



OFFICE OF THE COMPTROLLER
RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA
GWALIOR (M.P.) 474002

Dr. Rajiv Saxena
Comptroller

Ph- : 0751-2467674 (O) 0751-2467674 (Fax)
E-mail controller.rvskvv@gmail.com
comptroller.rvskvv12@gmail.com

No./Compt./Fin./2009/ 331

Dated : 24 /01 /2009

// Order //

Vide Comptroller Rajmata Vijayaraje Scindia Krishi Vishwa Vidyalaya, Gwalior's Order No. Compt./Fin./Powers/2008/117 dated 12/12/2008, various administration and financial powers have been delegated to different officers of the Vishwa Vidyalaya.

Hon'ble Vice-Chancellor is pleased to delegate all administration and financial powers delegated to Director Extension, in above mentioned order for the office of the Public Relation Officer also.

By order of the Hon'ble Vice-Chancellor

(Dr. Rajiv Saxena)
Comptroller

Dated : 24 /01 /2009

No./Compt./Fin./2009/ 332
Copy to:-

- 1- The Registrar, R.V.S.K.V.V., Gwalior.
- 2- The D. E. S., R.V.S.K.V.V., Gwalior.
- 3- The P.R.O., R.V.S.K.V.V., Gwalior
- 4- P.S. To Vice-Chancellor, R.V.S.K.V.V., Gwalior.

Comptroller

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24/1/09



OFFICE OF THE COMPTROLLER, RAJMATA VIJAYARJA SCINDIA
VISHWA VIDYALAYAGWALIOR (M.P.) 474002

No./Compt./Fin./Powers/2008/ 117

Dated : 12/12/2008

// ORDER //

In accordance with the authorization as per section 50 (2) f of Gwalior Agriculture, University Ordinance published in State Govt. Gazette No. 507 dated 19/08/2008, the Vice-Chancellor is pleased to delegate administrative and financial powers to the various officers of the Vishwa Vidyalaya to manage their day-to-day work on smooth lines as indicated in the enclosed statement.

While exercising the various administrative powers, it is necessary to follow the rules prescribed by the Vishwa Vidyalaya. Transfer of all types of staff should be done only in the months of April to June. If for any specific reason, transfer of an employee is very essential in the other months, the concerned officers should obtain the previous approval of the Vishwa Vidyalaya. No transfer or deployment should be effected in anticipation of sanction during this period.

While exercising the various financial powers delegated to different officers, care should be taken to ensure that all expenditure is within the financial allocation made to each officers under different schemes in operation. In case a situation arises, where the expenditure tends to be more than the budget allocation under different items, it is necessary obtain the prior approval of the Vishwa Vidyalaya before exceeding the allotments. Specific care should be taken to observe all standards of financial proprieties while spending Vishwa Vidyalaya funds.

The delegation of administrative and financial powers contained in the letter has been made to ensure efficient working of different institutions/schemes. It is expected that this would bring about greater efficiency in the working of the Vishwa Vidyalaya as a whole.

This will come in to force with immediate effect.

By order of the Vice-Chancellor

(Dr. Rajiv Saxena)
Comptroller

No./Compt./Fin./Powers/2008/ 118

Dated : 12/12/2008

Copy to:-

- 1- The Registrar, R.V.S.K.V.V., Gwalior.
- 2- All Dean of Faculties, R.V.S.K.V.V., Gwalior.
- 3- All Directors, R.V.S.K.V.V., Gwalior.
- 4- All Dean, College of Agriculture, Vety.Sci.& A.H. Agril.Engg. College/Student welfare, R.V.S.K.V.V., Gwalior.
- 5- All Associate Directors of Research/ Principal Scientists of Zonal Res. Station./Regional Res. Station.
- 6- All Head of Departments/Director Instrumentation /Director, Bio-Technology Center.
- 7- Dy. Registrar,/Executive Engg./Asstt. Registrar./Asstt. Comptroller/IPRO/Asstt. Librarian, R.V.S.K.V.V., Gwalior.
- 8- All Training Organizer of K.V.K.'s
- 9- All D.D.Os.
- 10- Asstt. Accounts Officer/All Section Officers, R.V.S.K.V.V., Gwalior.
- 11- Dy. Director [Resident] Local Fund Audit, R.V.S.K.V.V., Gwalior.
- 12- P.S. To Vice-Chancellor, R.V.S.K.V.V., Gwalior.
- 13- Guard File.

Comptroller

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12/12/08

R. V. S. KRISHI VISHWA VIDYALAYA, GWALIOR

STATEMENT SHOWING THE DELEGATION OF POWERS TO VISHVA VIDYALAYA OFFICERS

[a]. ADMINISTRATIVE POWERS

[illegible]

NATURE OF POWER	REGISTRAR	COMPTROLLER	DEANS OF FACULTIES	DIRECTORS Research Extension Instruction Farms	DEANS OF COLLEGES DEAN STUDENT WELFARE	Head of Deptt./ Dir. Instrument/ Dir. of Centres/ Executive Engr. Prin. Scientist/ Sr.Sci. Trg.Organ. (Where Prin.Sci. is not available)/ Principal Investigator [Adhoc Project]	Those holding equivalent post of Assoc.Prof./ Sr. Scientists I/c. of Indepe. Schemes/Proj. I/c. Farms	Scientist/ I/c. of Schemes located out side Colleges/ Managers, LSF/Agril Farms/ Asstt. Lib KVK Centres
1	2	3	4	5	6	7	8	9
Grant of double duty allowance as per rules.	Power up to three months in respect of staff working under him.	As in Col.2	As in Col.2	As in Col.2	As in Col.2	Nil	Nil	Nil
To accept resignation of Vishwa Vidyalaya employee	Powers to be exercised by the appointing authority.							
Censure	Full powers in respect of employees whose appointment are within his competence.							
Withholding of increments or promotion.	Full power in respect of employees whose appointment is within his competence	As in Col.2	As in Col.2	As in Col.2	As in Col.2	As in Col.2	Nil	Nil
i. Reduction to a lower post lower stage in the same pay scale. ii. Removal or dismissal from the services of V.V. Suspension of staff pending inquiry.	Full powers in respect of employees whose appointment is within his competence	Nil	Nil	Nil	Nil	Nil	Nil	Nil

NATURE OF POWER	REGISTRAR	COMPTROLLER	DEANS OF FACULTIES	DIRECTORS Research Extension Instruction Farms	DEANS OF COLLEGES DEAN STUDENT WELFARE	Head of Deptt./ Dir Instrument/ Dir of Centres/ Executive Engr. Prin. Scientist/ Sr.Sci. Trg.Organ. [Where Prn.Sci. is not available]/ Principal Investigator [Adhoc Project]	Those holding equivalent post of Assoc.Prof./ Sr. Scientists I/c. of Indepe. Schemes/Proj. I/c. Farms	Scientist/ I/c. of Schemes located out side Colleges/ Managers, LSF/Agril Farms/ Asstt. Lib KVK Centres
1	2	3	4	5	6	7	8	9
To decide whether a particular period of absence is authorized as duty	Full powers to the appointing authorities .	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Transfer of Staff	Full powers in respect of employees working under his office.	Full powers in respect of staff working under his office.	Full powers in respect of staff upto the rank of Asstt. Prof.& Equivalent under their jurisdiction in consultation with Dean College concerned.	Full powers in respect of staff upto the rank of Asstt. Prof.& Equivalent under their jurisdiction in consultation with Dir/ Dean College /Controlling Offr. concerned.	Full powers to transfer up to.class III within the College Campus.	Nil	Nil	Nil

[illegible]

[b]. FINANCIAL POWERS:

NATURE OF POWER	REGISTRAR	COMPTROLLER	DEANS OF FACULTIES	DIRECTORS Research Extension Instruction Farms	DEANS OF COLLEGES DEAN STUDENT WELFARE	Head of Deptt./ Dir Instrument/ Dir of Centres/ Executive Engr. Prin. Scientist/ Sr.Sci. Ttg. Organ. [Where Prin.Sci. is not available]/ Principal Investigator [Adhoc Project]	Those holding equivalent post of Assoc.Prof./ Sr. Scientists I/c. of Indepe. Schemes/Proj. I/c. Farms	Scientist/ I/c. of Schemes located out side Colleges/ Managers, LSF/Agril Farms/ Asstt. Lib KVK Centres
1	2	3	4	5	6	7	8	9
Recovery from pay of any employee, the whole or a part for any pecuniary loss caused to V.V. by negligence or through breach of orders.	Full powers in respect of employees working in his administrative control. Losses above Rs. 10,000/- which are attributed to the negligence of failure to observe proper rules to be reported to the Vishwa Vidyalaya.						Nil	Nil
To sanction contingent expenditure: [Recurring Expenditure]	Full powers within budget allotment.	Full powers within budget allotment	Full powers within budget allotment	Full powers within budget allotment	Full powers within budget allotment	Full powers within budget allotment	Full powers within budget allotment	Full powers within budget allotment
Purchase of Non Recurring items	Item costing not more than Rs. 1 lakh each subject to budget allotment & observance of store purchase rules.	Item costing not more than Rs. 1 lakh each subject to budget allotment & observance of store purchase rules.	Item costing not more than Rs. 5 lakh each subject to budget allotment & observance of store purchase rules.	Item costing not more than Rs. 5 lakh each subject to budget allotment & observance of store purchase rules.	Item costing not more than Rs. 2 lakh each subject to budget allotment & observance of store purchase rules.	Item costing not more than Rs. 0.50 lakh each subject to budget allotment & observance of store purchase rules.	Item costing not more than Rs. 10,000/- each subject to budget allotment & observance of store purchase rules.	Item costing not more than Rs. 3,000/- each subject to budget allotment & observance of store purchase rules.
To sanction purchase of feed and fodder during the financial year	Nil	Nil	Upto 50,000/- in a year per item subject to budget allotment and observance of store purchase rules.	Upto 50,000/- in a year per item subject to budget allotment and observance of store purchase rules.	Upto 30,000/- in a year per item subject to budget allotment and observance of store purchase rules.	Upto 20,000/- in a year per item subject to budget allotment and observance of store purchase rules.	Upto 10,000/- in a year per item subject to budget allotment and observance of store purchase rules.	Upto 5,000/- in a year per item subject to budget allotment and observance of store purchase rules.

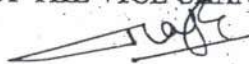
NATURE OF POWER	REGISTRAR	COMPTROLLER	DEANS OF FACULTIES	DIRECTORS Research Extension Instruction Farms	DEANS OF COLLEGES DEAN STUDENT WELFARE	Head of Deptt./ Dir Instrument/ Dir of Centres/ Executive Engr. Prin. Scientist/ Sr.Sci. Trg.Organ. [Where Prin.Sci. is not available]/ Principal Investigator [Adhoc Project]	Those holding equivalent post of Assoc.Prof./ Sr. Scientists I/c. of Indepe. Schemes/Proj. I/c. Farms	Scientist/ I/c. of Schemes located out side Colleges/ Managers, LSF/Agril Farms/ Asstt. Lib KVK Centres
1	2	3	4	5	6	7	8	9
Countersignature of TA/ Medical reimbursement and Transfer TA Bills.	Full powers in respect of staff working under him.	Full powers in respect of staff working under him.	Full powers in respect of staff working under him and also Deans of Colleges.	Full powers in respect of staff working under him and also ADRs/ JDEs of concerned discipline.	Full powers in respect of staff working under him.	Full powers in respect of staff working under him.	Full powers in respect of staff working under him.	Nil
To sanction expenditure on: Repairs to Motor Vehicles, only in a financial year. Motor Cycles	Upto Rs.25000/- per vehicle excluding replacement of tyre, tubes & batteries Motor Cyc. Rs. 5000	Upto Rs.25000/- per vehicle excluding replacement of tyre, tubes & batteries. Motor Cycles Rs. 5000	Upto Rs.25000/- per vehicle excluding replacement of tyre, tubes & batteries Motor Cycles Rs. 5000	Upto Rs.25000/- per vehicle excluding replacement of tyre, tubes & batteries Motor Cycles Rs. 5000	Upto Rs.20000/- per vehicle excluding replacement of tyre, tubes & batteries Motor Cycles Rs. 5000	Upto Rs.15000/- per vehicle excluding replacement of tyre, tubes & batteries Motor Cycles Rs. 5000	Upto Rs.15000/- per vehicle excluding replacement of tyre, tubes & batteries Motor Cycles Rs. 5000	Upto Rs.10000/- per vehicle excluding replacement of tyre, tubes & batteries Motor Cycles Rs. 5000
Repairs to Graders, Tractors, Bull Dozers, Engine Pump, Power Tillers & Agricultural Machinaries/Buses etc.	Nil	Nil	Nil	Max. of upto Rs. 40,000/- per vehicle in a financial year [Dir.Farms] excluding replacement of tyre, tubes & batteries. Subject to budget allotment & standing instruction & rules.	Max. of upto Rs. 25,000/- per vehicle in a financial year excluding replacement of tyre, tubes & batteries. Subject to budget allotment & standing instruction & rules.	Max. of upto Rs. 15,000/- per vehicle in a financial year excluding replacement of tyre, tubes & batteries. Subject to budget allotment & standing instruction & rules.	Max. of upto Rs. 15,000/- per vehicle in a financial year excluding replacement of tyre, tubes & batteries. Subject to budget allotment & standing instruction & rules.	Nil

NATURE OF POWER	REGISTRAR	COMPTROLLER	DEANS OF FACULTIES	DIRECTORS Research Extension Instruction Farms	DEANS OF COLLEGES DEAN STUDENT WELFARE	Head of Deptt/ Dir Instrument/ Dir of Centres/ Executive Engr. Prin. Scientist/ Sr.Sci. Trg.Organ. [Where Prin.Sci.. is not available]/ Principal Investigator [Adhoc Project]	Those holding equivalent post of Assoc.Prof/ Sr. Scientists I/c. of Indepe. Schemes/Proj. I/c. Farms	Scientist/ I/c. of Schemes located out side Colleges/ Managers, LSF/Agril Farms/ Asstt. Lib KVK Centres
1	2	3	4	5	6	7	8	9
Replacement of tyre, tubes & batteries under standing instructions and prescribed norms.	Full powers subject to budget allotment	Full powers subject to budget allotment	Full powers subject to budget allotment	Full powers subject to budget allotment	Full powers subject to budget allotment	Nil	Nil	Nil
To sanction expenditure on liveries, blankets umbrellas, woven coats, raincoats etc.	Full powers in respect of staff working under him as per rules subject to budget allotment	Full powers in respect of staff working under him as per rules subject to budget allotment	Full powers in respect of staff working under him as per rules subject to budget allotment	Full powers in respect of staff working under him as per rules subject to budget allotment	Full powers in respect of staff working under him as per rules subject to budget allotment	Full powers in respect of staff working under him as per rules subject to budget allotment	Full powers in respect of staff working under him as per rules subject to budget allotment	Full powers in respect of staff working under him as per rules subject to budget allotment
To sanction civil works.	Nil	Nil	A. Upto 50,000/- per year subject to budget allotment. B. Upto 2 lakhs after vetting by EE.	A. Upto 50,000/- per year subject to budget allotment. B. Upto 2 lakhs after vetting by EE.	A. Upto 50,000/- per year subject to budget allotment. B. Upto 2 lakhs with administrative approval from Director concerned after vetting by EE.	Upto 30,000/- per year subject to budget allotment.	Upto 10,000/- per year subject to budget allot.	Upto 5,000/- per year subject to budget allot.
To sanction payment of demurrage charges	Upto 10,000/- subject to the condition that demurrage charge do not exceed the value of article & there is unavoi-d-able delay	Upto 10,000/- subject to the condition that demurrage charge do not exceed the value of article & there is unavoi-d-able delay	Upto 10,000/- subject to the condition that demurrage charge do not exceed the value of article & there is unavoi-d-able delay	Upto 10,000/- subject to the condition that demurrage charge do not exceed the value of article & there is unavoi-d-able delay	Upto 10,000/- subject to the condition that demurrage charge do not exceed the value of article & there is unavoi-d-able delay	Upto 5,000/- subject to the condition that demurrage charge do not exceed the value of article & there is unavoi-d-able delay	Nil	Nil

NATURE OF POWER	REGISTRAR	COMPTROLLER	DEANS OF FACULTIES	DIRECTORS Research Extension Instruction Farms	DEANS OF COLLEGES DEAN STUDENT WELFARE	Head of Deptt./ Dir Instrument/ Dir of Centres/ Executive Engr. Prin. Scientist/ Sr.Sci. Trg.Organ. [Where Prin.Sci. is not available]/ Principal Investigator [Adhoc Project]	Those holding equivalent post of Assoc.Prof./ Sr. Scientists I/c. of Indepe. Schemes/Proj. I/c. Farms	Scientist/ I/c. of Schemes located out side Colleges/ Managers, LSF/Agril Farms/ Asstt. Lib KVK Centres
1	2	3	4	5	6	7	8	9
Sanction of Advance from Provident Funds [Except special Adv. if any]	Full powers in respect working under them, as per rules, where special reasons are not required and balance in the account is available.							
Sanction to write off dead livestock/ disposal of live stock.	Nil	Nil	Up to Rs.50,000/-	Up to Rs.50,000/-	Up to Rs.30,000/-	Nil	Nil	Nil

- Note:**
- The administrative and financial powers to the officers on special duties shall be by the statue and the post he possess.
 - The financial powers delegated are subject to budgetary allocation, hence no separate administrative sanction or approval/ permission for calling tenders under store purchase rules is required.
 - Non- Recurring items should be approved by funding agencies.
 - Non-Recurring items costing above Rs. 10,000/- to be purchased under Non-Plan/State Plan projects should be got approved by the Directors/Dean Faculty concerned.

BY ORDER OF THE VICE CHANCELLOR


 [DR. RAJIV SAXENA]
 COMPTROLLER

कार्यालय कुलसचिव,
राजमाता विजयाराजे सिंधिया कृषि विश्वविद्यालय, ग्वालियर (म.प्र.)

क्र./कु.स./प्रमं. बैठक/अ.सू./2015/3801

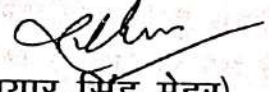
दिनांक 09/03/2015

// अधिसूचना //

विश्वविद्यालय प्रमंडल की 18वीं बैठक दिनांक 13.02.2015 के पद क्रमांक 08 द्वारा विश्वविद्यालय में सीधी भर्ती से नियुक्त होने वाले अधिकारी/कर्मचारी के लिये संलग्न "परिवीक्षा/स्थानापन्नता (परीक्षण) अवधि नियमों का प्रमंडल द्वारा अनुमोदन किया गया। यह नियम अधिसूचना जारी होने की तिथि से प्रभावशील होंगे।

संलग्न:- "परिवीक्षा/स्थानापन्नता (परीक्षण) अवधि नियम 2015" (पृष्ठ दो)

माननीय कुलपतिजी के आदेशानुसार,


(होशियार सिंह मेहर)
कुलसचिव

पृष्ठा.क्र./कु.स./प्रमं. बैठक/अ.सू./2015/3802

दिनांक 09/03/2015

प्रतिलिपि:- सूचनार्थ एवं आवश्यक कार्यवाही हेतु-

1. अधिष्ठाता कृषि संकाय, रा.वि.सिं.कृ.वि.वि., ग्वालियर।
2. संचालक, अनुसंधान/विस्तार सेवाये/शिक्षण/योजना एवं प्रक्षेत्र विकास, रा.वि.सिं.कृ.वि.वि., ग्वालियर।
3. अधिष्ठाता, कृषि/उद्यानिकी महाविद्यालय, ग्वालियर/इंदौर/खंडवा/सीहोर/मंदसौर
4. लेखानियंत्रक, रा.वि.सिं.कृ.वि.वि., ग्वालियर।
5. उप कुलसचिव (स्था.), रा.वि.सिं.कृ.वि.वि., ग्वालियर।
6. सह संचालक अनुसंधान, आंचलिक अनुसंधान केन्द्र
7. प्रभारी अधिकारी क्षेत्रीय कृषि अनुसंधान केन्द्र/कृषि प्रक्षेत्र
8. समस्त कार्यक्रम समन्वयक, कृषि विज्ञान केन्द्र
9. निज सचिव, माननीय कुलपतिजी, रा.वि.सिं.कृ.वि.वि., ग्वालियर।
10. सुरक्षा नस्ती।


कुलसचिव

(—) परिवीक्षा अवधि नियम:

