. GST no. (If not allotted, reason of the same)

 b. GST clearance certificate (recent).....Encl. No.
7. a. Income tax PAN No. (if not allotted, reason for the same) :.....

8. Experience/appreciation/ performance certificate from institute /concern of repute for quoted item:
9. Whether the item is free of taxes/ duties. If yes, enclose the documents in support

- 10. Guarantee/ warranty (minimum of One year).....
- 11. After sale service (for repair at site/at shop/spare parts availability)
- 12. Annual maintenance contract after guarantee/warranty period
..... (The cost in rupees per annum or
percentage of cost of item) =

Declaration by the Bidder

It is hereby declared that the details given above are correct as pertaining to the quoted model, and all data and reports required for substantiation of technical claims have been submitted.

(Authorized Signatory)

R.A.K. College of Agriculture, Sehore–466001 (M.P.)

Dean/R.A.K./Sehore/Tender 1st call/2019-20/2140, Dated: 26.02.2020

Details of Manufacturer/ Bidder:

1.	Name & full address of the Manufacturer / Tenderer	:	
2.	a) Telephone/ Mobile No. b) Fax No. c) E-mail	: : :	
3.	Location of the manufacturing factory	:	
4.	Name & full address of the Bidder a) Telephone/ Mobile No. b) Fax No. c) E-mail	: : : :	
5.	PAN No.	:	
6.	GSTIN No.	:	
7.	Bank Account Details Bank Name Bank Branch Account Number IFSC	: : : :	

Seal and Sign of Tenderer

Dean RAK College of Agriculture Sehore

Dean/R.A.K./Sehore/Tender1stcall/2019-20/2140, Dated: 26.02.2020

Price bid

(To be submitted on-line only)

S.No.	Item	Quantity	Basic Cost (Rs.) 1	Taxes (Rs.) 2	Any other Charges (Rs.) 3	Total Cost (Rs.) (1+2+3)
1	<i>Leaf Area Meter</i> As per specification mentioned in tender form	01				

Declaration by the Bidder

It is hereby declared that the details given above are correct as pertaining to the quoted model, and all data and reports required for substantiation of technical claims have been submitted.

SIGNATURE OF TENDERER

SEAL OF THE COMPANY

NOTE:

1. The documents required in NIT (original documents – sealed and signed on each page) to be submitted (hard copy) in the **Technical Bid Envelope– “A”**, **Price Bid Envelope “ B ”** (separate for each item) kept in big envelop submitted at the address given below before last date as mentioned in bid. The duly sealed envelope should super scribed “**TENDER FOR THE ITEM No..... (NAME OF THE EQUIPMENT) DUE on.....FOR DEAN, R.A.K. College of Agriculture, Sehore–466001(M.P.)**”

Tender Acceptance Letter

(To be given on Company Letter Head)

No.....

Dated.....

To,

The Dean

R.A.K. College of Agriculture, Sehore

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: Dean/R.A.K./Sehore/Tender 1st call/2019-20/2140, Dated: 26.02.2020

Name of Tender/Work: *Leaf Area Meter*

Dear Sir,

1. I/We have obtained the tender document(s) for the above mentioned 'Tender' from the Dean R.A.K. College of Agriculture, Sehore as per your NIT / advertisement, given in the above mentioned news paper.
2. I/We hereby certify that I / We have read the entire terms and conditions of the tender documents (including all documents like annexure(s), schedules (s), etc.), which form part of the contract agreement and I / We shall abide hereby by the terms / conditions/ clauses contained therein.
3. The corrigendum(s) issued from time to time by your department / organization too has also been taken into consideration, while submitting this acceptance letter.
4. I/We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.
5. I/We do hereby declare that I / We have read and understood the entire technical specification laid down in the tender document and has prepared the technical bid in compliance with the technical requirements specified in the document.
6. I / We certify that all information furnished by the our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full earnest money deposit absolutely.

Yours Faithfully,

Authorized Signatory

(Signature of the Bidder, with Official Seal)

Key Dates:

Tender No.	
Document Sale Start Date	27/02/2020
Bid submission Start Date	27/02/2020
Last Date and Time for Bid submission	16/03/2020/ 1.00 PM
Bid Opening Date and Time	16/03/2020 3.00 PM
Note: Tender documents can be downloaded from www.rvskvv.net . The tender form downloaded from website should submit tender fees Rs. 500/- in the form of DD in favor of Dean, R.A.K., College of Agriculture, Sehore.	

Dean
R.A.K. College of Agriculture, Sehore