



DEAN FACULTY OF AGRICULTURE
RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA,
GWALIOR (M.P.)-474002

No./IPRO/DFA/NAHEP/2020/3026

Date: 13-03-2020

WALK IN INTERVIEW

The Dean Faculty of Agriculture, RVSKVV, Gwalior invite application for walk in Interview for engagement of Research Associate (RA)-3 nos. Senior Research Fellow (SRF)-6 nos **on 27 & 28 March 2020 at 11.00 am** and for engagement of Office Assistant cum Accountant-2 nos. and Computer operator-7 nos. on **29 & 30 March, 2020 at 11.00 am** under ICAR-IDP-NAHEP Project entitled "**Reinforcement of the brand value of University for designing market ready graduates for entrepreneurship and employment generation**" purely on contractual basis for the project period of two years. Please refer **RVSKVV website www.rvskvv.net** for more details and application form.

Dean Faculty of Agriculture

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Dated:

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WALK IN INTERVIEW ON 27 & 28 March, 2020 for RA and SRF
29 & 30 March, 2020 for office Asstt cum Accountant and Computer operator

Name of the Project	:	ICAR-IDP-NAHEP Project entitled “Reinforcement of the brand value of University for designing market ready graduates for entrepreneurship and employment generation”		
Post	:	Name of Post	Number of Posts	Place of Work
		Research Associate (RA)	03 (Three)	DFA , RVSKVV
		Senior Research Fellow	06 (Six)	1. DFA , RVSKVV 2. CoA, Gwalior/Indore/Sehore/Khandwa 3. CoH, Mandasaur
		Office Assistant cum Accountant	02 (Two)	DFA , RVSKVV
		Computer Operator	07 (Seven)	1. DFA , RVSKVV 2. CoA, Gwalior/Indore/Sehore/ Khandwa/ CoH, Mandasaur
Period of engagement	:	Two years or till termination of the project		
Place of Interview	:	Dean Faculty of Agriculture Rajmata Vijayaraje Scindia Krishi Vishwa Vidyalaya, Gwalior (M.P.)		

Essential and desired qualifications are as below

Post	No. of Post	Essential Qualification	Desirable Qualification
Research Associate (RA)	02	Essential: Ph. D. in any subject of agriculture/Horticulture/ Agricultural Engineering Or M.Sc. (Ag.) in any subject of agriculture/ Horticulture/ M.Tech. in Agricultural Engineering having 1st Division or 60 % marks or equivalent overall grade point average, with at least two years of professional experience.	Desirable: (i) Published research papers (ii) Experience in data organization/management (iii) Working knowledge of Computer (MS Office)/Technical writing skills iv) Good communication skill in English.
Research Associate (RA)	01	Essential: Ph. D in computer science/Information Technology Or ME/ M.Tech/ MCA in computer	i) Published research papers (ii) Experience in data organization/management (iii) Working knowledge of Computer (MS

		<p>science/Information Technology</p> <p>At least two years' experience in networking and installation and maintenance of networking software and programming.</p> <p>Proven experience of handling and providing networking solutions in a reputed higher educational institute/ University</p>	<p>Office)/Technical writing skills</p> <p>iv) Good communication skill in English.</p>
Senior Research Fellow (SRF)	06	<p>Essential: M.Sc. (Ag.) in any subject of Agriculture/Horticulture/ M.Tech. in Agricultural Engineering</p>	<p>Desirable: - data organization/ management/ Working knowledge of Computer (MS Office)/Technical writing skills/ Good communication skill in English.</p>
Office Assistant cum Accountant	02	<p>Essential:</p> <ul style="list-style-type: none"> • B.Com with minimum 60% or equivalent grade point. • Proven experience of minimum one year in maintaining office communication, stocks and records etc in an industry/academic institution of higher learning. • Proven experience of handling computers and Office software. • Proven ability of handling accounting software. 	<p>Desirable:</p> <p>Experience in office management/ having writing skills</p>
Computer Operator	07	<p>Essential:</p> <ul style="list-style-type: none"> • Graduate degree from a recognized university • Possess a certificate of DCA from recognized Govt. approved institution • Knowledge of data entry in Hindi and English on different software including MS office • Passed the CPCT examination conducted by Govt Of M.P. • Speed of 40 words per minute in English Typing without error. 	<p>Desirable:</p> <ul style="list-style-type: none"> • Knowledge of networking <p>Experience in maintaining the web site/portal and use of computers for information Management especially Database Management and net based applications</p>

Maximum Age limit (Years):

Name of Post	Age Limit
Research Associate	40 years for Male and 45 years for Female
Senior Research Fellow	35 years for Male and 40 years for Female
Office Assistant cum Accountant	35 years for Male and 40 years for Female
Computer Operator	35 years for Male and 40 years for Female

Note: Age relaxation applicable as per the Madhya Pradesh Government rules.