1. किसी सेवा या पद पर भर्ती द्वारा नियुक्त किसी भी व्यक्ति को साधारणतः ऐसी अवधि (सामान्यतः दो वर्ष) के लिए जैसा कि विहित की जाये, परिवीक्षा पर रखा जाएगा।
2. नियुक्ति प्राधिकारी पर्याप्त कारणों से परिवीक्षा अवधि की ऐसी अवधि तक और बढ़ा सकेगा जो एक वर्ष से अधिक नहीं होगी।
3. परिवीक्षाधीन व्यक्ति को, उसकी परिवीक्षा अवधि के दौरान ऐसा प्रशिक्षण प्राप्त होगा तथा ऐसी विभागीय परीक्षाएं उत्तीर्ण करना होगी। जो विहित की जाये।
4. परिवीक्षाधीन व्यक्ति की सेवाएं परिवीक्षा की अवधि के दौरान उस स्थिति में समाप्त की जा सकेंगी, यदि नियुक्ति प्राधिकारी का यह मत हो कि वह एक उपयुक्त शासकीय कर्मचारी सिद्ध नहीं हो सकेगा।
5. जिस परिवीक्षाधीन व्यक्ति ने विभागीय परीक्षा उत्तीर्ण न की हो या जिसे सेवा या पद के अनुपयुक्त पाया जाये, उसकी सेवाएं परिवीक्षा अवधि की समाप्ति पर समाप्त की जा सकेंगी।
6. सफलता पूर्वक परिवीक्षा पूर्ण करने पर तथा विहित विभागीय परीक्षा, यदि कोई हो, उत्तीर्ण कर लेने पर परिवीक्षाधीन व्यक्ति को, यदि कोई स्थायी पद उपलब्ध हो, उसी सेवा या पद पर स्थायी किया जायेगा जिस पर उसकी नियुक्ति की गई है अन्यथा नियुक्तिकर्ता प्राधिकारी द्वारा उसके पक्ष में इस आशय का एक प्रमाण पत्र जारी किया जायेगा कि परिवीक्षाधीन व्यक्ति को स्थायी कर दिया गया होता किन्तु स्थायी पद उपलब्ध न होने के कारण नहीं किया जा सका और यह कि स्थायी पद उपलब्ध हो जाते ही उसे स्थायी कर दिया जायेगा।
7. ऐसे परिवीक्षाधीन व्यक्ति को, जिसे न तो स्थायी किया गया है, और जिसके पक्ष में न ही उप नियम (6) के अधीन कोई प्रमाण पत्र जारी किया गया हो या जिससे उप नियम (4) के अधीन सेवा से उन्मोचित न किया गया हो, परिवीक्षा समाप्त होने की तारीख से अस्थाई शासकीय सेवक के रूप में नियुक्त किया गया समझा जायेगा तथा उसकी सेवा की शर्तें 'मध्यप्रदेश गवर्नमेंट सर्वेन्ट (टेम्परेरी एण्ड क्वासी परमानेंट सर्विस) रूल्स, 1960 द्वारा शासित होगी।' (सामान्यतः प्रशासन विभाग की अधिसूचना क्रमांक सी-3-15/74/3/1, दिनांक 09.12.1974)
8. परिवीक्षा अवधि में अधिकारी/कर्मचारी का आकस्मिक, चिकित्सा अवकाश एवं अर्जित अवकाश (जितना अवकाश लेखे में अर्जित है) की पात्रता होगी इसके अलावा किसी अन्य अवकाश की पात्रता नहीं होगी।
9. परिवीक्षा अवधि में परिवीक्षाधीन व्यक्ति को किसी प्रकार के प्रभारी अधिकारी का स्वतंत्र प्रभार एवं आहरण संवितरण अधिकारी का दायित्व नहीं सौंपा जावेगा।
10. परिवीक्षा अवधि में उच्च शिक्षा हेतु अनुमति की पात्रता नहीं होगी।
11. परिवीक्षा अवधि में किन्हीं अन्य समकक्ष पद के लिये आवेदन अग्रेषित नहीं किये जायेंगे।
12. परिवीक्षा अवधि में एक सप्ताह से अधिक की अवधि के विशेष प्रशिक्षण जैसे रिप्रेशर कोर्स/व्यावसायिक प्रशिक्षण इत्यादि की पात्रता नहीं होगी।
13. परिवीक्षा अवधि में प्रतिनियुक्ति की पात्रता नहीं होगी।
14. परिवीक्षा अवधि में कोई वार्षिक/अग्रिम वेतन वृद्धि का लाभ प्रदाय नहीं होगा।
15. परिवीक्षाधीन व्यक्ति को भूखण्ड/भवन क्रय करने की अनुमति नहीं दी जावेगी।
16. परिवीक्षाधीन व्यक्ति को पासपोर्ट बनवाने एवं विदेश यात्रा की अनुमति नहीं दी जावेगी।
17. यदि किसी परिवीक्षाधीन अधिकारी/कर्मचारी पर कोई न्यायालयीन/पुलिस प्रकरण या जांच लम्बित हो तो ऐसी परिस्थिति में परिवीक्षा अवधि समाप्त नहीं की जावेगी, जब तक कि प्रकरणों का निराकरण न हो जावे।

(ब) स्थानापन्न शासकीय कर्मचारियों की उपयुक्तता के लिये परीक्षण नियम:

1. कोई व्यक्ति जो पहले से ही, स्थायी शासकीय सेवा में है, सीधी भर्ती, पदोन्नति या स्थानांतरण द्वारा किसी अन्य सेवा पर नियुक्त किया जाये, उस सेवा या पद पर उसकी उपयुक्तता अभिनिश्चित करने के लिये अन्य सेवा पर नियुक्त किया जाये, उस सेवा या पद पर उसकी उपयुक्तता (परीक्षण) हैसियत में नियुक्त किया जायेगा।
2. नियुक्ति प्राधिकारी, स्थानापन्न (परीक्षण) की कालावधि को पर्याप्त कारणों से ऐसी अवधि तक और बढ़ा सकेगा जो एक वर्ष से अधिक नहीं होगी।
3. यदि स्थानापन्नता की कालावधि या बढ़ाई गई स्थानापन्नता की कालावधि के दौरान या उसकी समाप्ति पर शासकीय सेवक उस सेवा या पद के लिये अनुपयुक्त पाया जाये, जिस पर कि उसे नियुक्त किया गया है तो उसे उसकी पूर्व की मूल सेवा या पद पर प्रत्यावर्तित कर दिया जायेगा।
4. यदि परीक्षण की कालावधि की समाप्ति पर, स्थानापन्न शासकीय कर्मचारी को उस सेवा या पद के लिये जिस पर वह नियुक्त किया गया है, उद्युक्त समझा जाये तो यदि स्थाई पद उपलब्ध है तो उसे उस सेवा या पद पर जिसमें उसे नियुक्त किया गया है स्थाई कर दिया जायेगा अन्यथा नियुक्ति प्राधिकारी द्वारा इस आशय का एक प्रमाण पत्र उसके पक्ष में जारी किया जायेगा कि स्थानापन्न शासकीय सेवक को स्थायी कर दिया गया होता किन्तु स्थाई पद उपलब्ध नहीं है और जैसी ही स्थायी पद उपलब्ध होता है, उसे स्थायी कर दिया जायेगा।
5. ऐसा कोई शासकीय कर्मचारी जिसे उपनियम (4) के अधीन न तो स्थायी किया गया है, न उसके पक्ष में प्रमाण पत्र जारी किया गया है और न ही से उप नियम (3) के अधीन उसकी पूर्व की मूल सेवा का पद पर प्रत्यावर्तित किया गया है, उप नियम (2) में किसी बात के होते हुए भी स्थानापन्न हैसियत में आगामी आदेश पर्यन्त सेवा में बना रहा समझा जायेगा और ऐसी कालावधि के दौरान वह किसी भी समय अपनी मूल सेवा या पद पर प्रत्यावर्तित किये जाने के दायित्वाधीन होगा।

नोट- परिवीक्षाधीन व्यक्तियों को स्थाई करने के लिये मामला परिवीक्षा काल समाप्त होने के दो माह पूर्व ही विचार में लिया जाये ताकि उनके संबंध में परिवीक्षा काल समाप्त होने की तिथि तक कर लिया जा सके।

**कार्यालय कुलसचिव,
राजमाता विजयाराजे सिंधिया कृषि विश्व विद्यालय, ग्वालियर (म.प्र.)**

क्र./कु.स./स्था./अ.सू./2015/3173.

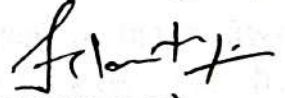
दिनांक 04/01/2016

// अधिसूचना //

विश्वविद्यालय प्रमंडल की इक्कीसवीं बैठक दिनांक 26.12.2015 के पद क्रमांक 10 में लिये गये निर्णयानुसार, विश्वविद्यालय के अंतर्गत विभिन्न महाविद्यालयों में स्टाफ की कमी को देखते हुए, शैक्षणिक कार्य प्रभावित न हो इस हेतु विश्वविद्यालय परिनियम 2014 के परिनियम क्रमांक 3 (5) में पुनर्नियोजन (Re-employment) हेतु किये गये प्रावधान एवं संलग्न दिशा-निर्देशों के अनुसार सेवानिवृत्ति प्राध्यापक/वैज्ञानिकों को Last Pay drawn minus Pension के आधार पर पुनः तैनाती (Re-employment) पर रखे जाने के प्रस्ताव का प्रमंडल सदस्यों ने इस शर्त के साथ अनुमोदन किया गया कि पुनर्नियोजन हेतु केवल मध्यप्रदेश के मूल निवासी सेवानिवृत्त प्राध्यापकों/वैज्ञानिकों के ही आवेदन मान्य किये जाए।

संलग्न:- दिशा निर्देश (पृष्ठ 02)

माननीय कुलपतिजी के आदेशानुसार,


(एम.आर.जाटव)
कुलसचिव

दिनांक 04/01/2016

क्र./कु.स./प्र.बैठक/2015/3174

प्रतिलिपि:- आवश्यक कार्यवाही हेतु प्रेषित -

1. अधिष्ठाता कृषि संकाय, रा.वि.सि.कृ.वि.वि., ग्वालियर।
2. निदेशक शिक्षण एवं छात्र कल्याण, रा.वि.सि.कृ.वि.वि., ग्वालियर की ओर आवश्यक कार्यवाही हेतु।
3. निदेशक, विस्तार सेवायें/अनुसंधान सेवायें/योजना एवं प्रक्षेत्र विकास, रा.वि.सि.कृ.वि.वि., ग्वालियर।
4. अधिष्ठाता, कृषि/उद्यानिकी महाविद्यालय, ग्वालियर/इंदौर/खंडवा/सीहोर/मंदसौर
5. लेखानियंत्रक, रा.वि.सि.कृ.वि.वि., ग्वालियर।
6. पोर्टल प्रभारी, रा.वि.सि.कृ.वि.वि., ग्वालियर की ओर विश्वविद्यालय वेबसाइट पर अपलोड कराने बावत।
7. उप कुलसचिव (स्था./शिक्षण), रा.वि.सि.कृ.वि.वि., ग्वालियर।
8. निज सचिव, माननीय कुलपतिजी, रा.वि.सि.कृ.वि.वि., ग्वालियर।
9. सुरक्षा नस्ती।


कुलसचिव

GUIDELINES OF RE-EMPLOYMENT OF RETIRED TEACHERS

1. Retired Teachers/Scientists of Agricultural Universities/ICAR Institutes shall be eligible for re-appointment as a teacher.
2. A Peer Review Committee consisting of the Vice-Chancellor (who shall be the Chairperson of the Committee), Dean Faculty of Agriculture, Director Instructions, Dean of the concerned College, two subject expert nominated by the Vice-Chancellor and HOD of the concerned department shall be constituted for the re-appointment of the teachers.
3. The Peer Review Committee, while taking a holistic view of the contribution of the Scholar, will pay particular attention to the teaching and research contribution of the scholar in the last five years of services to the academic life of the University/ICAR institute. The Committee will assess whether the Scholar can continue to make a positive contribution to the University if re-employed.
4. The Peer Review Committee may ensure that there is no adverse remark in AAR of the candidate for the preceding 05 years and no disciplinary proceeding should be pending against the concerned candidate.
5. The tenure of the re-appointed teachers shall be three years and after that extension shall be given for a period of two years.
6. The age limit should not exceed 70 years. But, in case of sports officer the age limit should not exceed 65 years, subject to the condition of physical fitness of sport officer.
7. In the cases of such persons who have been re-employees in the Vishwa Vidyalaya service after retirement from Government Service, shall be governed by the terms and conditions of their re-employment in the Vishwa Vidyalaya service.
Provided that such re-employed persons shall not continue in the Vishwa Vidyalaya Service beyond the age of retirement relevant to such cases, except with the approval of the Board and such a condition shall be mentioned in appointment order of each of such re-employed person and in the contract to be entered into between them and the Vishwa Vidyalaya.
8. Every Professors/Teachers who is in good health and mentally agile is eligible to be considered for re-employment.
9. The re-appointment of a teacher can be made only against vacant post (s) of that department
10. Emoluments to re-employed Professors/Teachers will be equivalent to the last pay drawn minus pension as a consolidated amount which shall remain I same throughout the tenure of re-employment
11. Re-employed Professor/Teachers shall not be eligible to be appointed as Chairperson of an administrative position. But, V,V. may utilize the expertise of re-employed Professors/Teachers.

12. The re-employed Professor/Teachers shall continue to contribute not only to teaching at the University, but also to academic evaluation and assessment.
13. He/She shall not be eligible for any other allowances like *ERA*, *CCA*, *MA* etc.
14. He/She shall not be entitled for annual increment
15. He/She shall not be entitled to opt GPF cum Pension Gratuity Scheme of the University. ,
16. He/She shall be entitled for 13 days Casual Leave and 10 days Earned leave only.
17. He/she shall be paid TA/DA permissible as per V. V. rules for performing the work of Evaluation and other examination related works as & when required by the V.V. as well as for RAW/RHWE work as approved by Dean of the College.
18. The re-employed teacher shall enjoy all infrastructural support at the Campus.
19. Payment of salary shall be subject to the verification of his/her absentee statement by the concerned HOD/Dean.
20. The selected candidate shall not be treated as regular employee of the Vishwa Vidyalaya.
21. The persons engaged as re-appointed teacher shall be governed by the rules and regulation of Vishwa Vidyalaya amended from time to time.
22. He/she shall be engaged full time in teaching and guiding of students research programmes.
23. He/She should not be on regular roll of pay in any other Govt. Institution or private organization.
24. The salary of teacher shall be drawn against the vacant post of teacher.
25. Application of the re-appointed teacher shall not be forwarded for any other post anywhere by any authority of V.V.
26. Selected candidate shall be allowed to join his/her duties within 15 days of issue of order, failing which the order may be treated as cancelled.
27. He/She shall not be entitled for travelling allowances from their home to place of posting in the University.
28. In case of any dispute, the decision of the Hon'ble Vice Chancellor shall be final and will binding to all parties.

Registrar

**कार्यालय कुलसचिव,
राजमाता विजयाराजे सिंधिया कृषि विश्वविद्यालय, ग्वालियर (म.प्र.)**

क्र./कु.स./प्रमं. बैठक/अ.सू./2016/4429

दिनांक 18/04/2016

// अधिसूचना //

विश्वविद्यालय प्रमंडल की 22वीं बैठक दिनांक 03.04.2016 के पद क्रमांक 08 में लिए गए निर्णय अनुसार विश्वविद्यालय अंतर्गत विभिन्न इकाईयों में कार्यरत शिक्षकों/वैज्ञानिकों/विस्तार विशेषज्ञों/प्रक्षेत्र प्रबंधकों को श्रेष्ठ कार्य हेतु पुरस्कृत करने हेतु बेस्ट रिसर्चर अवार्ड, बेस्ट टीचर अवार्ड, बेस्ट एक्सटेंसनिस्ट अवार्ड एवं बेस्ट फार्म मैनेजर अवार्ड के अतिरिक्त बेस्ट के.व्ही.के., तकनीकी स्टाफ-1 (पीए./टी.ए.), तकनीकी स्टाफ-11 (लेब टेक्नीशियन/कृषि-प्रक्षेत्र विस्तार अधिकारी), मिनिस्ट्रीयल स्टाफ, सपोर्टिंग स्टाफ को भी उत्कृष्ट कार्य हेतु अवार्ड दिये जाने हेतु दिशा-निर्देश (संलग्न) का प्रमंडल द्वारा अनुमोदन किया गया। यह दिशा-निर्देश अधिसूचना जारी होने की तिथि से प्रभावशील होंगे।

संलग्न:- (i) बेस्ट टीचर अवार्ड (पृष्ठ 06)

(v) बेस्ट टेक्नीकल ऑफीसर अवार्ड (पृष्ठ 04)

(ii) बेस्ट साइंटिस्ट अवार्ड (पृष्ठ 06)

(vi) बेस्ट टेक्नीशियन अवार्ड (पृष्ठ 04)

(iii) बेस्ट एक्सटेंशन स्पेसलिस्ट अवार्ड (पृष्ठ 06)

(vii) बेस्ट सपोर्टिंग स्टाफ अवार्ड (पृष्ठ 04)

(iv) बेस्ट फार्म मैनेजर अवार्ड (पृष्ठ 06)

कुल पृष्ठ संख्या- 36

माननीय कुलपतिजी के आदेशानुसार,

कुलसचिव

दिनांक 18/04/2016

पृष्ठा.क्र./कु.स./प्रमं. बैठक/अ.सू./2016/4430

प्रतिलिपि:- सूचनार्थ एवं आवश्यक कार्यवाही हेतु-

1. अधिष्ठाता कृषि संकाय, रा.वि.सिं.कृ.वि.वि., ग्वालियर।
2. निदेशक, शिक्षण/अनुसंधान/विस्तार सेवाएं/योजना एवं प्रक्षेत्र विकास, रा.वि.सिं.कृ.वि. वि., ग्वालियर।
3. अधिष्ठाता, कृषि/उद्यानिकी महाविद्यालय, ग्वालियर/इंदौर/खंडवा/सीहोर/मंदसौर
4. लेखानियंत्रक, रा.वि.सिं.कृ.वि.वि., ग्वालियर।
5. उप कुलसचिव (स्था.), रा.वि.सिं.कृ.वि.वि., ग्वालियर।
6. सह संचालक अनुसंधान, आंचलिक अनुसंधान केन्द्र
7. प्रभारी अधिकारी क्षेत्रीय कृषि अनुसंधान केन्द्र/कृषि प्रक्षेत्र
8. समस्त वरिष्ठ वैज्ञानिक एवं प्रमुख, कृषि विज्ञान केन्द्र
9. पोर्टल प्रभारी, रा.वि.सिं.कृ.वि.वि., ग्वालियर की ओर विश्वविद्यालय वेबसाइट पर अपलोड कराने बाबत।
10. निज सचिव, माननीय कुलपतिजी, रा.वि.सिं.कृ.वि.वि., ग्वालियर।
11. सुरक्षा नस्ती।

कुलसचिव

GUIDELINES FOR RVSKVV BEST TEACHER AWARD

1. Name of the Award

RVSKVV, Best Teacher Award.

2. Sponsor

RVSKVV, Gwalior

3. Objectives of the Award

- (i) To recognize outstanding teaching in agriculture education
- (ii) To provide incentives to teachers for excellence in agriculture education.

4. Nature of the Award

The award is proposed exclusively for teacher in recognition of his outstanding teaching contribution / innovation in agriculture sciences and allied sector. The awards are meant for individual teacher independently offering a full course or part of an integrated course. An individual award will promote innovation in teaching across the country.

5. Frequency: Every year

6. Eligibility Criteria:

All teachers are eligible provided they take on an annual average of at least 96 lectures in University (including practical) at undergraduate/post-graduate teaching while an independent teaching experience for a minimum of five academic years in the particular subject area. The awards are primarily meant for individual teachers independently teaching a course or part of an integrated course. The teaching work submitted for the award must have been done during the five years preceding the year of the award.

The person against whom any disciplinary/punitive action has been awarded by the competent authority of the V.V. or by any court of law during the preceding five year of the award shall not be eligible for the award.

7. Administration of the Award:

The award will be administered by the University. There will be a Judging Committee consisting of 3 or 5 eminent agricultural educationists including the Chairman including provision to appoint an expert. All the members and the chairperson will be nominated by the Hon'ble Vice Chancellor of the University. The Judging Committee will evaluate the nominations, identify outstanding teachers in various subject areas and make recommendations to the University. If no outstanding entries have been identified, no award will be given in the particular subject area.

8. Evaluation Criteria:

The focus will be on ability to teach, integrity, efforts made in using new education technology tools, support and guidance provided to students, and over all following efforts made in institutional education improvement:

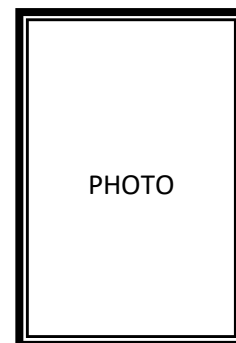
- Design and development of instructional programme.
- Design and development of individual courses to meet specified learning objectives and to develop specific competencies
- Design, development and use of quality/advanced instructional materials required for effective teaching
- Duration of teaching and lectures taken annually (For the last 5 years)
- Development and use of appropriate and efficient teaching techniques
- Rating by students who have completed the UG/PG/Ph.D. Degree programmes.
- Mentoring of students.
- Performance of the students in examination specifically competitive exams.
- Quality of research as judged by national award like Jawaharlal Nehru Award, etc.
- Quality of papers published in National and International journals out of thesis under guidance.
- Award won by faculty.
- Communication skills and interest in participation in various co-curricular activities including games and sports.
- Discipline and punctuality.
- Participation in seminars of students.
- Efforts made for practical skill transfer to students at advanced level.

9. Procedure:

Applications for the award will be invited during **September/October** of the year of the award. Applications made in the prescribed form, obtainable from the College Dean, will be accepted up to the **end of November /December** of the year of the award. The University Judging Committee will evaluate the nominations, identify best entries, and make recommendations to the University along with the draft citations. If no outstanding entries have been identified, no award will be given in the concerned subject areas.

APPLICATION FORM FOR RVSKVV BEST TEACHER AWARD

1. Name of teacher for assessment.....
2. Date and place of birth.....
3. Designation.....
4. Place of Posting.....
5. Department
6. Postal address & Bank A/c No with MICR & IFC code.....
7. Telephone, Telex, Fax, etc.....
8. Year of assessment.....



9. Educational qualifications:

Name of the Degree	Name of the University or other examining body	Percentage of marks/OCGA obtained	Division obtained	Year of passing	Subject (s) (Major)

10. Employment record:

Name of post	Organization	Pay scale	Period		Total Duration	Remarks if any
			From	To		

11. Marks distribution to the activities for best teacher award:

Step-I: Nomination of one teacher by student/Dean Faculty of Agriculture / Director Instructions):

S. No.	Criteria	Maximum Marks	Marks given	Remarks
Step I	Nomination of one teacher by each student of respective class 1st, 2nd, 3rd & 4th and M.Sc., Ph.D. (20 Marks)			
	♦ Commitment to excellence in Teaching	04		
	♦ Classroom Practical Teaching	04		
	♦ Coverage of course contents	03		
	♦ Effectiveness of teaching	03		
	♦ Teaching materials used including Audio Visual aids	03		
	♦ Relationship with the student	03		
	Total	20		

Step-II: Evaluation of teacher by the committee (To be filled by the Screening Committee):

S. No.	Criteria	Maximum Marks	Marks given	Remarks
STEP II	Teachers, who have been nominated by the students, are now evaluated on basis of their professional achievements and professional recognition (60 Marks)			
A	Professional achievement (Teaching/Research/Extension Experience)			
	♦ Teaching Experience (Years) and lectures taken annually (For the last 5 years)	05		
	♦ P.G. Thesis guidance as major Guide	03		
	♦ Publication of Practical Manuals	02		
	♦ Publication of Book/Chapter(IBBN/ISSN)	02		
	♦ Publication of research articles(NAAS rated)	03		
	♦ Research projects handled as principal Investigator (External funding project exceeding Rs. 10 lakhs	03		
	♦ Professional experience in Farm and Extension Activities	02		
	♦ Design and development of instructional programme	03		
	♦ Design and development of individual courses to meet specified learning objectives and to impart specific competencies	03		
	♦ Design, development and use of quality instructional materials required for effective teaching	04		
	♦ Development and use of appropriate and efficient teaching techniques	03		
	♦ Communication skills and interest in participation in various co-curricular activities including games and sports.	02		
	♦ Discipline and punctuality	02		
	♦ Participation in seminars of students	02		
	♦ Efforts made for practical skill transfer to students	02		
B	Professional Recognition			
	♦ Awards/Honors/Resource person	-		
	(i) National	03		
	(ii) State level	02		
	♦ Conference Organized/Conference Attended	02		
	♦ Innovations/ Resource material developed	02		
	♦ Institutional building	05		
	♦ Any other information in support of outstanding contribution if not covered earlier/above	05		
	Total	60		

Step-III: Extempore Presentation by the teacher:

Step III	Selection of Teachers (Minimum 60 percent mark scored in step I & II for further screening to select Teachers for presentation) at V.V. head Quarter (Evaluation by screening committee)/faculty members of that particular field.			
	Criteria	Maximum Marks	Marks given	Remarks
	(A) Extempore Presentation (Subject/Discipline)	10		
	(B) Extempore Presentation (General Topics)	10		
	Total	20		

FINAL SUMMARY SHEET

S. No.	Criteria	Maximum Marks	Marks given	Remarks
Step I	Nomination of one teacher by each student of respective class 1 st , 2 nd , 3 rd & 4 th and M.Sc., Ph.D.	20		
Step II	Teachers, who have been nominated by the students, are now evaluated on basis of their professional achievements and professional recognition (To be filled by the Screening Committee)	60		
Step III	Selection of Teachers (Minimum 60 percent mark scored in step I & II for further screening to select Teachers for presentation) at V.V. head Quarter (Evaluation by screening committee)/ faculty members of that particular field.	20		
	Total	100		

Member**Member****Member****Chairman**

Step-IV: Comparative Evaluation of all the Candidates

S. No.	Name of the Candidate	Designation	Place of posting	Marks obtained out of 100	Rank

Note: Minimum qualifying marks for award is 60. If no candidate is found suitable for award, the committee may not recommend any one for the award in that year.

Recommendation of the committee:

.....
.....
.....
.....

Committee members:

S. No.	Name		Signature
1.		Chairman	
2.		Member	
3.		Member	
4.		Member	

GUIDELINES FOR RVSKVV BEST SCIENTIST AWARD

1. Name of the Award

RVSKVV, Best Scientist Award.

2. Sponsor

RVSKVV, Gwalior

3. Objectives of the Award

- (i) To recognize outstanding research in agricultural and allied sciences
- (ii) To provide incentives to scientist for excellence in agricultural research

4. Nature of the Award

The award is proposed exclusively for agricultural scientist in recognition of his outstanding research contribution in agriculture and allied sector.

5. Frequency

Annual

6. Eligibility Criteria

All the scientists of University engaged in agricultural research are eligible for these awards. The research work must be original and must have been conducted under an integrated, well-focused, research programme/project. The award is meant for individual scientist for their extraordinary, original, creative contributions in advancement of basic sciences concepts, development of new technology for enhancing the productivity, profitability and sustainability of agriculture.

The person against whom any disciplinary/punitive action has been awarded by the competent authority of the V.V. or by any court of law during the preceding five year of the award shall not be eligible for the award.

7. Administration of the Award

The applications obtained will be evaluated by a committee consisting of 3 or 5 members with the chairperson appointed by the Hon'ble Vice-Chancellor, RVSKVV, Gwalior. The Committee will make recommendation to the University. No award may be given if none of the entries received are judged to be outstanding.

8. Evaluation Criteria

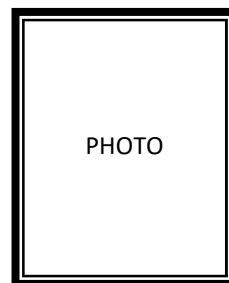
- Conceptual clarity and originality of the research work.
- Technology developed for productivity and profitability enhancement.
- Significant Advancement in Science/Technology generated/varieties developed/ Patents obtained, etc.
- Potential of research findings for increasing agricultural production, productivity, profitability and sustainability in the relevant agricultural system.
- Quality of research publication, Research papers published in journals with NAAS Rating of ≥ 6 .
- Citation as seen in ISI Citation Index best research publications.
- Impact of Research work done.

9. Procedure:

Application for the award will be invited during **September/October** of award year in the prescribed proforma by the University. The Judging Committee will screen the nominations, identify outstanding entries, and make recommendations to the University along with the draft citations. If no outstanding entries have been received, no award will be awarded.

APPLICATION FORM FOR RVSKVV BEST SCIENTIST AWARD

1. Name of Scientist for assessment.....
2. Date and place of birth.....
3. Present Designation.....
4. Place of Posting.....
5. Department/College/AICRP
6. Postal address & Bank A/c No with MICR & IFC code.....
7. Telephone, Telex, Fax, etc.....
8. Year of assessment.....



9. Educational qualifications:

Name of the Degree	Name of the University or other examining body	Percentage of marks/OCGA obtained	Division obtained	Year of passing	Subject (s) (Major)

10. Employment record:

Name of post	Organization	Pay scale	Period		Total Duration	Remarks, if any
			From	To		

11. Marks distribution to the activities for best Scientist award:

STEP I: Nomination / To be filled by the Director Research Services:

Total Marks - 20

S. No.	Criteria	Maximum Score	Score Awarded*
1	Commitment to the research programme/ project	5	
2	Planning of activities under the research programme/ project	5	
3	Implementation/ timely execution of the research programme/ project	5	
4	Relationship and linkages with team members and other stakeholders (including KVKs and extension agencies)	5	
5	Development of research products/ varieties/ technologies/ recommendations	5	
6	Relevance of the technology generation by the programme in social-economic upliftment of the beneficiaries	5	
7	Impact of programme/ project findings and horizontal spread of technologies	5	
8	Overall Performance of the candidate including the work done under other programme	5	
Total Score*		40	
Total Marks out of 20			

Remarks by the Assessing officer (Allotments of marks out of 5 point as per the scale Poor – 1, Medium – 2, Good – 3, Very good– 4 and Best (Excellent) – 5

*** Total marks awarded on 1 to 5 scale will be divided by 02 to arrive at the Total Marks out of 20**

Date:

(Director Research Services)

Place:

STEP-II: Evaluation of Scientist by the committee (To be filled by the Screening Committee):

STEP II	Scientist, who have been nominated by the Director Research Services, are now evaluated on basis of their professional achievements and professional recognition (80 Marks)			
S. No.	Criteria	Max. Marks	Marks Scored	Remarks
A.	Evaluation on the candidate			
1	Significant Research work carried out As PI/Co-PI			
(i)	New advancement in Science	04		
(ii)	Varieties/genetic stock Farm implement/Technology developed	10		
(iii)	New Concepts/Process developed	04		
(iv)	New recommendations generated	04		
2	Conceptual clarity and originality of the research work	04		
3	social-economic upliftment of the beneficiaries through the technology generated	04		
4	Potential of research findings for increasing agricultural production, productivity, profitability and sustainability in the relevant agricultural system	04		
5	Impact of the results obtained in quantifiable and verifiable terms	04		
6	Seminar/ Symposia/Courses organized during the project period	04		
7	Patent/Registration in PPV&FR/ NBPGR/copy right obtained, if any or commercialization of technology	05		
8	Training undergone			
(i)	National level	02		
(ii)	International level	03		
B.	Professional Recognition			
1.	Awards and Honors 3 Marks for National level award 2 Marks for State level govt./Society /VV award 1 Marks for District level govt. award	04		
2.	Research publications based on the project work: List Research papers in bibliographic format with NAAS rating 2 marks for each Book, 0.5 for each chapters/Booklet, 0.25 for each folder, Research paper in NAAS rated Journal (1, 0.5, 0.25 as per authors standing position)	10		
C.	Suggestions/ recommendations of Projects forming the basis for making policy initiatives/ reforms	04		
D.	Institutional building and excellent work	05		
E.	Any other information in support of outstanding contribution if not covered earlier/above	05		
	Total Marks Scored	80		

Member

Member

Member

Chairman

STEP-III: Over all Evaluation of the candidate:

S. No.	Criteria	Maximum Marks	Marks Scored
A.	Total Marks Scored in Step-II	80	
B.	Total Marks Scored in Step-I	20	
	Total Marks	100	

Note: Minimum qualifying marks for award is 60. If no candidate is found suitable for award, the committee may not recommend any one for the award in that year.

STEP-IV: Comparative Evaluation of all the Candidates

S. No.	Name of the Candidate	Designation	Place of posting	Marks obtained out of 100	Rank

Note: Minimum qualifying marks for award is 60. If no candidate is found suitable for award, the committee may not recommend any one for the award in that year.

Recommendation of the committee:

.....

Committee members:

S. No.	Name	Designation	Signature
1.		Chairman	
2.		Member	
3.		Member	
4.		Member	

GUIDELINES FOR RVSKVV BEST EXTENSION SPECIALIST AWARD

1. Name of the Award

Best Extension specialist Award

2. Sponsor

RVSKVV, Gwalior

3. Objective of the Award

- To provide recognition to outstanding agricultural extension work done by agricultural scientists
- To provide incentive for excellence in agricultural extension methodology

4. Nature of the Award

The award is proposed to exclusively meant for individual extension scientist

5. Frequency

Annual

6. Eligibility

All agricultural scientists working in the RVSKVV and engaged in extension work are eligible. The terminal stages of the extension education/work submitted for the award, including its impact assessment must have been completed during the preceding five years of the award.

The person against whom any disciplinary/punitive action has been awarded by the competent authority of the V.V. or by any court of law during the preceding five year of the award shall not be eligible for the award.

7. Administration of the Award

There will be a Judging Committee consisting of 3 or 5 members, including the chairperson, will be appointed by the Hon'ble Vice-chancellor, RVSKVV, Gwalior. The Committee will evaluate the nominations and make recommendations to the University. No award may be given if none of the entries received are judged to be outstanding.

8. Evaluation Criteria

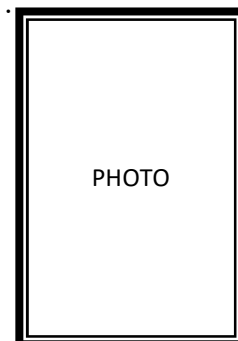
- The concept and execution of the extension work submitted for the award has been undertaken.
- The specific objectives of the project work e.g. changes in knowledge, skills, attitudes; adoption of recommended technology, etc.
- The technological and socio-economic relevance.
- The impact on the knowledge/skills/attitudes/adoption of the direct beneficiaries and the methodology used for impact evaluation.
- Impact on the production/productivity/profitability/sustainability/employment generation of the relevant enterprises of direct beneficiaries.
- Any innovation made in the available methodology
- The diffusion of the impact to neighbors of the direct beneficiaries.
- Problems encountered and solutions found.
- Efforts made towards building brand images of RVSKVV.
- Communication skills developed and followed for the project.
- Refinement of the messages/technologies and the methodologies used if any
- Suggestions for policy decisions for the improvement in the technology transfer environment in the relevant agricultural production system.
- Publications based on the project work
- Establishment of functional linkage with research and state extension system for the proposed work.

9. Procedure

Applications for the award will be invited during **September/October** of the year of the award in the prescribed format, obtainable from the University. The Judging Committee will screen the nominations, identify outstanding entries, and make recommendations to the University along with the draft citations. If no outstanding entries have been received, no award will be awarded.

APPLICATION FOR RVSKVV BEST EXTENSION SPECIALIST AWARD

1. Name of Extension specialist for assessment.....
2. Date and place of birth.....
3. Designation.....
4. Place of Posting.....
5. KVK/ Department.....
6. Postal address & Bank A/c No with MICR & IFC code.....
7. Telephone, Telex, Fax, etc.....
8. Year of assessment.....



9. Educational qualifications:

Name of the Degree	Name of the University or other examining body	Percentage of marks/OCGA obtained	Division obtained	Year of passing	Subject (s) (Major)

10. Employment record:

Name of post	Organization	Pay scale	Period		Total Duration	Remarks, if any
			From	To		

11. Marks distribution to the activities for best Extension specialist award:

STEP I: Nomination / To be filled by the Director Extension Services:

Total Marks - 20			
S. No.	Criteria	Maximum Score	Score Awarded*
1	Commitment to the programme/ project	05	
2	Planning of activities under the programme/ project	05	
3	Implementation/ timely execution of the programme/ project	05	
4	Relationship with team members, research scientists and other stakeholders	05	
5	Refinement in technologies and use of innovative methodology	05	
6	Effective use of linkages in the programme/ project	05	
7	Impact of programme/ project and horizontal spread of technologies	05	
8	Overall Performance of the candidate	05	
Total Score*		40	
Total Marks out of 20			

**Remarks by the Assessing officer (Allotments of marks out of 5 point as per the scale
Poor-1, Medium – 2, Good – 3, Very good– 4 and Best (Excellent) – 5**

*** Total marks awarded on 1 to 5 scale will be divided by 02 to arrive the Total Marks out of 20.**

Date:

(Director Extension Services)

Place:

STEP-II: Evaluation of Extension specialist by the committee (To be filled by the Screening Committee):

STEP II Extension specialist, who have been nominated by the Director Extension Services, are now evaluated on basis of their professional achievements and professional recognition (80 Marks)				
S. No.	Criteria	Max. Marks	Marks Scored	Remarks
A.	Evaluation on the basis of Proforma – I			
2	Relevance and worth of the projects/programmes conceptualized.	03		
3	Importance of the salient findings of the diagnostic surveys undertaken in determining the objectives of the projects/programmes	03		
4	Socio-economic and technological relevance to the specific objectives of the projects/programmes	03		
5	New innovative extension tool/ methodology used	04		
6	Refinement of the technologies, if any	04		
7	The salient outputs of the project/programme			
(i)	Adoption of technologies	05		
(ii)	Impact on the knowledge, skills and attitude of the target group	05		
(iii)	Impact on the production, productivity, profitability and sustainability of the agricultural production systems in the targeted area	06		
(iv)	The diffusion of technologies in the neighborhood (As major/Associate contributor)	04		
8	Measures taken to rectify the problems encountered in project/ programmes implementation	03		
9	Efforts made towards building brand images of RVSKVV.	04		
10	Functional linkages established with research and state extension system for execution of the programme	03		
11	Major extension activities (FLD /OFT /Field day /Kisan mela etc.) organized (As major / Associate contributor)	05		
12	Patent/Registration in PPV&FRA/ NBPGR/copy right obtained, if any or Commercialization of technology	02		
B.	Professional Recognition			
1	Awards and Honors 3 Marks for National level, 2 Marks for State level govt./ Society / VV award & 1 Marks for District level govt. award	06		
2	Publications based on the project work. 2 marks for each Book, 0.5 for each chapters/Booklet, 0.25 for each folder & 1 for Research paper in NAAS rated Journal	06		
C	Suggestions/ recommendations of programmes forming the basis for making policy initiatives/ reforms	04		
D	Institutional building and excellent work	05		
E	Any other information in support of outstanding contribution if not covered earlier/above	05		
	Total Marks Scored	80		

Member

Member

Member

Chairman

STEP-III: Over all Evaluation of the candidate:

S. No.	Criteria	Maximum Marks	Marks Scored
A.	Total Marks Scored in Step - II	80	
B.	Total Marks Scored in Step- I	20	
	Total Marks	100	

Note: Minimum qualifying marks for award is 60. If no candidate is found suitable for award, the committee may not recommend any one for the award in that year.

STEP-IV: Comparative Evaluation of all the Candidates

S. No.	Name of the Candidate	Designation	Place of posting	Marks obtained out of 100	Rank

Note: Minimum qualifying marks for award is 60. If no candidate is found suitable for award, the committee may not recommend any one for the award in that year.

Recommendation of the committee:

.....

Committee members:

S. No.	Name		Signature
1.		Chairman	
2.		Member	
3.		Member	
4.		Member	

GUIDELINES FOR BEST RVSKVV FARM MANAGER AWARD

1. Name of the Award

RVSKVV, Best Farm Manager Award

2. Sponsor

RVSKVV, Gwalior

3. Objectives of the Award

- (i) To recognize outstanding Farm Management.
- (ii) To provide incentives to seed production farm In-charge for their excellence in seed and farm management activities.

4. Nature of the Award

This award is proposed exclusively for the Officer In-charge of seed production farm with outstanding contribution in the seed and farm management.

5. Frequency

Annual

6. Eligibility Criteria

Officer In-charge of RVSKVV farms engaged in maintenance breeding, seed and farm management activities are eligible for these awards. The award is meant for individual scientist/farm manager for their extraordinary, contributions in maintenance breeding and management of seed production.

The person against whom any disciplinary/punitive action has been awarded by the competent authority of the V.V. or by any court of law during the preceding five year of the award shall not be eligible for the award.

7. Administration of the Award

The applications obtained will be evaluated by a committee consisting of 3 or 5 members with the chairperson appointed by the Hon'ble Vice-Chancellor, RVSKVV, Gwalior. The Committee will make recommendation to the University. No award may be given if none of the entries received are judged to be outstanding.

8. Evaluation Criteria

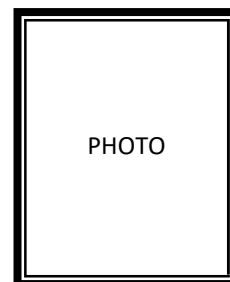
- Farm developmental activities under taken during the award year including land shaping infrastructure, irrigation system etc.
- Adoption percentage assigned seed production programme.
- Average productivity of seed produced during preceding five years of award.
- Gross income and net income generated during preceding five years of award.
- Quality of produced seed (The details of feedback for supply seed) during preceding five years of award.
- Innovative and eco-friendly techniques adopted for farm development.
- Physical and chemical status of the soil during preceding five years of award.
- Resource conservation techniques applied.
- Resource created from externally funding agencies for farm development.
- Efficiency utilization of farm resources.
- Timely follow of seed calendar.

9. Procedure:

Application for the award will be invited during **September/October** of award year in the prescribed proforma by the University. The Judging Committee will screen the nominations, identify outstanding entries, and make recommendations to the University along with the draft citations. If no outstanding entries have been received, no award will be awarded.

APPLICATION FOR RVSKVV BEST FARM MANAGER AWARD

1. Name of Scientist for assessment.....
2. Date and place of birth.....
3. Present Designation.....
4. Place of Posting.....
5. Department/KVK/Farm/AICRP.....
6. Postal address & Bank A/c No with MICR & IFC code.....
7. Telephone, Telex, Fax, etc.....
8. Year of assessment.....



9. Educational qualifications:

Name of the Degree	Name of the University or other examining body	Percentage of marks/OCGA obtained	Division obtained	Year of passing	Subject (s) (Major)

10. Employment record:

Name of post	Organization	Pay scale	Period		Total Duration	Remarks, if any
			From	To		

11. Marks distribution to the activities for Best Farm Manager award:

STEP I: Nomination / To be filled by the Director Research Services:

Total Marks - 20

S. No.	Criteria	Maximum Score	Score Awarded*
1	Commitment to the farm activities	5	
2	Planning of farm activities and seed production programme	5	
3	Implementation/ timely execution of the programmes	5	
4	Relationship and linkages with team members, monitoring teams and other stakeholders	5	
5	Farm and seed infrastructure developed	5	
6	Quality assurance and supply	5	
7	Innovative benefits and impact of seed production/ Sapling production	5	
8	Overall Performance of the candidate	5	
Total Score*		40	
Total Marks out of 20			

Remarks by the Assessing officer (Allotments of marks out of 5 point as per the scale Poor – 1, Medium – 2, Good – 3, Very good– 4 and Best (Excellent) – 5

*** Total marks awarded on 1 to 5 scale will be divided by 02 to arrive the Total Marks out of 20**

Date:

(Director Research Services)

Place:

STEP-II: Evaluation of Farm manager by the committee (To be filled by the Screening Committee):

STEP II	Farm Manager, who have been nominated by the Director Research Services, are now evaluated on basis of their professional achievements and professional recognition (80 Marks)			
S. No.	Criteria	Max. Marks	Marks Scored	Remarks
A.	Evaluation of the candidate			
1	Execution percentage of assigned seed production programme	05		
2	Average productivity of seed produced during preceding three years of award	10		
3	Gross income and net income generated during preceding five years of award	10		
4	Quality of produced seed, technology including package of practices provided along with seed	06		
5	Timely follow of seed calendar.	05		
6	Improvement made in cropping intensity preceding 5 years, farm developmental activities under taken during the award year including land shaping, infrastructure, irrigation system etc.	08		
7	Resource conservation techniques applied.	04		
8	Resource created from externally funding agencies for farm development.	04		
9	Efficiency utilization of farm resources	05		
10	Innovative and eco-friendly techniques adopted for farm development.	05		
11	Improvement in physical and chemical status of the soil during preceding three years of award.	03		
12	Awards and Honors, if any	05		
13	Institutional building and excellent work	05		
14	Any other information in support of outstanding contribution if not covered earlier/above	05		
	Total Marks Scored	80		

Member

Member

Member

Chairman

STEP-III: Over all Evaluation of the candidate:

S. No.	Criteria	Maximum Marks	Marks Scored
A.	Total Marks Scored in Step-II	80	
B.	Total Marks Scored in Step-I	20	
	Total Marks	100	

Note: Minimum qualifying marks for award is 60. If no candidate is found suitable for award, the committee may not recommend any one for the award in that year.

STEP-IV: Comparative Evaluation of all the Candidates

S. No.	Name of the Candidate	Designation	Place of posting	Marks obtained out of 100	Rank

Note: Minimum qualifying marks for award is 60. If no candidate is found suitable for award, the committee may not recommend any one for the award in that year.