Emolument (Rs./ month) : Rs 25000+HRA (Consolidated)

Name of Post	Emoluments in Rs.
Research Associate with Ph.D.	54000/- Plus HRA per month
Research Associate with Masters	49000/- plus HRA per month
Senior Research Fellow	31000/- Plus HRA per month
Office Assistant cum Accountant	25000/- per month
Computer Operator	20000/- per month

Terms and Conditions:

- Interested candidates can submit their complete application along with giving full bio-data with attested copies of testimonials/certificates. One passport size photograph and Bank Demand Draft of Rs 100/-(nonrefundable) in favour of the **Comptroller, RVSKVV, Gwalior** payable at Gwalior may be submitted to the office of the Dean Faculty of Agriculture, RVSKVV, Gwalior-474 002 on or before 27.03.2020 up to 12.00 noon. For Research Associate & Senior Research Fellow, while Office assistant cum accountant and computer operator may be submitted on or before 29.03.2020 up to 12.00 noon.
- Candidates appearing for interview need to bring certificates/ degree/ diploma/credentials in original for verification.
- The above posts are purely temporary and can be terminated on one months' notice from either side. The posts are co-terminus with the project.
- Application form may be downloaded (Annexure 1) from university website www.rvskvv.net. Application should be annexed with duly attested certificates and mark sheets (From X onwards), experience certificates and no objection certificates (NOC) from their current employer (in case employed).
- Only the candidates fulfilling the essential qualifications would be entertained for walk-in Interview.
- The selected candidates have no claim for regular appointment after expiry of the project at Rajmata Vijayaraje Scindia Krishi Vishwa Vidyalaya, Gwalior (M.P.).
- The University reserves all the rights to fill up or not to fill up the vacant posts without assigning any reason.
- The candidate must bring one set of their complete bio data with self-attested copies of the testimonials and age proof with a passport size photograph along with all original certificates of all required certificates from matriculation onwards and experience certificate in original (if any) with them.
- Concealing of facts or canvassing in any form shall lead to disqualification of the candidature or termination even after appointment.
- The appointments may be terminated at any time without notice or assigning any reason thereof. The candidate may leave the assignment, on his/her own volition, by giving one month notice. At

the end of the contract period, the RA, SRF, office assistant cum accountant and computer operator will have no right to claim any employment or engagement in the University.

11. No TA/DA will be paid to the candidates for appearing in interview.
12. The candidate in Ratio of 1:5 for each post shall be considered for interview.
13. Skill tests as per the requirement of posts may be conducted to judge the competence.
14. The selected candidates will be required to undergo medical examination as per the rules for ensuring their physical fitness before appointment.
15. The interview of eligible candidates will be held on **March 27 & 28, 2020 at 11.00 am** for Research Associate and Senior Research Fellow **and March 29 & 30, 2020** for Office assistant cum accountant and computer operator in the “*Pragya Samvaad kaksh*” of the Dean Faculty of Agriculture, RVSKVV, Gwalior-474 002.



Rajmata Vijayaraje Scindia Krishi Vishwa Vidyalaya,

Raja Pancham Singh Marg, Gwalior (M.P.) – 474 002

APPLICATION FORM

(Details of Application Fee)

DD/IPO No.

Amount (Rs).....

Date

Passport Size
Photograph

Name of post positions applied for

Advertisement No.....

1. Name of the candidate :
(In Block letters)
2. Father/ Husband name :
3. Category (UR/SC/ST/OBC) :
4. Date of birth and age as on :
01.03.2020
5. Permanent Address :
6. Address for correspondence :
7. Contact Number :
8. Email ID :

9. Educational Qualifications and experience (in chronological order) (starting from 10th class including additional degree/diplomas):

Examination/ Degree	Name of Degree/ Programme	Name of the Board/ University	Year of passing	Division	Marks In percent/ OGPA	Subjects
Matriculation						
Intermediate						
Graduation						
Post Graduation						
Ph.D.						
Any Other degree /Diploma						
Experience						

10. Details of experience, if any (list for which proof is available and produce proof)

11. Scholarships/Fellowship/Awards:

12. Publications:

13. Present / Previous employment

Name of the post	Address of present employer	Date of Appointment	Present Pay Scale

14. Additional Remarks if any

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(Note: Please add separate sheet if the space is insufficient)

Declaration

I do necessary declare that all the statement made in this application are true, complete and correct to the best of my knowledge and belief understand and agree that in the event of any information being found false or incorrect/incomplete or ineligibility being detected at any time before or after selection/interview, my candidature is liable to be rejected

(Signature of the Candidate with name)

Date:

Place:

*Enclose self attested copies of educational qualifications and experience only