Recommendation of the committee:

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Committee members:

S. No.	Name		Signature
1.		Chairman	
2.		Member	
3.		Member	
4.		Member	

GUIDELINES FOR RVSKVV BEST TECHNICAL OFFICER AWARD

1. Name of the Award

RVSKVV, Best Technical Officer Award.

2. Sponsor

RVSKVV, Gwalior

3. Objectives of the Award

To recognize outstanding Best Technical Officer in agricultural and allied sciences

4. Nature of the Award

The award is proposed exclusively for **Programme Assistant & Technical Assistant** in recognition of his outstanding supporting contribution in agriculture and allied sector. The awards are meant for individual Programme Assistant & Technical Assistant independently offering a support to extension and research activities.

5. Frequency: Annual

6. Eligibility Criteria:

All Programme Assistant & Technical Assistant who have been working in the University are eligible while an independent supporting activities experience for a minimum of five years. The work submitted for the award must have been done during the five years preceding the year of the award.

The person against whom any disciplinary/punitive action has been awarded by the competent authority of the V.V. or by any court of law during the preceding five year of the award shall not be eligible for the award.

7. Administration of the Award:

The award will be administered by the University. There will be a Judging Committee consisting of 3 or 5 eminent agricultural educationists including the Chairman including provision to appoint expert. All the members and the chairperson will be nominated by the Hon'ble Vice Chancellor of the University. The Judging Committee will evaluate the nominations, identify outstanding Programme Assistant & Technical Assistant. If no outstanding entries have been identified, no award will be given in the particular subject area.

8. Evaluation Criteria:

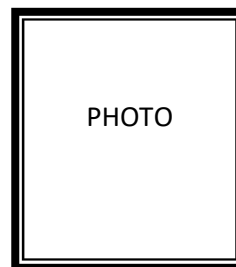
The focus will be on ability to support, integrity, efforts made in extension and research work.

9. Procedure:

Applications for the award will be invited during **September/October** of the year of the award. Applications made in the prescribed form, obtainable from the Programme Coordinator of KVK or Associate Director Research of the Zone, will be accepted up to the **end of November /December** of the year of the award. The University Judging Committee will evaluate the short-listed nominations, identify outstanding entries, and make recommendations to the University along with the draft citations. If no outstanding entries have been identified, no award will be given in the concerned subject areas.

APPLICATION FORM FOR RVSKVV BEST TECHNICAL OFFICER AWARD

1. Name of Programme Assist. or Technical Assist for assessment.....
2. Date and place of birth.....
3. Designation.....
4. Place of Posting.....
5. KVK/AICRP/College.....
6. Postal address & Bank A/c No with MICR & IFC code.....
7. Telephone, Telex, Fax, etc.....
8. Year of assessment.....



9. Educational qualifications:

Name of the Degree	Name of the University or other examining body	Percentage of marks/OCGA obtained	Division obtained	Year of passing	Subject (s) (Major)

10. Employment record:

Name of post	Organization	Pay scale	Period		Total Duration	Remarks, if any
			From	To		

11. Marks distribution to the activities for best Technical Officer (Programme Assistant and Technical Assistant) award:

STEP-I: Evaluation of Best Technical Officer (Programme Assist. and Technical Assist.)
(To be filled by the Screening Committee):

S. No.	Criteria	Maximum Marks	Marks given	Remarks
Programme assistant and Technical Assistant, who have been applied for the award and nominated by the supervising authority evaluated on basis:				
1.	<u>Work shared</u>			
(i)	Research (Experiment conducted, data collection, data compilation, Electronic/on-line processing/Management of Data, reporting, report preparation, on-line/physical submission of reports/other documents and processing etc.	10		
(ii)	Extension (FLD/OFT/Field days/farmer's fairs/ preparation and dissemination of technical knowledge and advisory both in electronic and physical form etc.)	10		
2.	<u>Service Function:</u> Assistance in project management and Co-ordination, preparation of review report, proceedings and other assign duties, production & distribution of seeds, diagnostic services, maintenance of farm including production facilities, maintenance of germplasm, gene bank etc., assistance in monitoring of physical, financial and scientific components, participation in institutional activities/meetings, documentation and maintenance of records, use of ICT in office/record management, Governance and dissemination of technology .	10		
3.	Any other information in support of outstanding contribution if not covered earlier/above	05		
4.	Publications	10		
5.	Award/Recognition	05		
6.	Clear vision	04		
7.	Creativity	04		
8.	Fairness in public dealing	04		
9.	Intelligence	04		
10.	Character	04		
11.	Integrity	04		
12.	Attitude to work	05		
13.	Decision making ability	04		
14.	Initiatives	04		
15.	Zeal	04		
16.	Punctuality	05		
17.	Relationship with staff and colleagues	04		
	Total	100		

Member

Member

Member

Chairman

STEP-II: Comparative Evaluation of all the Candidates:

S. No.	Name of the Candidate	Designation	Place of posting	Marks obtained out of 100	Rank

Note: Minimum qualifying marks for award is 60. If no candidate is found suitable for award, the committee may not recommend any one for the award in that year.

Recommendation of the committee:.....
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Committee members:

S. No.	Name		Signature
1.		Chairman	
2.		Member	
3.		Member	
4.		Member	

GUIDELINES FOR RVSKVV BEST TECHNICIAN AWARD

1. Name of the Award

RVSKVV, Best Technician Award.

2. Sponsor

RVSKVV, Gwalior

3. Objectives of the Award

To recognize outstanding Technician in agricultural and allied sciences

4. Nature of the Award

The award is proposed exclusively for Laboratory Technician & Agricultural Field Extension Officer in recognition of his outstanding supporting contribution in agriculture and allied sector. The awards are meant for individual Laboratory Technician & Agricultural Field Extension Officer independently offering a support to research and Farm management.

5. Frequency: Annual

6. Eligibility Criteria:

All Laboratory Technician & Agricultural Field Extension Officer who have been working in the University are eligible while an independent supporting activities experience for a minimum of five years. The work submitted for the award must have been done during the five years preceding the year of the award.

The person against whom any disciplinary/punitive action has been awarded by the competent authority of the V.V. or by any court of law during the preceding five year of the award shall not be eligible for the award.

7. Administration of the Award:

The award will be administered by the University. There will be a Judging Committee consisting of 3 or 5 eminent agricultural educationists including the Chairman including provision to appoint expert. All the members and the chairperson will be nominated by the Hon'ble Vice Chancellor of the University. The Judging Committee will evaluate the nominations, identify outstanding Technician (Laboratory Technician & Agricultural Field Extension Officer).

8. Evaluation Criteria:

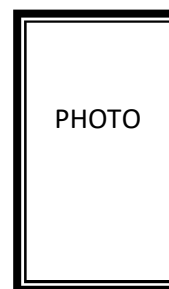
The focus will be on ability to support, integrity, efforts made in laboratory, farm labour and records management work.

9. Procedure:

Applications for the award will be invited during **September/October** of the year of the award. Applications made in the prescribed form, obtainable from the supervising authority, will be accepted up to the **end of November/December** of the year of the award. The University Judging Committee will evaluate the short-listed nominations, identify outstanding entries, and make recommendations to the University along with the draft citations. If no outstanding entries have been identified, no award will be given in the concerned subject areas.

APPLICATION FORM FOR RVSKVV BEST TECHNICIAN AWARD

1. Name of Lab. Tech. or FEO for assessment.....
2. Date and place of birth.....
3. Designation.....
4. Place of Posting.....
5. College / AICRP /Farm.....
6. Postal address & Bank A/c No with MICR & IFC code.....
7. Telephone, Telex, Fax, etc.....
8. Year of assessment.....



9. Educational qualifications:

Name of the Degree	Name of the University or other examining body	Percentage of marks/OCGA obtained	Division obtained	Year of passing	Subject (s) (Major)

10. Employment record:

Name of post	Organization	Pay scale	Period		Total Duration	Remarks, if any
			From	To		

11. Marks distribution to the activities for best technician award:

STEP-I: Evaluation of Best technician (Laboratory Technician & Agricultural Field Extension Officer) (To be filled by the Screening Committee):

S. No.	Criteria	Maximum Marks	Marks given	Remarks
STEP-I: Best Technician (Laboratory Technician & Agricultural Field Extension Officer), who have been applied for the award and nominated by the supervising authority evaluated on basis:				
1.	Labour management	05		
2.	Maintenance of equipments/implements	05		
3.	Maintenance of farm/laboratory records	05		
4.	Store/ laboratory management	05		
5.	<u>Service Function:</u> Assistance in preparation of production & distribution of seeds, diagnostic services, maintenance of farm including production facilities, maintenance of germplasm, gene bank etc., documentation and maintenance of records	05		
6.	Any other information in support of outstanding contribution if not covered earlier/above	05		
7.	Clear vision	04		
8.	Creativity	04		
9.	Fairness in public dealing	04		
10.	Intelligence	04		
11.	Character	04		
12.	Integrity	07		
13.	Attitude to work	06		
14.	Decision making ability	06		
15.	Initiatives	06		
16.	Zeal	06		
17.	Punctuality	10		
18.	Relationship with students/labours and colleagues	09		
	Total	100		

Member

Member

Member

Chairman

STEP-II: Comparative Evaluation of all the Candidates:

S. No.	Name of the Candidate	Designation	Place of posting	Marks obtained out of 100	Rank

Note: Minimum qualifying marks for award is 60. If no candidate is found suitable for award, the committee may not recommend any one for the award in that year.

Recommendation of the committee:.....

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Committee members:

S. No.	Name		Signature
1.		Chairman	
2.		Member	
3.		Member	
4.		Member	

GUIDELINES FOR RVSKVV BEST SUPPORTING STAFF AWARD

1. Name of the Award

RVSKVV, Best Supporting Staff Award.

2. Sponsor

RVSKVV, Gwalior

3. Objectives of the Award

To recognize outstanding supporting staff.

4. Nature of the Award

The award is proposed exclusively for minestrial and supporting staff in recognition of his outstanding supporting contribution in office and field work. The awards are meant for individual minestrial and supporting staff independently offering a support to office and field work.

5. Frequency: Annual

6. Eligibility Criteria:

All minestrial and supporting staff who are working in the University are eligible while an independent supporting activities experience for a minimum of five years. The work submitted for the award must have been done during the five years preceding the year of the award.

The person against whom any disciplinary/punitive action has been awarded by the competent authority of the V.V. or by any court of law during the preceding five year of the award shall not be eligible for the award.

7. Administration of the Award:

The award will be administered by the University. There will be a Judging Committee consisting of 3 or 5 eminent agricultural educationists including the Chairman including provision to appoint expert. All the members and the chairperson will be nominated by the Hon'ble Vice Chancellor of the University. The Judging Committee will evaluate the nominations, identity outstanding minestrial and supporting staff.

8. Evaluation Criteria:

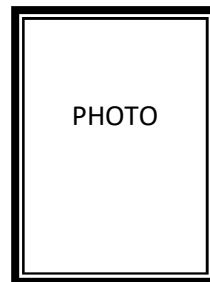
The focus will be on ability to support, integrity, efforts made in office and field work.

9. Procedure:

Applications for the award will be invited during **September/October** of the year of the award. Applications made in the prescribed form, obtainable from the supervising authority, will be accepted up to the **end of November /December** of the year of the award. The University Judging Committee will evaluate the short-listed nominations, identify outstanding entries, and make recommendations to the University along with the draft citations. If no outstanding entries have been identified, no award will be given in the concerned subject areas.

APPLICATION FORM FOR RVSKVV BEST SUPPORTING STAFF AWARD

1. Name of Minestrial/supporting staff for assessment.....
2. Date and place of birth.....
3. Designation.....
4. Place of Posting.....
5. College/AICRP/KVK/Farm.....
6. Postal address & Bank A/c No with MICR & IFC code.....
7. Telephone, Telex, Fax, etc.....
8. Year of assessment.....



9. Educational qualifications:

Name of the Degree	Name of the University or other examining body	Percentage of marks/OCGA obtained	Division obtained	Year of passing	Subject (s) (Major)

10. Employment record:

Name of post	Organization	Pay scale	Period		Total Duration	Remarks if any
			From	To		

11. Marks distribution to the activities for best supporting staff award:

STEP-I: Evaluation of Supporting Staff (To be filled by the Screening Committee):

S. No.	Criteria	Maximum Marks	Marks given	Remarks
STEP-I: Supporting Staff who have been applied for the award and nominated by the supervising authority evaluated on basis:				
1.	Maintenance of record/files in office and farm	10		
2.	Any other information in support of outstanding contribution if not covered earlier/above	05		
3.	Clear vision	05		
4.	Creativity	05		
5.	Fairness in public dealing	05		
6.	Intelligence	06		
7.	Character	08		
8.	Integrity	08		
9.	Attitude to work	08		
10.	Decision making ability	08		
11.	Initiatives	08		
12.	Zeal	08		
13.	Punctuality	08		
14.	Relationship with other staff and colleagues	08		
	Total	100		

Member

Member

Member

Chairman

STEP-II: Comparative Evaluation of all the Candidates

S. No.	Name of the Candidate	Designation	Place of posting	Marks obtained out of 100	Rank

Note: Minimum qualifying marks for award is 60. If no candidate is found suitable for award, the committee may not recommend any one for the award in that year.

Recommendation of the committee:

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Committee members:

S. No.	Name		Signature
1.		Chairman	
2.		Member	
3.		Member	
4.		Member	

**कार्यालय कुलसचिव,
राजमाता विजयाराजे सिंधिया कृषि विश्वविद्यालय, ग्वालियर (म.प्र.)**

क्र./कु.स./प्रमं. बैठक/अ.सू./2016/4424

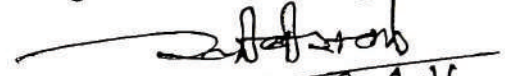
दिनांक 18/04/2016

// अधिसूचना //

विश्वविद्यालय प्रमंडल की 22वीं बैठक दिनांक 03.04.2016 के पद क्रमांक 04 में लिए गए निर्णय अनुसार विश्वविद्यालय मुख्यालय एवं रा.वि.सि.कृ.वि.वि., ग्वालियर के अंतर्गत समस्त इकाईयों के आवासों के आवंटन, लायसेंस फीस तथा आवास धारण सम्बन्धी (संलग्न) नियमों का प्रमंडल द्वारा अनुमोदन किया गया। यह नियम अधिसूचना जारी होने की तिथि से प्रभावशील होंगे।

संलग्न:—“आवासों के आवंटन, लायसेंस फीस तथा आवास धारण नियम” (पृष्ठ 07)

माननीय कुलपतिजी के आदेशानुसार

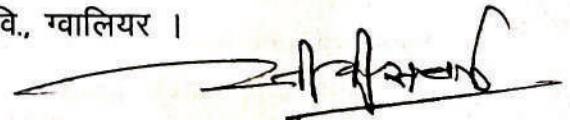

कुलसचिव 18.4.16

पृष्ठा.क्र./कु.स./प्रमं. बैठक/अ.सू./2016/4425

दिनांक 18/04/2016

प्रतिलिपि:—सूचनार्थ एवं आवश्यक कार्यवाही हेतु—

1. अधिष्ठाता कृषि संकाय, रा.वि.सि.कृ.वि.वि., ग्वालियर।
2. निदेशक, शिक्षण/अनुसंधान/विस्तार सेवाये/प्रभारी कार्यपालन यंत्री, रा.वि.सि.कृ.वि.वि., ग्वालियर।
3. निदेशक योजना एवं प्रक्षेत्र विकास, रा.वि.सि.कृ.वि.वि., ग्वालियर।
4. सह संचालक अनुसंधान (निदेशक प्रक्षेत्र), रा.वि.सि.कृ.वि.वि., ग्वालियर।
5. अधिष्ठाता, कृषि/उद्यानिकी महाविद्यालय, ग्वालियर/इंदौर/खंडवा/सीहोर/मंदसौर
6. लेखनियंत्रक, रा.वि.सि.कृ.वि.वि., ग्वालियर।
7. उप कुलसचिव (स्था.), रा.वि.सि.कृ.वि.वि., ग्वालियर।
8. सह संचालक अनुसंधान, आंचलिक अनुसंधान केन्द्र
9. समस्त वरिष्ठ वैज्ञानिक एवं प्रमुख, कृषि विज्ञान केन्द्र
10. प्रभारी अधिकारी क्षेत्रीय कृषि अनुसंधान केन्द्र/कृषि प्रक्षेत्र
11. पोर्टल प्रभारी, रा.वि.सि.कृ.वि.वि., ग्वालियर की ओर विश्वविद्यालय वेबसाइट पर अपलोड कराने बावत।
12. निज सचिव, माननीय कुलपतिजी, रा.वि.सि.कृ.वि.वि., ग्वालियर।
13. सुरक्षा नस्ती।


कुलसचिव

**Rules Regarding Allotment of Houses to the employees of Rajmata Vijayaraje
Scindia Krishi Vishwa Vidhalaya, Gwalior; M.P.**

1. Short title and application

These rules shall be called "Rules relating to the allotment of houses to the employees of Rajmata Vijayaraje Scindia Krishi Vishwa Vidhalaya, Gwalior.

2. General

The residential accommodation will be under the administrative control of the Director Physical Plant or such other officer with whom this control is vested. He will be responsible for the proper use, care residential accommodation at the campuses and for the proper enforcement of these rules.

3. Types of house

Eligibility of employees whose minimum
Pay + Grade pay within the range below

D-Type	Rs. 37400 + 8700 G.P. or more
E-Type	Rs. 37400 + 6600 G.P. or more
F-Type	Rs. 15600 + 5400 G.P. or more
G-Type	Rs. 5200 + 2800 G.P. or more
H-Type	Rs. 5200 + 1900 G.P. or more
I-Type	Class IV

4. Application for allotment

V.V. employee will apply on the prescribed form for allotment of a residence at any time. All application received 7 days before the next meeting of the house allotment committee will be considered. Application through proper channel shall only be entertained.

5. Allotment committee

(A) All house situated at RVSKVV Campus, Gwalior (University Head Quarter) will be allotted by a committee consisting of the following:

- (i) One Director as nominated by Hon'ble V.C. at the rotation of 2 year.
- (ii) Dean COA Gwalior
- (iii) Comptroller RVSKVV Gwalior
- (iv) Director Research Services
- (v) Executive Engineer (Member Secretary)

(B) All houses at outside campuses will be allotted by a committee consisting of the following:

- (i) Dean Concerning College - Chairman
- (ii) Senior members of staff (one to be nominated by the Dean of Faculty concerned and the other by the Hon'ble Vice chancellor.
- (iii) Assistant Engineer / Sub Engineer will be an additional Member
- (iv) Associate Director Research, ZARS for research stations.
- (v) Programme coordinator KVK for KVKs

6. Allotment of Residences:

Houses will be allotted in the appropriate category on the basis of total length of service in the Vishwa Vidyalaya.

Preferences in allotment may be given to the following categories of employees at the discretion of house allotment committee.

- (i) Persons whose residence in the campus is essential to maintain campus services and facilities.
- (ii) Person employed on field research, extension whose work is such that observation is required to be taken at odd hours of the day and night frequently.
- (iii) Some selected Stenos, clerks & store clerks whose presence is required in the campus in the interest of VV work. It should be an essential condition, for allotment of quarters in the Campus to Stenographers that they should be available for work during off office hours, as and when required by any officer of the VV in the Campus.
- (iv) Preference for ground floor quarters should be given to employees who are allotted quarters below their status, and to the employees with elderly or ailing dependents.

7. Non-acceptance of allotment or failure to occupy the allotted residence after acceptance: -

- (1) An employee, who is allotted a residence, must occupy the same within 15 days of the issue of allotment order. If the employee fails to occupy the house within this period, the allotment order will stand cancelled.
- (2) In special circumstances, if the employee is unable to occupy the house within 15 days of issue of order, he must obtain written permission from the Director of Physical Plant. Rent will however be charged to him from 15 days after the issue of order.
- (3) If an employee refuses to accept the offer of allotment made to him, shall not be eligible for another offer for a period of six month from the date of last offer.

8. Change of residence:

- (i) No applications for change of house in the same category shall be entertained.
- (ii) In special circumstances, change from first floor to the ground floor will be considered on compassionate grounds.
- (iii) No applications for particular house shall be entertained.

9. Mutual Exchange of residence:

Employees to whom the residences of the same type have been allotted under these rules may apply for permission to mutually exchange their residence. Such exchange may be granted if they are expected to reside in their mutually exchanged residences for at least six months from the date of approval of such change.

10. Procedure for occupation, vacation of the house

On receipt of allotment order, the employee concerned is required to contact the maintenance officer (Asstt. Engineer or overseer as the case may be) to get the possession of the house. After taking possession, he will be required to intimate to the Executive Engineer (Assistant Engineer / Dean / Overseer at outside Campus) of having taking possession of the house. Similarly on vacation of the house, the employee should hand over the possession of the house to the

maintenance officer and intimate the fact to the Executive Engineer. In case of failure to properly hand-over charge of the house to maintenance staff, the employee will be liable to payment of rent till vacation of the house and required to pay for any fittings that may be found missing/ damaged etc.

11. Sub-letting of House:

No employee who is allotted a house by the house allotment committee can sublet his house to any University employee or any private individual unless there is special sanction of house allotment committee, which will not be given except in very rare cases, The rent will be recovered from the allottee at the rate of 10% of pay of the employee drawing higher salary.

12. Payment liability:

The employee to whom a residence has been allotted shall be personally responsible for the rent thereof and for any damage beyond fair wear and tear caused there to or to the furniture, fixtures, fittings or services etc.

The controlling officers shall be responsible for the correct assessment of rent on the basis of the V.V. rules and regulation and its realization. The auditors during local audit shall scrutinize the recovery of the rent also.

The Director Physical Plant will fix the standard rents for all the V.V. residence and he will also give clarifications regarding rules and regulations in cases referred to him by the controlling officers.

13. Surrender of allotment & period of notice:

An employee may at any time surrender an allotment by giving intimation so as to reach the Executive Engineer (Assistant Engineer/7 overseer) at least 7 days before the vacation of the residence. The allotment of the residence shall be deemed to be cancelled with affect from the 8th day after the date on which the letter is received by the Executive Engineer or the date specified in the letter whichever is later. If he fails to give due notice, he shall be responsible for

payment of rent for 7 days or the number of days by which the notice given by him falls short of 7 days, provided the Executive Engineer may accept a notice for a short period.

14. Concessional period for further retention:

A residence allotted to an employee may be retained on the happening of any of the events specified in column I of the table below for the period specified in the corresponding entry in column (2) thereof, provided that the residence is required for the bonafide use of the employee or members of his family.

आवास धारण अनुमति

विवरण		समयावधि			
		आवास आवंटन की पूर्व स्वीकृति से	किराये की दर	कुलपति की अनुमति से	किराये की दर
1.	त्याग—पत्र/बर्खास्तगी, सेवा से पृथक होने एवं अपने पद से अनाधिकृत गैर हाजिर रहने पर	एक माह	साधारण	एक माह	बजार दर अधिकतम 04 माह
2.	सेवा निवृत्ति या स्थानांतरण पर (नवम्बर माह या बाद में स्थानान्तर होने पर शिक्षा सत्र में पढाई के लिये आगामी मई)	दो माह तथा विशेष परिस्थितियों में चार माह	साधारण	दो माह	बजार दर अधिकतम 06 माह
3.	प्रशिक्षण हेतु बाहर जाने पर	प्रशिक्षण की समस्त कालावधि	साधारण	चार माह	बजार दर अधिकतम 06 माह

15. Maintenance of residence:

The employee to whom a residence has been allotted shall maintain the residence and the premises in a clean condition. Such an employee shall not maintain cattle or other animals contrary to instructions issued by the Director Planning except with the prior permission in writing.

16. Breach of rules & regulations:

If an employee to whom a residence has been allotted sublets the residence or any portion thereof or any of the out houses, garages or erects any unauthorized structure in any part of the residence or uses the residence or any portion thereof for any purpose other than that for which it is meant or tampers with the electric or water connections or commits any other breach of rules or the terms and conditions of allotment or uses the residence or premises to be used for any the purposes which the house allotment committee considers to be prejudicial to the maintenance of harmonious relation with his neighbor or has knowingly incorrect information to any application with a view to securing the allotment, the House Allotment Committee may without prejudice to any other disciplinary action that may be taken against him, cancel the allotment of residence and charge economic rent under the rules.

17. Essential Services / Rent free accommodation:

(i) The Services of following Category of staff may be considered under essential services: .

1. Dean (Chief Warden)
2. All Hostel Wardens
3. Farm In charge
4. Assistant Engineer (Maintenance)
5. Sub-Engineer Civil
6. Sub-Engineer electrical
7. Pump Driver
8. Electrician
9. Sanitary Officer
10. P.A. to Hon'ble V.C.

(ii) As per VishwaVidyalaya order No. Comp./20097619 date 07-03-2009 there is provision for free rent accommodation to all the directors.

(iii) Person employed on field research extension whose work is such that observations are required to be taken at odd hours of the day and night frequently.

(iv) Some selected stenographers, clerks of store clerks whose presence is required in the campus in the interest of V.V. work, it should be an essential condition for allotment of quarters in the campus to stenographers that they should be available for work out of office hours and when required by any officers of the V.V. in the campus.

(v) Provision for Essential Services /Rent free accommodation may be included for the post of Registrar / Comptroller and retention of administrative post appointed by Hon'ble V.C.

18. License fee:

The license fee has been laid as per order issued by Government of M.P. home department dated 11.09.2014, the rates are applicable With effect from 01.10.2014

S.NO	Type of accommodation	License fee under 45 A	License fee under 45B	Penal rent in case of Unauthorized occupation
1.	D-Type	1800-per months	3600	18000
2.	E-Type	1500	3000	15000
3.	F-Type	900	1800	9000
4.	G-Type	600	1200	6000
5.	H-Type	300	600	3000
6.	I-Type	100	200	1000

19. Relaxation Of rules and Interpretation of rules:

The house allotment committee with the approval of the vice-Chancellor may, for the reasons to be recovered in writing, relax all or any of the provisions of the rules in the case of any employee or type of residence or class of employee.

If any question arises as to the interpretation of these rules, the decision of the house allotment committee shall be final.

**कार्यालय कुलसचिव,
राजमाता विजयाराजे सिंधिया कृषि विश्वविद्यालय, ग्वालियर (म.प्र.)**

क्र./कु.स./प्रमं. बैठक/अ.सू./2016/5490

दिनांक 23/07/16

// अधिसूचना //

विश्वविद्यालय प्रमंडल की 23वीं बैठक दिनांक 30.06.2016 के पद क्रमांक 08 में लिए गए निर्णय अनुसार विश्वविद्यालय/महाविद्यालय गेस्ट हाउस के कक्ष आवंटन एवं केटरिंग व्यवस्था किये जाने संबंधी तैयार दिशा-निर्देशों का प्रमंडल द्वारा अनुमोदन किया गया। यह दिशा-निर्देश अधिसूचना जारी होने की तिथि से लागू होंगे।

संलग्न- दिशा-निर्देश (पृष्ठ 06)

माननीय कुलपतिजी के आदेशानुसार,


कुलसचिव

पृष्ठा.क्र./कु.स./प्रमं. बैठक/अ.सू./2016/5491

दिनांक 23/07/16

प्रतिलिपि:-सूचनार्थ एवं आवश्यक कार्यवाही हेतु-

1. अधिष्ठाता कृषि संकाय, रा.वि.सिं.कृ.वि.वि., ग्वालियर ।
2. निदेशक शिक्षण/अनुसंधान सेवायें/विस्तार सेवायें, रा.वि.सिं.कृ.वि.वि., ग्वालियर ।
3. निदेशक योजना एवं प्रक्षेत्र विकास, रा.वि.सिं.कृ.वि.वि., ग्वालियर की ओर उक्त दिशा-निर्देश अनुसार आवश्यक कार्यवाही किये जाने हेतु।
4. सह-संचालक अनुसंधान (निदेशक प्रक्षेत्र), रा.वि.सिं.कृ.वि.वि., ग्वालियर ।
5. अधिष्ठाता, कृषि/उद्यानिकी महाविद्यालय, ग्वालियर/इंदौर/खंडवा/सीहोर/मंदसौर
6. सह संचालक अनुसंधान, ऑचलिक कृषि अनुसंधान केन्द्र, मुरैना/झाबुआ/खरगौन ।
7. वरिष्ठ वैज्ञानिक एवं प्रमुख, समस्त कृषि विज्ञान केन्द्र,.....
8. उप कुलसचिव (स्था./शिक्षण), रा.वि.सिं.कृ.वि.वि., ग्वालियर ।
9. सूचना एवं जनसंपर्क अधिकारी, रा.वि.सिं.कृ.वि.वि., ग्वालियर ।
10. पोर्टल प्रभारी, रा.वि.सिं.कृ.वि.वि., ग्वालियर की ओर विश्वविद्यालय वेबसाइट पर अपलोड कराने बावत।
11. निज सचिव, माननीय कुलपतिजी, रा.वि.सिं.कृ.वि.वि., ग्वालियर ।
12. सुरक्षा नस्ती।


कुलसचिव

Guidelines for Allotment of Rooms in RVSKW Guest Houses

University has following types of guest house

- Farmer's hostel
- Guest Houses
- International Hostel

These Guest Houses are primarily meant for

- * Official guests of the University/ICAR/SAUs ;
 - * Participants of Seminars/Workshops/Symposia/Conferences/Training Programmes Organized by the University as well as those sponsored by the ICAR.
 - * Scientists/Researchers from other ICAR Institute/SAUs/Central/State Government may also be accommodated subject to availability of accommodation on the desired dates and submission of application for accommodation well in advance to the **Officer In-charges of the respective Guest Houses.**
 - * Farmers on any kind of official visit ;
 - * Normally the W Guest houses are not meant for use by general public. The \ accommodation of the guest house shall be provided to the guests coming from outside stations.
1. Request for allotment of accommodation shall be made through e-mail at least two days in advance only on the prescribed pro-forma (Annexure-I). No verbal/telephonic **request will be entertained. Submission of request through E-mail is mandatory.**
 2. Rooms shall be allotted after due approval of Executive Engineer for University HQ and that of the controlling authority of the concerned campus.
 3. Allotment of rooms in the Guest House shall be on first come first serve basis. However, preference will be given for officials of the organizations under National Agricultural Research System (NARS) coming on Official visit. Accommodation shall be provided subject to the availability of rooms. .;
 4. Generally, allotment of rooms shall not be made for marriage and personal functions.

5. Generally, Guest House and its premises will not be allowed for any private ceremonies / functions / commercial purpose.
6. Allotment can be treated as cancelled/shifted in case it is required for official use of RVSKVV, on those dates. Advance if any in such cases may be refunded by the; Vishwa Vidyalaya.
7. Applications for booking of persons except those listed at SI. No. 3 should be entertained only after the endorsement of a University employee.
8. Mass booking of the guest house will not be entertained. No single employee of the ' University will be given more than 3 rooms at a time.
9. The room rent charges shall be applicable as per the category of the guest staying in the guest house and not as per the category who have booked the accommodation e.g. if a University employee is booking an accommodation for a private person, charges will be as applicable to "Private Visitor" and not "University Employee charges". University may fix the rates/room rent charges for different categories such as officials of NARS (working or retired); Central Govt., State Govt.; participants of events organized by RVSKVV; officials invited by the University; personal use of above mentioned categories, etc.
10. Applications for booking of rooms (for private use) for persons other than officials of RVSKVV/ NARS shall be entertained only with the 100% non refundable (if allotted) advance payment of the room charges. The confirmation of such bookings will be made only one day before the actual date of requirement.
11. In case, accommodation is not available on the desired dates, the OIC Guest House shall immediately inform the applicant regarding the non availability of the accommodation.
12. Generally, not more than 75% beds will be booked for any Seminar/Conference at one time in any Guest House. Preference will be given to those who are attending the University programmes.
13. The maximum continuous stay in the Guest House would be for a period of 7 days subject to availability of rooms.

Cont.... 3

14. Confirmation of accommodation can be enquired from the In-charge guest house on any working day between 10.30 AM to 4.30 PM on telephone after one working day from the time of sending the request.
15. Liquor/smoking and use of tobacco shall be strictly prohibited in the Guest House premises. Disciplinary action / Penalty will be imposed on the person booking the guesthouse.
16. Pets shall not be allowed in the Guest House.
17. Check-out time shall be 24 hrs from the time of arrival. The Guest may check in at any time, however, for the purpose of accounting, a day means 24 hours from the time of occupancy/arrival. Fraction of day will be counted as full day. All dues should be cleared before departure during office hours preferably (10 AM to 4 PM) on working days. Receipts of all payments shall be invariably be issued to the guests at the time of Checking out.
18. An inventory of articles for use in the rooms shall be made available in each room. The guests are requested to check these items at the time of occupying the room. The responsibility for any missing item shall, thereafter, rest with the guests. The guests are responsible for proper use and upkeep of the materials/fixtures provided in the rooms as also in the guest house. They shall be liable to pay charges for any loss or damage caused during their stay.
19. Shifting of any article / material / fixture shall not be allowed from one room to another or from any one place to another place.
20. Production of original Identity proof shall be mandatory for all the guests at the time of checking in. Photocopy of the Identity proof of the Guest(s) staying in the guest house will be retained for ensuring bonafide of the guest(s) for security reasons.
21. Maintenance of the guest house will be under the engineering section units wherever available otherwise will be under the local controlling authority.
22. The Guest House In-charge will maintain (on daily basis) all relevant documents and records and important registers like receipt /Dispatch register, Guest entry register, Stock Book, Receipt book, Suggestion book etc.
23. It is mandatory for all the guests / visitors to abide by the Do's and Don'ts of the Guest House.

Cont.... 4

Some Do's and Dont's

- I. Alcoholic drinks / tobacco / smoking in the Guest House are strictly prohibited.
- II. All visitors coming to see a guest staying in the guest house shall have to make entries in the register available with the security guard.
- III. Food/meals, except tea/coffee are served only in the dining hall.
- IV. Persons staying in the Guest House are not entitled to bring in unauthorized guest(s) to stay with them in the Guest House.
- V. University authorities are not responsible for the safety of the belongings of the guests.
- VI. Cooking is not allowed in the rooms.
- VII. Putting off the power switches be ensured at the time of leaving the room.
- VIII. The Guest House is meant for you. Please help us to keep it clean.

Cont.... 5

RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR (M. P.)

Application for Allotment of Accommodation at Guest Houses

Name & Location of the Guest House:

Name						
Designation						
Grade Pay						
Full Address Official (if employed) / Residential						
I-card No.						
Telephone No.(residence)						
Telephone No. (office)						
Mobile						
E-mail						
Purpose of stay (Mandatory)						
Name , Designation , Address and Contact details of the competent sanctioning authority of the tour programme or inviting authority						
Category	VV/ICAR/SA U/CAU	Retired VV/ICAR/SAU/CA U	Central / State Govt.	Others		
Duration of stay	From..... to					
Accommodation Requested	AC Single Bed	AC Double Bed	Non AC Single Bed	Non AC Double Bed	VIP Suit	Dormitory
Total no. of Persons						
Signature with date						

Remarks regarding availability of rooms..... Signature / Date of Caretaker

Comments of recommending officer

Comments of Approving officer

Room No. AllottedfromTo

Signature

Cont.... 6

Guidelines for Catering Services in RVSKW Guest Houses

1. The catering services to the guest staying in the University guest houses shall be outsourced through competitive bidding separately for each location
2. The items to be served in the breakfast, lunch, dinner etc. and their maximum rates to be charged by the caterer shall be decided by a duly constituted committee separately for each campus.
3. The infrastructure of kitchen, dining room, furniture, fixtures, utensils, stove, crockery etc. available at different guest house may be made available to the caterers. The provision for allowing the breakage / theft and other such losses can be made at an appropriate percentage for every financial year, to be fixed by the V.V.
4. The full inventory of such items shall be prepared by the guest house In-charge and shall be handed over to the successful bidder after depositing appropriate security for such items in the Vishwa Vidyalaya account.
5. The caterers shall be responsible for proper maintenance and upkeep of all the items provided to him at his/her own cost and shall return all the items in good working condition to the guest house In-charge after completion/termination of the contract.

The quality of the food items shall be regularly monitored by guest house In-charge and the caterer shall be liable to maintain the quality of the food items up to the satisfaction of guest house In-charge, controlling authority of the campus and/or any official/committee (consisting of at-least three members) appointed by the controlling authority for this purpose.



कार्यालय कुलसचिव,
राजमाता विजयाराजे सिंधिया कृषि विश्वविद्यालय,
ग्वालियर (म.प्र.)

Ph.: 0751-2970519 (O) 0751-2970522 (Fax)
E-mail: registrar.rvskvv09@gmail.com

क्र./कु.स./प्रम.बैठक/अ.सू./2017/3476

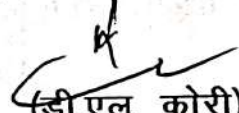
ग्वालियर, दिनांक: 06/08/2017

// अधिसूचना //

दिनांक 25.08.2017 को आयोजित विश्वविद्यालय प्रमण्डल की 28वीं बैठक में कार्यसूची के पद क्रमांक 04 द्वारा टी-4 से टी-5 एवं टी-5 से टी-6 पर अपग्रेडेशन/प्रमोशन हेतु विश्वविद्यालय अंतर्गत कार्यरत तकनीकी/प्रशिक्षण/कार्यक्रम सहायकों से आवेदन बुलाये जाने हेतु विश्वविद्यालय की अधिसूचना क्रमांक/कु.स./स्था./2017/2933-2934 दिनांक 31.07.2017 द्वारा जारी किये जाने की कार्यउत्तर की स्वीकृति दिये जाने के साथ तकनीकी/प्रशिक्षण/कार्यक्रम सहायकों की आई.सी.ए.आर. की टी-सीरिज के अनुसार टी-4 से टी-5 एवं टी-5 से टी-6 पर अपग्रेडेशन/प्रमोशन के लिए तैयार किये गये नवीन दिशा-निर्देश, आवेदन पत्र के प्रारूप एवं स्कोर कार्ड का प्रमण्डल द्वारा अनुमोदन किया गया है।

संलग्न: उपरोक्तानुसार ।

माननीय कुलपतिजी के आदेशानुसार


(डी.एल. कोरी)
कुलसचिव

पृष्ठाकनं. क्र./कु.स./प्रम.बैठक/अ.सू./2017/3477
प्रतिलिपि सूचनार्थ एवं आवश्यक कार्यवाही हेतु:-

ग्वालियर, दिनांक 06/08/2017

1. अधिष्ठाता कृषि संकाय, रा.वि.सि.कृ.वि.वि., ग्वालियर।
2. निदेशक शिक्षण/अनुसंधान सेवायें/विस्तार सेवायें/योजना एवं प्रक्षेत्र विकास, रा.वि.सि.कृ.वि.वि., ग्वालियर।
3. सह संचालक अनुसंधान (निदेशक प्रक्षेत्र), रा.वि.सि.कृ.वि.वि., ग्वालियर।
4. अधिष्ठाता, कृषि/उद्यानिकी महाविद्यालय, ग्वालियर/इन्दौर/खण्डवा/सीहोर/मंदसौर।
5. लेखानियंत्रक, रा.वि.सि.कृ.वि.वि., ग्वालियर।
6. सह संचालक अनुसंधान, ऑचलिक कृषि अनुसंधान केन्द्र मुरैना/खरगोन/झाबुआ।
7. प्रभारी अधिकारी क्षेत्रीय कृषि अनुसंधान केन्द्र, (समस्त)
8. विभागाध्यक्ष, रा.वि.सि.कृ.वि.वि., ग्वालियर (समस्त)
9. वरिष्ठ वैज्ञानिक एवं प्रमुख कृषि विज्ञान केन्द्र (समस्त)
10. उप कुलसचिव (स्था.), रा.वि.सि.कृ.वि.वि., ग्वालियर।
11. पोर्टल प्रभारी, रा.वि.सि.कृ.वि.वि., ग्वालियर की ओर विश्वविद्यालय की वेबसाइट पर अपलोड कराने बावत्।
12. निजसचिव, माननीय कुलपतिजी, रा.वि.सि.कृ.वि.वि., ग्वालियर
13. सुरक्षा नस्ती।


कुलसचिव

**PROCEDURE OF ASSESSMENT FOR CONSIDERATION OF THE CASES OF
TECHNICAL ASSISTANT / TRAINING ASSISTANT / PROGRAMME ASSISTANT
FOR UPGRADATION / PROMOTION FROM GRADE T-4 TO T-5 (CATEGORY-II)
AND FROM GRADE T-5 (CATEGORY-II) TO T-6 (CATEGORY-III)**

Procedure of Assessment

The Cases for Upgradation / Promotion will be considered by a duly constituted assessment committee. The important criteria which should be taken into consideration for assessment are as under:

1. The Annual Confidential Report (ACR) for assessment period of 5/10 years (as the case may be) shall carry the weightage of 80 marks.
2. The material furnished by the candidate in the assessment proforma shall carry the weightage of 20 marks, evaluation of which will be done by the assessment committee.
3. The ACR of the relevant assessment period should be rated numerically on the basis of final grading as approved by the accepting / reviewing authority. The marking shall be in following manner:
 - i. Each outstanding report (A⁺) 80 marks
 - ii. Each very good report (A) 70 marks
 - iii. Each good report (B) 55 marks
 - iv. Each average report (C) 40 marks

The total marks so arrived at, are to be divided by the number of ACRs considered for assessment (5/10 years, as the case may be) to arrive at the weightage for ACRs on a scale of 80. It goes without saying that regardless of number of years in the assessment period, the maximum weightage of ACRs shall not exceed 80 in any case.

- 3.1. The ACRs relevant for the period of assessment (5/10 years as the case may be) are to be considered. In cases where the period of assessment does not synchronize with financial year, the ACR of the year in spread of the assessment period is in excess of 06 months, shall be taken into consideration. For example In a case where the 5 years period of assessment ends on 31st July, 2005, the ACRs of 2000-01, 2001-02, 2002-03, 2003-04 & 2004-05 are to taken into account.
- 3.2. Cases where one or more ACRs of relevant period have not been written for any reason are to be dealt with the following criteria:

"Where one or more CRs have not been written for any reason during the relevant period, the DPC should consider the CRs of the years preceding the period in question and if in any case even these are not available, the DPC should take the CRs of the lower grade into account to complete the number of CRs required to be considered".

4. The assessment committee shall examine the material provided by the candidate under the assessment proforma / application form duly verified by the controlling authority and shall award the mark on the scale of 20 as per the score card devised for the purpose (enclosed). The marks so awarded out of 20 by the committee shall be added to the marks awarded on the basis of evaluations of ACRs out of 80. The Upgradation / Promotion from one grade to the next higher grade shall be awarded if an employee meets the following marks:

For Promotion / Upgradation from T-4 to T-5 grade - 67%

For Promotion / Upgradation from T-5 to T-6 grade - 67%

Note: 0.5% and above marks are to be rounded off to the next higher number.

The Registrar shall ensure that complete and correct information is furnished to the assessment committee and members are made familiar with the rules and guideline.

The assessment committee shall be constituted as per the provisions contained under RVSKVV Statute 5 (3) B (ii).

Proforma of Application for up gradation from grade T-4 to T-5 **(Enclosed)**

Proforma of Application for up gradation from grade T-5 to T-6 **(Enclosed)**

Score Card for up gradation from grade T-4 to T-5 **(Enclosed)**

Score Card for up gradation from grade T-5 to T-6 **(Enclosed)**

**SCORE CARD FOR GRANT OF PAY SCALE FROM T-4 TO T-5 GRADE
(CATEGORY-II) OF RVSKVV**

1. Reported period :

2. Name :

3. Date of birth/age :

4. Field of specialization :

5. Basic degree/diploma and the
institution (the degree was obtained from) :

6. Date of entry into the RVSKVV service :

7. Present grade and scale of pay :

8. Duties assigned to the post for which
the person has been recruited :

9. Date of continuous appointment to the
present grade :

10. Any other basic information :

PART I

(To be filled in by the Reviewee/Candidate)

Please furnish the following information:

1. Educational career

Degree/Diploma/Certificate	Class/Grade	University/Board/Institute	Year
Master's degree or equivalent or any higher degree			
Bachelor's degree/ Diploma			
Intermediate			
High School			

2. (a) Subjects of specialization at the :
highest degree/diploma

(b) Subjects of specialization at the :
lower degree /diploma

3. Additional qualifications/training acquired in India and/or abroad (list of all part-time or short-time trainings, not included in the educational career. Give dates, duties and duration of course).

02 Marks

4. Employment record of last five years ending on starting with your present post, list in **reverse order** every employment you have had.

Name of employing organization	Designation	Salary/ pay scale	Date of joining	Date of leaving	Nature of duties actually performed

5. **Maximum 03 Marks***
- (a) Honours/awards etc. : **01 Mark**
- (b) (i) Membership of professional societies : **01 Mark**
- (ii) Offices and committees assignments : **01 Mark**
held in professional societies
- (c) Special invitations (this would : **01 Mark**
refer to specific invitations to
an individual to present a paper
before professionally oriented
meeting or to participate/
conduct a seminar)
- (d) Special assignments covered (list : **02 Marks**
each one giving dates) and briefly
describe the work done
- (e) Duration of absence from the :
University service with reason
during the 5 years period (the
number of months may be
specified)
6. Is there any other type of work than :
your present job/assignment that you
would rather do in the institute or outside?
If yes, please indicate.
7. Please give below the productivity : **Maximum 15 Marks****
statement in respect of the work done
by you during the period under review

(This is intended to reflect the actual performance by the reviewee during 5 years. Some of the items may not be applicable to the individuals based on the nature of the duties assigned. In such cases he/she may indicate against the items that it is not applicable. For items (a) to (e) please indicate the numbers only.)

(The items included in the statement are only illustrative and not exhaustive)

Productivity

Past 5 years

- (a) Technical support for scientific work, **05 Marks**
such as:
- number of animals managed :
 - area of land/fish ponds managed :
 - number of projects served :
 - others (please specify) :

* The total Score /Marks achieved under 5 (a to e) shall have the maximum ceiling of 03 (three) marks for consideration of final score.

- | | | |
|--|---|-----------------|
| (b) Training work | : | 05 Marks |
| | | |
| (c) Extension education work such as: | | 05 Marks |
| - radio/television talks | : | |
| - field trips | : | |
| - exhibitions | : | |
| - farmers/cultivators | : | |
| - contacted | : | |
| - others (please specify) | : | |
| | | |
| (d) Team-work and co-operation mentioning specifically inter-disciplinary, inter-institutional and intra-institutional activities in which you were involved | : | 02 Marks |
| | | |
| (e) Institution /building activities | : | 01 Mark |
| | | |
| (f) Unpublished reports, papers, etc. | : | 02 Marks |
| | | |
| (g) Published work, if applicable, such as(Give Number) | | 05 Marks |
| - books/monographs | : | |
| - professional papers/articles | : | |
| - popular articles | : | |
| - book-reviews | : | |
| - professional communication to journals/magazines: | | |
| - professional abstracts | : | |
| - technical reports | : | |
| | | |
| (h) Papers presented at professional meetings (Give Number): | | 02 Marks |
| | | |
| (i) Participation in professional meetings | : | 01 Mark |
| | | |
| (j) Relationship with his/her professional colleagues | : | 01 Mark |
| (i) Guidance received | : | |
| (ii) Guidance given | : | |
| (iii) Participation in co-operative research programmes: | | |

**** The total Score /Marks achieved under 7 (a to j) shall have the maximum ceiling of 15 (fifteen) marks for consideration of final score.**

8. Please append a precise resume of the :
work done during the Assessment period
ending on with full
supporting evidence, if any.
9. If some or all your professional work :
remained incomplete or have fallen
below your expectations, please
furnish reasons for that, and suggest
improvement, if any.

Signature.....

Name.....
(In Block letters)

Designation.....

Date.....

**SCORE CARD FOR GRANT OF PAY SCALE FROM T-5 GRADE (CATEGORY-II)
TO T-6 GRADE (CATEGORY-III) OF RVSKVV**

1. Reported period :

2. Name :

3. Date of birth/age :

4. Field of specialization :

5. Basic degree/diploma and the
institution (the degree was obtained from) :

6. Date of entry into the RVSKVV service :

7. Present grade and scale of pay :

8. Duties assigned to the post for which
the person has been recruited :

9. Date of continuous appointment to the
present grade :

10. Any other basic information :

PART I

(To be filled in by the Reviewee/ Candidate)

Please furnish the following information:

1. Educational career

Degree/Diploma/Certificate	Class/Grade	University/Board/Institute	Year
Doctorate Degree			
Master's degree or equivalent or any higher degree			
Bachelor's degree/ Diploma			
Intermediate			
High School			

2. (a) Subjects of specialization at the
highest degree/diploma :

(b) Subjects of specialization at the
lower degree /diploma :

3. Additional qualifications/training acquired in India and/or abroad (list of all part-time or short-time trainings, not included in the educational career. Give dates, duties and duration of course). **02 Marks**

4. Employment record of last five/ten years ending on starting with your present post, list in **reverse order** every employment you have had.

Name of employing organization	Designation	Salary/ pay scale	Date of joining	Date of leaving	Nature of duties actually performed

5. What were the priority areas of work during the past five/ ten years of your service ending on..... Please mark priorities against each area as 1,2,3, etc. one being the highest and so on; and indicate the percentage of time approximately allotted to each priority area (Normally, you should not assign more than three priorities. As area should be considered a priority area, only if it takes at least 25% of your working time).

Area	Priority	Time allocation
Technical support for		
Research work		
Teaching/guiding		
Extension		
Management/ Co-Ordination		
Administration		
Any other area (Please specify the area)		

6.		Maximum 03 Marks*
(a) Honours/awards etc.	:	01 Mark
(b) (i) Membership of professional societies	:	01 Mark
(ii) Offices and committees assignments held in professional societies	:	01 Mark
(c) Special invitations (this would refer to specific invitations to an individual to present a paper before professionally oriented meeting or to participate/ conduct a seminar)	:	01 Mark
(d) Special assignments covered (list each one giving dates) and briefly describe the work done	:	02 Marks
(e) Duration of absence from the University service with reason during the 5-10 years period (the number of months may be specified)	:	

* The total Score /Marks achieved under 6 (a to e) shall have the maximum ceiling of 03 (three) marks for consideration of final score.

7. How would you rate your overall performance in each of the priority areas as indicated in item 5 above on a 0-5 scale (1=poor; 2=below average; 3=average; 4=above average; and 5=outstanding). Please indicate appropriate score for each area.	Priority area 1 2 3 4 5	Assigned score
---	---	-----------------------

Total score

8. Is there any other type of work than your present job/assignment that you would rather do in the institute or outside? If yes, please indicate.

9. Please give below the productivity and projection table in respect of the work done by you during the period under review. **Maximum 15 Marks****

This part is intended to be an evaluation. It seeks information on the past performance and output of work. Inability to meet projected targets/expectations would not necessarily mean insufficient or poor performance. Due consideration will be given to the reasons for not completing certain projected targets. Please indicate numbers only.

(The items included in the statement are only illustrative and not exhaustive).

	Past 5/10 years	Proposed to do next year
(a). Technical support for Scientific work such as: - number of animals managed - area of land/fish ponds managed - number of projects served - others (please specify)		05 Marks
(b). Training and teaching work :		05 Marks
(c). Extension education work, such as: - radio/television talks - field trips - exhibitions - farmers/cultivators contacted - others (please specify)		05 Marks
(d). Team-work and co-operation mentioning specifically inter-disciplinary, inter-institutional and intra-institutional activities in which you were involved		02 Marks
(e). Institution building activities.		01 Mark
(f). Unpublished reports, papers, etc.(Give Number)		02 Marks
(g). Published work, if applicable .(Give Number) - books/monographs - professional papers/articles - popular articles - book reviews - professional communication to journals/magazines - professional abstracts - technical reports		05 Marks

- (h). Papers presented at professional meetings .(Give Number): **02 Marks**
 (i). Participation in professional meetings : **01 Mark**
 (j). Relationship with his professional colleagues : **01 Mark**

(i) Guidance received

(ii) Guidance given

(iii) Participation in co-operative research programmes

**** The total Score /Marks achieved under 9 (a to j) shall have the maximum ceiling of 15 (fifteen) marks for consideration of final score.**

11. Please furnish the most salient features :

of the work done in each of the top 3 priority areas as marked in Serial number (5) in Part I. This should include the points: (A) description Of project(s)/assignment(s); (B) objectives of the stated project(s) /assignment(s); (C) any major progress, accomplishments, utilization, etc. for the work done. (Be sure that this is not a detailed description of various projects/ activities you may have undertaken during the past assessment period, it should rather be a summary statement of the most significant aspects of your overall professional performance (with supporting evidence).

Priority Area 1:

Priority Area 2:

Priority Area 3:

12. Please append a precise resume of the :
 work done during the Assessment period ending on with full supporting evidence, if any.

13. If some or all your professional work :
 remained incomplete or have fallen below your expectations, please furnish reasons for that.

14. Do you wish to have an opportunity for presenting :
 before the Assessment committee personally the details of your work?

Signature.....

Name.....

(In Block letters)

Designation.....

Date.....

**APPLICATION FORM FOR TECHNICAL ASSISTANT/ TRAINING
ASSISTANT/ PROGRAMME ASSISTANT FOR GRANT OF PAY SCALE
FROM T-4 TO T-5 GRADE (CATEGORY-II) OF RVSKVV**

1. Reported period :

2. Name :

3. Date of birth/age :

4. Field of specialization :

5. Basic degree/diploma and the
institution (the degree was obtained from) :

6. Date of entry into the RVSKVV service :

7. Present grade and scale of pay :

8. Duties assigned to the post for which
the person has been recruited :

9. Date of continuous appointment to the
present grade :

10. Any other basic information :

(Besides the above information, the candidate may be required to furnish at the assessment all the information relevant to his/her career before and after entry into the service of RVSKVV).

PART I

(To be filled in by the Reviewee/ Candidate)

Please furnish the following information:

1. Educational career

Degree/Diploma/Certificate	Class/Grade	University/Board/Institute	Year
Master's degree or equivalent or any higher degree			
Bachelor's degree/ Diploma			
Intermediate			
High School			

2. (a) Subjects of specialization at the highest degree/diploma :

(b) Subjects of specialization at the lower degree /diploma :

3. Additional qualifications/training acquired in India and/or abroad (list of all part-time or short-time trainings, not included in the educational career. Give dates, duties and duration of course).

4. Employment record of last five years ending on starting with your present post, list in **reverse order** every employment you have had.

Name of employing organization	Designation	Salary/ pay scale	Date of joining	Date of leaving	Nature of duties actually performed

5. (a) Honours/awards etc. :
- (b) (i) Membership of professional societies :
- (ii) Offices and committees assignments
held in professional societies :
- (c) Special invitations (this would
refer to specific invitations to
an individual to present a paper
before professionally oriented
meeting or to participate/
conduct a seminar) :
- (d) Special assignments covered (list
each one giving dates) and briefly
describe the work done :
- (e) Duration of absence from the
University service with reason
during the 5 years period (the
number of months may be
specified) :
6. Is there any other type of work than
your present job/assignment that you
would rather do in the institute or outside?
If yes, please indicate. :
7. Please give below the productivity
statement in respect of the work done
by you during the period under review :

(This is intended to reflect the actual performance by the reviewee during 5 years. Some of the items may not be applicable to the individuals based on the nature of the duties assigned. In such cases he/she may indicate against the items that it is not applicable. For items (a) to (e) please indicate the numbers only.)

(The items included in the statement are only illustrative and not exhaustive)

Productivity

Past 5 years

- (a) Technical support for scientific work,
such as:

- number of animals managed :
- area of land/fish ponds managed :
- number of projects served :
- others (please specify) :

- (b) Training work :
- (c) Extension education work such as:
- radio/television talks :
 - field trips :
 - exhibitions :
 - farmers/cultivators :
 - contacted :
 - others (please specify) :
- (d) Team-work and co-operation mentioning specifically inter-disciplinary, inter-institutional and intra-institutional activities in which you were involved :
- (e) Institution /building activities :
- (f) Unpublished reports, papers, etc. :
- (g) Published work, if applicable, such as(Give Number)
- books/monographs :
 - professional papers/articles :
 - popular articles :
 - book-reviews :
 - professional communication to journals/magazines:
 - professional abstracts :
 - technical reports :
- (h) Papers presented at professional meetings(Give Number):
- (i) Participation in professional meetings :
- (j) Relationship with his/her professional colleagues:
- (i) Guidance received :
 - (ii) Guidance given :
 - (iii) Participation in co-operative research programmes:

8. Please append a precise resume of the :
work done during the Assessment period
ending on with full
supporting evidence, if any.
9. If some or all your professional work
remained incomplete or have fallen
below your expectations, please
furnish reasons for that, and suggest
improvement, if any.

Signature.....

Name.....
(In Block letters)

Designation.....

Date.....

PART II

(To be filled in by the Reviewer / Controlling Authority)

1. Is the information provided by the reviewee correct to the best of your Knowledge ?
2. Do you generally agree, with the position indicated by the reviewee against items 7,8 and 9 of Part I of the proforma.
3. Please comment on reviewee's
 - (a) Amenability to discipline
 - (b) Punctuality
 - (c) Integrity
4. Please give your critical appraisal of the work done by the reviewee with you
5. Recommendations

Signature.....

Name.....
(In Block letters)

Designation.....

Date.....

PART III

Remarks of the Associate Director Research / Dean of the College (if he/she is not the reviewer)

Date.....

Signature of Reviewer

Name
(In Block letters)

Designation

PART IV

Recommendations of the Concerned Director/Dean Faculty.

Date.....

Signature of Reviewer.....

Name.....
(In Block letters)

Designation.....

**APPLICATION FORM FOR TECHNICAL ASSISTANT/ TRAINING ASSISTANT/
PROGRAMME ASSISTANT FOR GRANT OF PAY SCALE FROM T-5 GRADE
(CATEGORY-II) TO T-6 GRADE (CATEGORY-III) OF RVSKVV**

1. Reported period :
2. Name :
3. Date of birth/age :
4. Field of specialization :
5. Basic degree/diploma and the institution (the degree was obtained from) :
6. Date of entry into the RVSKVV service :
7. Present grade and scale of pay :
8. Duties assigned to the post for which the person has been recruited :
9. Date of continuous appointment to the present grade :
10. Any other basic information :

(Besides the above information, the candidate may be required to furnish at the assessment all the information relevant to his/her career before and after entry into the service of RVSKVV).

PART I

(To be filled in by the Reviewee/ Candidate)

Please furnish the following information:

1. Educational career

Degree/Diploma/Certificate	Class/Grade	University/Board/Institute	Year
Doctorate Degree			
Master's degree or equivalent or any higher degree			
Bachelor's degree/ Diploma			
Intermediate			
High School			

2. (a) Subjects of specialization at the highest degree/diploma :

(b) Subjects of specialization at the lower degree /diploma :

3. Additional qualifications/training acquired in India and/or abroad (list of all part-time or short-time trainings, not included in the educational career. Give dates, duties and duration of course).

4. Employment record of last five/ten years ending on starting with your present post, list in **reverse order** every employment you have had.

Name of employing organization	Designation	Salary/ pay scale	Date of joining	Date of leaving	Nature of duties actually performed

5. What were the priority areas of work during the past five/ ten years of your service ending on..... Please mark priorities against each area as 1,2,3, etc. one being the highest and so on; and indicate the percentage of time approximately allotted to each priority area (Normally, you should not assign more than three priorities. As area should be considered a priority area, only if it takes at least 25% of your working time).

Area	Priority	Time allocation
Technical support for		
Research work		
Teaching/guiding		
Extension		
Management/ Co-Ordination		
Administration		
Any other area (Please specify the area)		

6. (a) Honours/awards etc. :

(b) (i) Membership of professional societies

(ii) Offices and committees assignments
held in professional societies :

(c) Special invitations (this would refer to specific invitations to an individual to present a paper before professionally oriented meeting or to participate/ conduct a seminar) :

(d) Special assignments covered (list each one giving dates) and briefly describe the work done :

(e) Duration of absence from the University service with reason during the 5-10 years period (the number of months may be specified) :

7. How would you rate your overall performance in each of the priority areas as indicated in item 5 above on a 0-5 scale (1=poor; 2=below average; 3=average; 4=above average; and 5=outstanding). Please indicate appropriate score for each area.	Priority area 1 2 3 4 5	Assigned score
---	---	-----------------------

Total score

8. Is there any other type of work than your present job/assignment that you would rather do in the institute or outside? If yes, please indicate.

9. Please give below the productivity and projection table in respect of the work done by you during the period under review.

This part is intended to be an evaluation. It seeks information on the past performance and output of work. Inability to meet projected targets/expectations would not necessarily mean insufficient or poor performance. Due consideration will be given to the reasons for not completing certain projected targets. Please indicate numbers only.

(The items included in the statement are only illustrative and not exhaustive).

	Past 5/10 years	Proposed to do next year
(a). Technical support for Scientific work such as:		
- number of animals managed		
- area of land/fish ponds managed		
- number of projects served		
- others (please specify)		
(b). Training and teaching work :		
(c). Extension education work, such as:		
- radio/television talks		
- field trips		
- exhibitions		
- farmers/cultivators contacted		
- others (please specify)		
(d). Team-work and co-operation mentioning specifically inter-disciplinary, inter-institutional and intra-institutional activities in which you were involved		
(e). Institution building activities		
(f). Unpublished reports, papers, etc.(Give Number)		
(g). Published work, if applicable .(Give Number)		
- books/monographs		
- professional papers/articles		
- popular articles		
- book reviews		
- professional communication to journals/magazines		
- professional abstracts		
- technical reports		

(h). Papers presented at professional meetings .(Give Number)

(i). Participation in professional meetings

10. Relationship with his professional colleagues:

(i) Guidance received

(ii) Guidance given

(iii) Participation in co-operative research programmes

11. Please furnish the most salient features of the work done in each of the top 3 priority areas as marked in Serial number (5) in Part I. This should include the points: (A) description Of project(s)/assignment(s); (B) objectives of the stated project(s) /assignment(s); (C) any major progress, accomplishments, utilization, etc. for the work done. (Be sure that this is not a detailed description of various projects/ activities you may have undertaken during the past assessment period, it should rather be a summary statement of the most significant aspects of your overall professional performance (with supporting evidence).

Priority Area 1:

Priority Area 2:

Priority Area 3:

12. Please append a precise resume of the :
work done during the Assessment period
ending on with full
supporting evidence, if any.

13. If some or all your professional work
remained incomplete or have fallen
below your expectations, please
furnish reasons for that.

14. Do you wish to have an opportunity for presenting :
before the Assessment committee personally the details
of your work?

Signature.....

Name.....

(In Block letters)

Designation.....

Date.....

PART II

FOR THE USE OF REVIEWER / CONTROLLING AUTHORITY ONLY

1. Is the information provided by the reviewee correct to the best of your Knowledge ?

2. Do you generally agree, with the assessment provided by the reviewee ? Please give your critical appraisal.

Signature.....

Name.....

(In Block letters)

Designation.....

Date.....

PART III

Remarks of the Associate Director Research / Dean of the College (if he/she is not the reviewer)

Signature of Reviewer

Name
(In Block letters)

Designation

Date.....

PART IV

Recommendations of the Concerned Director/Dean Faculty.

Signature of Reviewer.....

Name.....
(In Block letters)

Designation.....

Date.....



कार्यालय कुलसचिव,
राजमाता विजयाराजे सिंधिया कृषि विश्वविद्यालय,
ग्वालियर (म.प्र.)

Ph- : 0751-2970519 (O) 0751-2970522 (Fax)
E-mail- registrar@gmail.com

क्र./कु.स./प्रम.बैठक/अ.सू./2017/3390

ग्वालियर, दिनांक: 30 अगस्त, 2017

// अधिसूचना //

दिनांक 25.08.2017 को आयोजित विश्वविद्यालय प्रमण्डल की 28वीं बैठक में कार्यसूची में पद क्रमांक 03 पर प्रस्तुत सहायक प्राध्यापक एवं समकक्ष की विभिन्न अवस्थितियों (stages), सहायक प्राध्यापक एवं समकक्ष, से सह प्राध्यापक एवं समकक्ष, सह प्राध्यापक एवं समकक्ष, से प्राध्यापक एवं समकक्ष तथा सहायक ग्रंथपाल एवं क्रीडाधिकारी के पदों पर पदोन्नति हेतु ज.ने.कृ.वि.वि. जबलपुर की सी.ए.एस. गाईडलाइन के अनुरूप विश्वविद्यालय की समिति द्वारा तैयार की गई पुनरीक्षित सी.ए.एस. गाईडलाइन एवं स्कोर कार्ड का अनुमोदन किया गया। यह गाईडलाइन 01.01.2009 से प्रभावशील होगी।

तदनुसार विश्वविद्यालय में कार्यरत शिक्षकों/वैज्ञानिकों एवं समकक्ष को कैरियर एडवांसमेन्ट स्कीम (CAS) के अंतर्गत पदोन्नति का लाभ प्रदान किया जावेगा।

संलग्न: उपरोक्तानुसार ।

माननीय कुलपतिजी के आदेशानुसार

(डी.एल. कोरी) 30.8.2017
कुलसचिव

पृष्ठाकनं. क्र./कु.स./प्रम.बैठक/अ.सू./2017/3391

ग्वालियर, दिनांक: 30 अगस्त, 2017

प्रतिलिपि सूचनार्थ एवं आवश्यक कार्यवाही हेतु:-

1. अधिष्ठाता कृषि संकाय, रा.वि.सि.कृ.वि.वि., ग्वालियर।
2. निदेशक शिक्षण/अनुसंधान सेवायें/विस्तार सेवायें/योजना एवं प्रक्षेत्र विकास, रा.वि.सि.कृ.वि.वि., ग्वालियर।
3. अधिष्ठाता, कृषि/उद्यानिकी महाविद्यालय, ग्वालियर/इन्दौर/खण्डवा/सीहोर/मंदसौर।
4. लेखानियंत्रक, रा.वि.सि.कृ.वि.वि., ग्वालियर।
5. सह संचालक अनुसंधान, ऑचलिक कृषि अनुसंधान केन्द्र मुरैना/खरगोन/झाबुआ।
6. प्रभारी अधिकारी क्षेत्रीय कृषि अनुसंधान केन्द्र, (समस्त)
7. विभागाध्यक्ष, रा.वि.सि.कृ.वि.वि., ग्वालियर (समस्त)
8. वरिष्ठ वैज्ञानिक एवं प्रमुख कृषि विज्ञान केन्द्र (समस्त)
9. उप कुलसचिव (स्था.), रा.वि.सि.कृ.वि.वि., ग्वालियर।
10. पोर्टल प्रभारी, रा.वि.सि.कृ.वि.वि., ग्वालियर की ओर विश्वविद्यालय की वेबसाइट पर अपलोड कराने बाबत।
11. निजसचिव, माननीय कुलपतिजी, रा.वि.सि.कृ.वि.वि., ग्वालियर।
12. सुरक्षा नस्ती।

30.8.2017
कुलसचिव



**RAJMATA VIJAYARAJE SCINDIA
KRISHI VISHWA VIDYALAYA GWALIOR (M.P.)**

**NEW (REVISED)
CAREER ADVANCEMENT SCHEME
(Under Revised Scales)**

Effective From - 01.01.2009

Proforma of Application Forms

2017

**APPLICATION FORM FOR NEW CAREER ADVANCEMENT SCHEME UNDER REVISED SCALE
EFFECTIVE FROM 1.1.2009**

ASSISTANT PROFESSOR (AGP Rs. 6000) TO ASSISTANT PROFESSOR (AGP Rs. 7000)

(To be submitted in quadruplicate alongwith soft copy in .pdf format)

1	Name of applicant	
2	Designation	
3	Discipline / Department	
4	Date of Birth	
5	Date of award of degree (i) Master's degree (Actual Name of degree) (ii) M Phil (iii) Ph D Date of Registration Date of award (attach documentary proof)	
6	Date of first joining the University with name of post	
7	Date and Place of joining at present place - College / Research station / KVK	
8	Date of joining the post of Assistant Professor- (Rs 15600-39100 + AGP Rs.6000/-) or its corresponding pre revised scale	
9	Present pay in pay band and AGP (enclose documentary proof)	
10	Date of clearance of probation period and terms & conditions of appointment order (enclose copy of administrative order)	
(i)	Date of completion of 6 years services in Assistant Prof. (Rs 15600-39100 + AGP Rs.6000/-) or its corresponding pre revised scale for those who do not have Ph D/ M Phil / M.Tech/ M.Sc (Ag.)/ (Hort.)/(Forestry)/M.V.Sc./M.F.Sc.	
(ii)	Date of completion of 5 years services in Assistant Prof. (Rs 15600-39100 + AGP Rs.6000/-) or its corresponding pre revised scale for those with M Phil degree/M.Tech/ M.Sc (Ag.)/ (Hort.)/(Forestry)/M.V.Sc./M.F.Sc.	
(iii)	Date of completion of 4 years services in Assistant Prof. (Rs 15600-39100 + AGP Rs.6000/-) or its corresponding pre revised scale with Ph D degree	
11(a)	Have you applied for promotion under CAS in VV Notification No. Estt. I/ RC/13 th CAS/ 2012/ /2477 dated 30.1.2012	
11(b)	If yes, date of eligibility in 13 th CAS	
12	Details of work performance be furnished in Annexure-I)	

Signature & Name of applicant

DECLARATION

I declare that all the information furnished regarding the accomplishments made under different heads pertains **only to the period of assessment** and the entries made in this form are true, correct and complete to the best of my knowledge and belief and nothing has been concealed / distorted / exaggerated. If at any time, a contradiction is found/ noticed, my upgradation/promotion shall be liable to be summarily terminated without notice and / or I shall be subjected to disciplinary action.

Date:
Place:

Signature of the Applicant

VIGILANCE CLEARANCE CERTIFICATE

[To be furnished and signed by the Controlling / Forwarding Officer]

Certified that the undersigned has physically and personally verified the service record of the applicant Dr./Shri/Miss/Mrs. Designation and thereupon certify that:

[i]*There is no vigilance case or departmental enquiry pending or contemplated against him/her.

OR

The vigilance case or departmental enquiry pending or contemplated against the candidate are listed hereunder:

[ii]* No major / minor penalties have been imposed on him / her during his / her service at the Vishwa Vidyalaya.

OR

The major / minor penalties have been imposed on him / her during his / her services at the Vishwa Vidyalaya are listed hereunder:

Dated:

**Signature of the Dean of the College / ADR /
Incharge Research Station/Sr. Scientist & Head, K.V.K.**

* Strike out which is not applicable

CERTIFICATE OF CONTROLLING / FORWARDING OFFICER

Certified that all the information furnished by Dr./ Shri Designation regarding the accomplishments made under different heads pertains **only to the period of assessment** and the entries made in this form have been verified from official record and found true and correct. This is also certified that applicant has enclosed all the desired documents.

**Signature of the Dean of the College / ADR /
Incharge Research Station/Sr. Scientist & Head, K.V.K.**

Date:

Place:

**APPLICATION FORM FOR NEW CAREER ADVANCEMENT SCHEME UNDER REVISED SCALE
EFFECTIVE FROM 1.1.2009**

ASSISTANT PROFESSOR (AGP Rs. 7000) TO ASSISTANT PROFESSOR (AGP Rs. 8000)
(To be submitted in quadruplicate alongwith soft copy in .pdf format)

1	Name of applicant	
2	Designation	
3	Discipline / Department	
4	Date of Birth	
5	Date of award of degree (i) Master's degree (Actual Name of degree) (ii) M Phil (iii) Ph D Date of Registration Date of award (attach documentary proof)	
6	Date of first joining the University with name of post	
7	Date and Place of joining at present place - College / Research station / KVK	
8	Date of joining the post of Assistant Professor- (Rs 15600-39100 + AGP Rs.6000/-) or its corresponding pre revised scale	
9	Present pay in pay band and AGP (enclose documentary proof)	
10	Date of promotion as Assistant Professor in the scale of Rs 15600-39100 + AGP Rs.7000/- or its corresponding pre revised scale (enclose copy of administrative order)	
11	Date of completion of 5 years services in Assistant Prof. (Rs 15600-39100 + AGP Rs.7000/-) or its corresponding pre revised scale	
12 (a)	Have you applied for promotion under CAS in VV Notification No. Estt. I/ RC/13 th CAS/ 2012/ /2477 dated 30.1.2012	
12 (b)	If yes, date of eligibility in 13 th CAS	
13	Details of work performance be furnished in Annexure-I)	

Signature & Name of applicant

DECLARATION

I declare that all the information furnished regarding the accomplishments made under different heads pertains **only to the period of assessment** and the entries made in this form are true, correct and complete to the best of my knowledge and belief and nothing has been concealed / distorted / exaggerated. If at any time, a contradiction is found/ noticed, my upgradation/promotion shall be liable to be summarily terminated without notice and / or I shall be subjected to disciplinary action.

Date:

Signature of the Applicant

Place:

VIGILANCE CLEARANCE CERTIFICATE

[To be furnished and signed by the Controlling / Forwarding Officer]

Certified that the undersigned has physically and personally verified the service record of the applicant Dr./Shri/Miss./Mrs.Designation..... and thereupon certify that:

[i]*There is no vigilance case or departmental enquiry pending or contemplated against him/her.

OR

The vigilance case or departmental enquiry pending or contemplated against the candidate are listed hereunder:

[ii]* No major / minor penalties have been imposed on him / her during his / her service at the Vishwa Vidyalaya.

OR

The major / minor penalties have been imposed on him / her during his / her services at the Vishwa Vidyalaya are listed hereunder:

Dated:

**Signature of the Dean of the College / ADR / In charge
Research Station/ PC, K.V.K.**

* Strike out which is not applicable

CERTIFICATE OF CONTROLLING / FORWARDING OFFICER

Certified that all the information furnished by Dr./ Shri
Designation regarding the accomplishments made under different heads
pertains **only to the period of assessment** and the entries made in this form have been verified from
official record and found true and correct. This is also certified that applicant has enclosed all the desired
documents.

**Signature of the Dean of the College / ADR / In charge
Research Station/ PC, K.V.K.**

Date:

Place:

**APPLICATION FORM FOR NEW CAREER ADVANCEMENT SCHEME UNDER REVISED SCALE
EFFECTIVE FROM 1.1.2009**

ASSISTANT PROFESSOR (AGP Rs. 8000) TO ASSOCIATE PROFESSOR (AGP Rs. 9000)

(To be submitted in quadruplicate alongwith soft copy in .pdf format)

1	Name of applicant	
2	Designation	
3	Discipline / Department	
4	Date of Birth	
5	Date of award of degree (i) Master's degree (Actual Name of degree) (ii) M Phil (iii) Ph D Date of Registration Date of award (attach documentary proof)	
6	Date of first joining the University with name of post	
7	Date and Place of joining at present place - College / Research station / KVK	
8	Date of joining the post of Assistant Professor- (Rs 15600-39100 + AGP Rs.6000/-) or its corresponding pre revised scale	
9	Present pay in pay band and AGP (enclose documentary proof)	
10	Date of promotion as Assistant Professor in the scale of Rs 15600-39100 + AGP Rs.7000/- or its corresponding pre revised scale (enclose copy of administrative order)	
11	Date of promotion as Assistant Professor in the scale of Rs 15600-39100 + AGP Rs.8000/- or its corresponding pre revised scale (enclose copy of administrative order)	
12(a)	Date of completion of 3 years of services in Assistant Prof. (Rs 15600-39100 + AGP Rs.8000/-) or its corresponding pre revised scale	
12(b)	Have you applied for promotion under CAS in VV Notification No. Estt. I/ RC/13 th CAS/ 2012/ /2477 dated 30.1.2012	
13	If yes, date of eligibility in 13 th CAS	
	Details of work performance be furnished in Annexure-I)	

Signature & Name of applicant

DECLARATION

I declare that all the information furnished regarding the accomplishments made under different heads pertains **only to the period of assessment** and the entries made in this form are true, correct and complete to the best of my knowledge and belief and nothing has been concealed / distorted / exaggerated. If at any time, a contradiction is found/ noticed, my upgradation/promotion shall be liable to be summarily terminated without notice and / or I shall be subjected to disciplinary action.

Date:

Signature of the Applicant

Place:

VIGILANCE CLEARANCE CERTIFICATE

[To be furnished and signed by the Controlling / Forwarding Officer]

Certified that the undersigned has physically and personally verified the service record of the applicant Dr./Shri/Miss./Mrs.Designation..... and thereupon certify that:

[i]*There is no vigilance case or departmental enquiry pending or contemplated against him/her.

OR

The vigilance case or departmental enquiry pending or contemplated against the candidate are listed hereunder:

[ii]* No major / minor penalties have been imposed on him / her during his / her service at the Vishwa Vidyalaya.

OR

The major / minor penalties have been imposed on him / her during his / her services at the Vishwa Vidyalaya are listed hereunder:

Dated:

**Signature of the Dean of the College / ADR / In charge
Research Station/ PC, K.V.K.**

* Strike out which is not applicable

CERTIFICATE OF CONTROLLING / FORWARDING OFFICER

Certified that all the information furnished by Dr./ Shri
Designation regarding the accomplishments made under different heads
pertains **only to the period of assessment** and the entries made in this form have been verified from
official record and found true and correct. This is also certified that applicant has enclosed all the desired
documents.

**Signature of the Dean of the College / ADR / In charge
Research Station/ PC, K.V.K.**

Date:

Place:

APPLICATION FORM FOR NEW CAREER ADVANCEMENT SCHEME UNDER REVISED SCALE
EFFECTIVE FROM 1.1.2009
ASSOCIATE PROFESSOR (AGP Rs. 9000) TO PROFESSOR (AGP Rs. 10000)

(To be submitted in quadruplicate alongwith soft copy in .pdf format)

1	Name of applicant	
2	Designation	
3	Discipline / Department	
4	Date of Birth	
5	Date of award of degree (i) Master's degree (Actual Name of degree) (ii) M Phil (iii) Ph D Date of Registration Date of award (attach documentary proof)	
6	Date of first joining the University with name of post	
7	Date and Place of joining at present place - College / Research station / KVK	
8	Date of joining the post of Assistant Professor- (Rs 15600-39100 + AGP Rs.6000/-) or its corresponding pre revised scale	
9	Present pay in pay band and AGP (enclose documentary proof)	
10	Date of promotion as Assistant Professor in the scale of Rs 15600-39100 + AGP Rs.7000/- or its corresponding pre revised scale (enclose copy of administrative order)	
11	Date of promotion as Assistant Professor in the scale of Rs 15600-39100 + AGP Rs.8000/- or its corresponding pre revised scale (enclose copy of administrative order)	
12	Date of promotion as Associate Professor in the scale of Rs 37400-67000 + AGP Rs.9000/- or its corresponding pre revised scale (enclose copy of administrative order)	
13	Date of completion of 3 years of services in Associate Prof. (37400-67000 + AGP Rs.9000/-) or its corresponding pre revised scale	
13 (a)	Have you applied for promotion under CAS in VV Notification No. Estt. I/ RC/13 th CAS/ 2012/ /2477 dated 30.1.2012	
13 (b)	If yes, date of eligibility in 13 th CAS	
	Details of work performance be furnished in Annexure-I)	

Signature & Name of applicant

DECLARATION

I declare that all the information furnished regarding the accomplishments made under different heads pertains **only to the period of assessment** and the entries made in this form are true, correct and complete to the best of my knowledge and belief and nothing has been concealed / distorted / exaggerated. If at any time, a contradiction is found/ noticed, my upgradation/promotion shall be liable to be summarily terminated without notice and / or I shall be subjected to disciplinary action.

Date:

Signature of the Applicant

Place:

VIGILANCE CLEARANCE CERTIFICATE

[To be furnished and signed by the Controlling / Forwarding Officer]

Certified that the undersigned has physically and personally verified the service record of the applicant Dr./Shri/Miss./Mrs.Designation..... and thereupon certify that:

[i]*There is no vigilance case or departmental enquiry pending or contemplated against him/her.

OR

The vigilance case or departmental enquiry pending or contemplated against the candidate are listed hereunder:

[ii]* No major / minor penalties have been imposed on him / her during his / her service at the Vishwa Vidyalaya.

OR

The major / minor penalties have been imposed on him / her during his / her services at the Vishwa Vidyalaya are listed hereunder:

Dated:

**Signature of the Dean of the College / ADR / In charge
Research Station/ PC, K.V.K.**

* Strike out which is not applicable

CERTIFICATE OF CONTROLLING / FORWARDING OFFICER

Certified that all the information furnished by Dr./ Shri
Designation regarding the accomplishments made under different heads
pertains **only to the period of assessment** and the entries made in this form have been verified from
official record and found true and correct. This is also certified that applicant has enclosed all the desired
documents.

**Signature of the Dean of the College / ADR / In charge
Research Station/ PC, K.V.K.**

Date:

Place:

**APPLICATION FORM FOR NEW CAREER ADVANCEMENT SCHEME UNDER REVISED SCALE
EFFECTIVE FROM 1.1.2009**

PHYSICAL EDUCATION

ASSISTANT PROFESSOR (AGP Rs. 6000) TO ASSISTANT PROFESSOR (AGP Rs. 7000)

(To be submitted in quadruplicate alongwith soft copy in .pdf format)

1	Name of applicant	
2	Designation	
3	Discipline / Department	
4	Date of Birth	
5	Date of award of degree (i) Master's degree (Actual Name of degree) (ii) M Phil (iii) Ph D Date of Registration Date of award (attach documentary proof)	
6	Date of first joining the University with name of post	
7	Date and Place of joining at present place - College / Research station / KVK	
8	Date of joining the post of Assistant Professor- (Rs 15600-39100 + AGP Rs.6000/-) or its corresponding pre revised scale	
9	Present pay in pay band and AGP (enclose documentary proof)	
10	Date of clearance of probation period and terms & conditions of appointment order (enclose copy of administrative order)	
(i)	Date of completion of 6 years services in Assistant Prof. (Rs 15600-39100 + AGP Rs.6000/-) or its corresponding pre revised scale for those who do not have Ph D/ M Phil / M.Tech/ M.Sc (Ag.)/ (Hort.)/(Forestry)/M.V.Sc./M.F.Sc.	
(ii)	Date of completion of 5 years services in Assistant Prof. (Rs 15600-39100 + AGP Rs.6000/-) or its corresponding pre revised scale for those with M Phil degree/M.Tech/ M.Sc (Ag.)/ (Hort.)/(Forestry)/M.V.Sc./M.F.Sc.	
(iii)	Date of completion of 4 years services in Assistant Prof. (Rs 15600-39100 + AGP Rs.6000/-) or its corresponding pre revised scale with Ph D degree	
11(a)	Have you applied for promotion under CAS in VV Notification No. Estt. I/ RC/13 th CAS/ 2012/ /2477 dated 30.1.2012	
11(b)	If yes, date of eligibility in 13 th CAS	
12	Details of work performance be furnished in Annexure-I)	

Signature & Name of applicant

DECLARATION

I declare that all the information furnished regarding the accomplishments made under different heads pertains **only to the period of assessment** and the entries made in this form are true, correct and complete to the best of my knowledge and belief and nothing has been concealed / distorted / exaggerated. If at any time, a contradiction is found/ noticed, my upgradation/promotion shall be liable to be summarily terminated without notice and / or I shall be subjected to disciplinary action.

Date:

Signature of the Applicant

Place:

VIGILANCE CLEARANCE CERTIFICATE

[To be furnished and signed by the Controlling / Forwarding Officer]

Certified that the undersigned has physically and personally verified the service record of the applicant Dr./Shri/Miss./Mrs.Designation..... and thereupon certify that:

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OR

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[ii]* No major / minor penalties have been imposed on him / her during his / her service at the Vishwa Vidyalaya.

OR

The major / minor penalties have been imposed on him / her during his / her services at the Vishwa Vidyalaya are listed hereunder:

Dated:

**Signature of the Dean of the College / ADR / In charge
Research Station/ PC, K.V.K.**

* Strike out which is not applicable

CERTIFICATE OF CONTROLLING / FORWARDING OFFICER

Certified that all the information furnished by Dr./ Shri
Designation regarding the accomplishments made under different heads
pertains **only to the period of assessment** and the entries made in this form have been verified from
official record and found true and correct. This is also certified that applicant has enclosed all the desired
documents.

**Signature of the Dean of the College / ADR / In charge
Research Station/ PC, K.V.K.**

Date:

Place:

**APPLICATION FORM FOR NEW CAREER ADVANCEMENT SCHEME UNDER REVISED SCALE
EFFECTIVE FROM 1.1.2009**

PHYSICAL EDUCATION
ASSISTANT PROFESSOR (AGP Rs. 7000) TO ASSISTANT PROFESSOR (AGP Rs. 8000)
 (To be submitted in quadruplicate alongwith soft copy in .pdf format)

1	Name of applicant	
2	Designation	
3	Discipline / Department	
4	Date of Birth	
5	Date of award of degree (i) Master's degree (Actual Name of degree) (ii) M Phil (iii) Ph D Date of Registration Date of award (attach documentary proof)	
6	Date of first joining the University with name of post	
7	Date and Place of joining at present place - College / Research station / KVK	
8	Date of joining the post of Assistant Professor- (Rs 15600-39100 + AGP Rs.6000/-) or its corresponding pre revised scale	
9	Present pay in pay band and AGP (enclose documentary proof)	
10	Date of promotion as Assistant Professor in the scale of Rs 15600-39100 + AGP Rs.7000/- or its corresponding pre revised scale (enclose copy of administrative order)	
11	Date of completion of 5 years services in Assistant Prof. (Rs 15600-39100 + AGP Rs.7000/-) or its corresponding pre revised scale	
12 (a)	Have you applied for promotion under CAS in VV Notification No. Estt. I/ RC/13 th CAS/ 2012/ /2477 dated 30.1.2012	
12 (b)	If yes, date of eligibility in 13 th CAS	
13	Details of work performance be furnished in Annexure-I)	

Signature & Name of applicant

DECLARATION

I declare that all the information furnished regarding the accomplishments made under different heads pertains **only to the period of assessment** and the entries made in this form are true, correct and complete to the best of my knowledge and belief and nothing has been concealed / distorted / exaggerated. If at any time, a contradiction is found/ noticed, my upgradation/promotion shall be liable to be summarily terminated without notice and / or I shall be subjected to disciplinary action.

Date:

Signature of the Applicant

Place:

VIGILANCE CLEARANCE CERTIFICATE

[To be furnished and signed by the Controlling / Forwarding Officer]

Certified that the undersigned has physically and personally verified the service record of the applicant Dr./Shri/Miss./Mrs.Designation..... and thereupon certify that:

[i]*There is no vigilance case or departmental enquiry pending or contemplated against him/her.

OR

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[ii]* No major / minor penalties have been imposed on him / her during his / her service at the Vishwa Vidyalaya.

OR

The major / minor penalties have been imposed on him / her during his / her services at the Vishwa Vidyalaya are listed hereunder:

Dated:

**Signature of the Dean of the College / ADR / In charge
Research Station/ PC, K.V.K.**

* Strike out which is not applicable

CERTIFICATE OF CONTROLLING / FORWARDING OFFICER

Certified that all the information furnished by Dr./ Shri
Designation regarding the accomplishments made under different heads
pertains **only to the period of assessment** and the entries made in this form have been verified from
official record and found true and correct. This is also certified that applicant has enclosed all the desired
documents.

**Signature of the Dean of the College / ADR / In charge
Research Station/ PC, K.V.K.**

Date:

Place:

**APPLICATION FORM FOR NEW CAREER ADVANCEMENT SCHEME UNDER REVISED SCALE
EFFECTIVE FROM 1.1.2009**

PHYSICAL EDUCATION

ASSISTANT PROFESSOR (AGP Rs. 8000) TO ASSOCIATE PROFESSOR (AGP Rs. 9000)

(To be submitted in quadruplicate alongwith soft copy in .pdf format)

1	Name of applicant	
2	Designation	
3	Discipline / Department	
4	Date of Birth	
5	Date of award of degree (i) Master's degree (Actual Name of degree) (ii) M Phil (iii) Ph D Date of Registration Date of award (attach documentary proof)	
6	Date of first joining the University with name of post	
7	Date and Place of joining at present place - College / Research station / KVK	
8	Date of joining the post of Assistant Professor- (Rs 15600-39100 + AGP Rs.6000/-) or its corresponding pre revised scale	
9	Present pay in pay band and AGP (enclose documentary proof)	
10	Date of promotion as Assistant Professor in the scale of Rs 15600-39100 + AGP Rs.7000/- or its corresponding pre revised scale (enclose copy of administrative order)	
11	Date of promotion as Assistant Professor in the scale of Rs 15600-39100 + AGP Rs.8000/- or its corresponding pre revised scale (enclose copy of administrative order)	
12(a)	Date of completion of 3 years of services in Assistant Prof. (Rs 15600-39100 + AGP Rs.8000/-) or its corresponding pre revised scale	
12(b)	Have you applied for promotion under CAS in VV Notification No. Estt. I/ RC/13 th CAS/ 2012/ /2477 dated 30.1.2012	
13	If yes, date of eligibility in 13 th CAS	
	Details of work performance be furnished in Annexure-I)	

Signature & Name of applicant

DECLARATION

I declare that all the information furnished regarding the accomplishments made under different heads pertains **only to the period of assessment** and the entries made in this form are true, correct and complete to the best of my knowledge and belief and nothing has been concealed / distorted / exaggerated. If at any time, a contradiction is found/ noticed, my upgradation/promotion shall be liable to be summarily terminated without notice and / or I shall be subjected to disciplinary action.

Date:

Signature of the Applicant

Place:

VIGILANCE CLEARANCE CERTIFICATE

[To be furnished and signed by the Controlling / Forwarding Officer]

Certified that the undersigned has physically and personally verified the service record of the applicant Dr./Shri/Miss./Mrs.Designation..... and thereupon certify that:

[i]*There is no vigilance case or departmental enquiry pending or contemplated against him/her.

OR

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[ii]* No major / minor penalties have been imposed on him / her during his / her service at the Vishwa Vidyalaya.

OR

The major / minor penalties have been imposed on him / her during his / her services at the Vishwa Vidyalaya are listed hereunder:

Dated:

**Signature of the Dean of the College / ADR / In charge
Research Station/ PC, K.V.K.**

* Strike out which is not applicable

CERTIFICATE OF CONTROLLING / FORWARDING OFFICER

Certified that all the information furnished by Dr./ Shri
Designation regarding the accomplishments made under different heads
pertains **only to the period of assessment** and the entries made in this form have been verified from
official record and found true and correct. This is also certified that applicant has enclosed all the desired
documents.

**Signature of the Dean of the College / ADR / In charge
Research Station/ PC, K.V.K.**

Date:

Place:

APPLICATION FORM FOR NEW CAREER ADVANCEMENT SCHEME UNDER REVISED SCALE
EFFECTIVE FROM 1.1.2009
PHYSICAL EDUCATION
ASSOCIATE PROFESSOR (AGP Rs. 9000) TO PROFESSOR (AGP Rs. 10000)

(To be submitted in quadruplicate alongwith soft copy in .pdf format)

1	Name of applicant	
2	Designation	
3	Discipline / Department	
4	Date of Birth	
5	Date of award of degree (i) Master's degree (Actual Name of degree) (ii) M Phil (iii) Ph D Date of Registration Date of award (attach documentary proof)	
6	Date of first joining the University with name of post	
7	Date and Place of joining at present place - College / Research station / KVK	
8	Date of joining the post of Assistant Professor- (Rs 15600-39100 + AGP Rs.6000/-) or its corresponding pre revised scale	
9	Present pay in pay band and AGP (enclose documentary proof)	
10	Date of promotion as Assistant Professor in the scale of Rs 15600-39100 + AGP Rs.7000/- or its corresponding pre revised scale (enclose copy of administrative order)	
11	Date of promotion as Assistant Professor in the scale of Rs 15600-39100 + AGP Rs.8000/- or its corresponding pre revised scale (enclose copy of administrative order)	
12	Date of promotion as Associate Professor in the scale of Rs 37400-67000 + AGP Rs.9000/- or its corresponding pre revised scale (enclose copy of administrative order)	
13	Date of completion of 3 years of services in Associate Prof. (37400-67000 + AGP Rs.9000/-) or its corresponding pre revised scale	
13 (a)	Have you applied for promotion under CAS in VV Notification No. Estt. I/ RC/13 th CAS/ 2012/ /2477 dated 30.1.2012	
13 (b)	If yes, date of eligibility in 13 th CAS	
	Details of work performance be furnished in Annexure-I)	

Signature & Name of applicant

DECLARATION

I declare that all the information furnished regarding the accomplishments made under different heads pertains **only to the period of assessment** and the entries made in this form are true, correct and complete to the best of my knowledge and belief and nothing has been concealed / distorted / exaggerated. If at any time, a contradiction is found/ noticed, my upgradation/promotion shall be liable to be summarily terminated without notice and / or I shall be subjected to disciplinary action.

Date:

Signature of the Applicant

Place:

VIGILANCE CLEARANCE CERTIFICATE

[To be furnished and signed by the Controlling / Forwarding Officer]

Certified that the undersigned has physically and personally verified the service record of the applicant Dr./Shri/Miss./Mrs.Designation..... and thereupon certify that:

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OR

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[ii]* No major / minor penalties have been imposed on him / her during his / her service at the Vishwa Vidyalaya.

OR

The major / minor penalties have been imposed on him / her during his / her services at the Vishwa Vidyalaya are listed hereunder:

Dated:

**Signature of the Dean of the College / ADR / In charge
Research Station/ PC, K.V.K.**

* Strike out which is not applicable

CERTIFICATE OF CONTROLLING / FORWARDING OFFICER

Certified that all the information furnished by Dr./ Shri
Designation regarding the accomplishments made under different heads
pertains **only to the period of assessment** and the entries made in this form have been verified from
official record and found true and correct. This is also certified that applicant has enclosed all the desired
documents.

**Signature of the Dean of the College / ADR / In charge
Research Station/ PC, K.V.K.**

Date:

Place:

**APPLICATION FORM FOR NEW CAREER ADVANCEMENT SCHEME UNDER REVISED SCALE
EFFECTIVE FROM 1.1.2009**

ASSISTANT LIBRARIAN (AGP Rs. 6000) TO ASSISTANT LIBRARIAN (AGP Rs. 7000)

(To be submitted in quadruplicate alongwith soft copy in .pdf format)

1	Name of applicant	
2	Designation	
3	Discipline / Department	
4	Date of Birth	
5	Date of award of degree (i) Master's degree (Actual Name of degree) (ii) M Phil (iii) Ph D Date of Registration Date of award (attach documentary proof)	
6	Date of first joining the University with name of post	
7	Date and Place of joining at present place - College / Research station / KVK	
8	Date of joining the post of Assistant Professor- (Rs 15600-39100 + AGP Rs.6000/-) or its corresponding pre revised scale	
9	Present pay in pay band and AGP (enclose documentary proof)	
10	Date of clearance of probation period and terms & conditions of appointment order (enclose copy of administrative order)	
(i)	Date of completion of 6 years services in Assistant Prof. (Rs 15600-39100 + AGP Rs.6000/-) or its corresponding pre revised scale for those who do not have Ph D/ M Phil / M.Tech/ M.Sc (Ag.)/ (Hort.)/(Forestry)/M.V.Sc./M.F.Sc.	
(ii)	Date of completion of 5 years services in Assistant Prof. (Rs 15600-39100 + AGP Rs.6000/-) or its corresponding pre revised scale for those with M Phil degree/M.Tech/ M.Sc (Ag.)/ (Hort.)/(Forestry)/M.V.Sc./M.F.Sc.	
(iii)	Date of completion of 4 years services in Assistant Prof. (Rs 15600-39100 + AGP Rs.6000/-) or its corresponding pre revised scale with Ph D degree	
11(a)	Have you applied for promotion under CAS in VV Notification No. Estt. I/ RC/13 th CAS/ 2012/ /2477 dated 30.1.2012	
11(b)	If yes, date of eligibility in 13 th CAS	
12	Details of work performance be furnished in Annexure-I)	

Signature & Name of applicant

DECLARATION

I declare that all the information furnished regarding the accomplishments made under different heads pertains **only to the period of assessment** and the entries made in this form are true, correct and complete to the best of my knowledge and belief and nothing has been concealed / distorted / exaggerated. If at any time, a contradiction is found/ noticed, my upgradation/promotion shall be liable to be summarily terminated without notice and / or I shall be subjected to disciplinary action.

Date:

Signature of the Applicant

Place:

VIGILANCE CLEARANCE CERTIFICATE

[To be furnished and signed by the Controlling / Forwarding Officer]

Certified that the undersigned has physically and personally verified the service record of the applicant Dr./Shri/Miss./Mrs.Designation..... and thereupon certify that:

[i]*There is no vigilance case or departmental enquiry pending or contemplated against him/her.

OR

The vigilance case or departmental enquiry pending or contemplated against the candidate are listed hereunder:

[ii]* No major / minor penalties have been imposed on him / her during his / her service at the Vishwa Vidyalaya.

OR

The major / minor penalties have been imposed on him / her during his / her services at the Vishwa Vidyalaya are listed hereunder:

Dated:

**Signature of the Dean of the College / ADR / In charge
Research Station/ PC, K.V.K.**

* Strike out which is not applicable

CERTIFICATE OF CONTROLLING / FORWARDING OFFICER

Certified that all the information furnished by Dr./ Shri
Designation regarding the accomplishments made under different heads
pertains **only to the period of assessment** and the entries made in this form have been verified from
official record and found true and correct. This is also certified that applicant has enclosed all the desired
documents.

**Signature of the Dean of the College / ADR / In charge
Research Station/ PC, K.V.K.**

Date:

Place:

**APPLICATION FORM FOR NEW CAREER ADVANCEMENT SCHEME UNDER REVISED SCALE
EFFECTIVE FROM 1.1.2009**

ASSISTANT LIBRARIAN (AGP Rs. 7000) TO ASSISTANT LIBRARIAN (AGP Rs. 8000)

(To be submitted in quadruplicate alongwith soft copy in .pdf format)

1	Name of applicant	
2	Designation	
3	Discipline / Department	
4	Date of Birth	
5	Date of award of degree (i) Master's degree (Actual Name of degree) (ii) M Phil (iii) Ph D Date of Registration Date of award (attach documentary proof)	
6	Date of first joining the University with name of post	
7	Date and Place of joining at present place - College / Research station / KVK	
8	Date of joining the post of Assistant Professor- (Rs 15600-39100 + AGP Rs.6000/-) or its corresponding pre revised scale	
9	Present pay in pay band and AGP (enclose documentary proof)	
10	Date of promotion as Assistant Professor in the scale of Rs 15600-39100 + AGP Rs.7000/- or its corresponding pre revised scale (enclose copy of administrative order)	
11	Date of completion of 5 years services in Assistant Prof. (Rs 15600-39100 + AGP Rs.7000/-) or its corresponding pre revised scale	
12 (a)	Have you applied for promotion under CAS in VV Notification No. Estt. I/ RC/13 th CAS/ 2012/ /2477 dated 30.1.2012	
12 (b)	If yes, date of eligibility in 13 th CAS	
13	Details of work performance be furnished in Annexure-I)	

Signature & Name of applicant

DECLARATION

I declare that all the information furnished regarding the accomplishments made under different heads pertains **only to the period of assessment** and the entries made in this form are true, correct and complete to the best of my knowledge and belief and nothing has been concealed / distorted / exaggerated. If at any time, a contradiction is found/ noticed, my upgradation/promotion shall be liable to be summarily terminated without notice and / or I shall be subjected to disciplinary action.

Date:

Signature of the Applicant

Place:

VIGILANCE CLEARANCE CERTIFICATE

[To be furnished and signed by the Controlling / Forwarding Officer]

Certified that the undersigned has physically and personally verified the service record of the applicant Dr./Shri/Miss./Mrs.Designation..... and thereupon certify that:

[i]*There is no vigilance case or departmental enquiry pending or contemplated against him/her.

OR

The vigilance case or departmental enquiry pending or contemplated against the candidate are listed hereunder:

[ii]* No major / minor penalties have been imposed on him / her during his / her service at the Vishwa Vidyalaya.

OR

The major / minor penalties have been imposed on him / her during his / her services at the Vishwa Vidyalaya are listed hereunder:

Dated:

**Signature of the Dean of the College / ADR / In charge
Research Station/ PC, K.V.K.**

* Strike out which is not applicable

CERTIFICATE OF CONTROLLING / FORWARDING OFFICER

Certified that all the information furnished by Dr./ Shri
Designation regarding the accomplishments made under different heads
pertains **only to the period of assessment** and the entries made in this form have been verified from
official record and found true and correct. This is also certified that applicant has enclosed all the desired
documents.

**Signature of the Dean of the College / ADR / In charge
Research Station/ PC, K.V.K.**

Date:

Place:

**APPLICATION FORM FOR NEW CAREER ADVANCEMENT SCHEME UNDER REVISED SCALE
EFFECTIVE FROM 1.1.2009**

ASSISTANT LIBRARIAN (AGP Rs. 8000) TO DEPUTY LIBRARIAN (AGP Rs. 9000)

(To be submitted in quadruplicate alongwith soft copy in .pdf format)

1	Name of applicant	
2	Designation	
3	Discipline / Department	
4	Date of Birth	
5	Date of award of degree (i) Master's degree (Actual Name of degree) (ii) M Phil (iii) Ph D Date of Registration Date of award (attach documentary proof)	
6	Date of first joining the University with name of post	
7	Date and Place of joining at present place - College / Research station / KVK	
8	Date of joining the post of Assistant Professor- (Rs 15600-39100 + AGP Rs.6000/-) or its corresponding pre revised scale	
9	Present pay in pay band and AGP (enclose documentary proof)	
10	Date of promotion as Assistant Professor in the scale of Rs 15600-39100 + AGP Rs.7000/- or its corresponding pre revised scale (enclose copy of administrative order)	
11	Date of promotion as Assistant Professor in the scale of Rs 15600-39100 + AGP Rs.8000/- or its corresponding pre revised scale (enclose copy of administrative order)	
12(a)	Date of completion of 3 years of services in Assistant Prof. (Rs 15600-39100 + AGP Rs.8000/-) or its corresponding pre revised scale	
12(b)	Have you applied for promotion under CAS in VV Notification No. Estt. I/ RC/13 th CAS/ 2012/ /2477 dated 30.1.2012	
13	If yes, date of eligibility in 13 th CAS	
	Details of work performance be furnished in Annexure-I)	

Signature & Name of applicant

DECLARATION

I declare that all the information furnished regarding the accomplishments made under different heads pertains **only to the period of assessment** and the entries made in this form are true, correct and complete to the best of my knowledge and belief and nothing has been concealed / distorted / exaggerated. If at any time, a contradiction is found/ noticed, my upgradation/promotion shall be liable to be summarily terminated without notice and / or I shall be subjected to disciplinary action.

Date:

Signature of the Applicant

Place:

VIGILANCE CLEARANCE CERTIFICATE

[To be furnished and signed by the Controlling / Forwarding Officer]

Certified that the undersigned has physically and personally verified the service record of the applicant Dr./Shri/Miss./Mrs.Designation..... and thereupon certify that:

[i]*There is no vigilance case or departmental enquiry pending or contemplated against him/her.

OR

The vigilance case or departmental enquiry pending or contemplated against the candidate are listed hereunder:

[ii]* No major / minor penalties have been imposed on him / her during his / her service at the Vishwa Vidyalaya.

OR

The major / minor penalties have been imposed on him / her during his / her services at the Vishwa Vidyalaya are listed hereunder:

Dated:

**Signature of the Dean of the College / ADR / In charge
Research Station/ PC, K.V.K.**

* Strike out which is not applicable

CERTIFICATE OF CONTROLLING / FORWARDING OFFICER

Certified that all the information furnished by Dr./ Shri
Designation regarding the accomplishments made under different heads
pertains **only to the period of assessment** and the entries made in this form have been verified from
official record and found true and correct. This is also certified that applicant has enclosed all the desired
documents.

**Signature of the Dean of the College / ADR / In charge
Research Station/ PC, K.V.K.**

Date:

Place:

RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

SCORE CARDS FOR PROMOTIONS UNDER CAREER ADVANCEMENT SCHEME 2009 IN RVSKVV, GWALIOR (M.P.)

Score Card for Assessment of ASSISTANT PROFESSORS in the pay Band of Rs. 15600-39100
(i) to move from AGP Rs. 6000 to AGP Rs. 7000
(ii) to move from AGP Rs. 7000 to AGP Rs. 8000

I. Specific Achievements in Teaching/ Research/ Extension/ Corporate work during Assessment Period	Max. Marks: 50
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1) Teaching *	
a)(i) UG/ PG / Diploma / Certificate courses / Experiential Learning/ Offered in his /her HQ	
(ii) UG/ PG / Diploma / Certificate courses / Experiential Learning Offered outside in his/her HQ	
(iii) HOT / Industrial Training	
b) Guidance to PG students as Chairman of the Advisory Committee	
i) M.Sc. students	
ii) Ph.D. students	
c) As Member of the Advisory Committee of M.Sc. and Ph.D. degree students	
d) Teaching Aids developed (laboratory manuals, RAWE manuals etc.)	
e) Acting as an External Examiner (outside RVSKVV) for UG/PG examinations (which includes paper setting, paper evaluation, conducting viva-voce etc.)	

* Certificate issued by competent authority and documentary proof, duly verified by the controlling officer must be enclosed for each activity.

2) Research *	
a)(i) Trials/Experiments/Studies conducted	
(ii) Nucleus Seeds Fields Crops/Vegetable/ Spice/ Flower, etc. up to a quintal	
(iii) Breeder seeds per ton	
(iv) Foundation/Certified/TL Seeds/Bio-agents produced per ton	
(v) Planting material produced per 1000 (No)	
(vi) Processed products per 100 (kg/No)	
b) Ad-hoc Projects (Externally funded) total outlay for each project	
i) For projects which have been obtained by	

the teacher on competitive mode ii) For institutional projects assigned by the University including product testing / Implements testing (successfully conducted)	
C) (i) Patents / variety / hybrid developed, released and notified (ii) Prototypes/Modules/technology developed	
d) Establishment of institutional facilities from external funds (Rs. One lakh and above and other than 2 b. i & ii)	
e) Compilation / Preparation of Annual Research Report / QRT Report / Monitoring Report etc.	

* Certificate issued by competent authority and documentary proof, duly verified by the controlling officer must be enclosed for each activity.

3) Extension*	
a) Transfer of Technology (i) Farm Trials/ Demonstrations / On-Farm Testing. (ii) Field Day / Krishi Melas / Exhibitions / Seed Mela / Discussion Meetings / FFS and similar works. (iii) Consultancy services (based on endorsement by controlling officer).	
b) Training Programmes / Workshop / Group meet organized. i) Up to one week duration.	
ii) For more than one week duration.	
c) As Resource Person for technical lecture deliberation in the Training programme / Technical workshops/ Refresher Course / Winter/ Summer Schools / NSS / RAWA etc.	
d) Participating as Resource Person in campaign.	
e) Diagnostic visit to farmers fields / family units / Radio / Television Talk.	
f) Feedback to research based on which research Formulations have been made.	
g) Profit generated out of Revolving Fund (Based on the endorsement by controlling authority). a) Up to 50,000/- b) 50,001/- to 1,00,000/- c) 1,00,001/- to 2,00,000/- d) More than 2,00,000/- (Excluding 2, a, iii, iv, v & vi)	
h) Development of Video/Radio Programmes on Agricultural Technologies.	

* Certificate issued by competent authority and documentary proof, duly verified by the controlling officer must be enclosed.

4) Designated Corporate Activities	
<p>Farm Superintendant/Farm In charge/External Examination Co-ordinator/Associate Co-ordinator/Assistant Horticulturist/ Technical Officer/Assistant Professor (Documentation)/ Assistant Editor/Associate Editor/ Information Specialists/Audio-Visual Specialist/ Assistant Professor of Physical Education/Assistant Director of Student Welfare/Assistant Professor/Curator/ Manager ATIC/Training or Extension consultant/ Controller and Coordinator of extension/Teachers and Coordination-Processing/Training Unit/Technical Officer at Dean Office/Teacher works departments (Agri Clinic and Agri business Centre and corporate works/Teachers involved in selection and documentation) etc.</p> <p>Any other corporate activities certified by University authority.</p>	

II. Published Work during the Assessment Period

Max. Marks:10.0

(i) For each full length article published in refereed NAAS rated journal		
For each book published / edited		
(i) Recognized publishers with ISBN		
(ii) Chapters in standard books with ISBN		
(iii) Published individually		
(iv) Research/ Extension Bulletin		
(v) For each research note /communication in a Journal		
(vi) Abstract in symposium/seminar/workshop/training manual/ proceedings of the workshop		
(vii) Popular article/leaflet		
Any other publications-		
(i) As Author/Compiler of POP/Editor		
(ii) As Assoc. Editor/Asst. Editor/Publisher/ Compiler of other publications		

Note: Any publications having 3 authors, each author will get equal marks and such of the publications which have more than 3 authors, fourth author will get half of the assigned mark.

III. Summer Schools/Winter Schools/Refresher Course/Special Training/Symposia/ Seminar/ Workshop/Conference

Max. Marks:6.0

<p>(a) For organizing each activity as in the title as Course Director or Coordinator</p> <p>(i) Up to 10 days</p> <p>(ii) More than 10 days</p> <p>50 % for course Co-Director / Co-coordinator</p>	
(b) For participation in Summer School/ Refresher Course/ orientation Course of more than 10 days duration.	
(c) For participation in Special Training / Orientation Programmes/ Symposia / Seminars / Conference /	

Workshops/ etc. (except Annual workshop)	
(d) Other members involved in group meet organization of above activities	

IV. International Exposure

Max. Marks: 1.0

International visits/training/courses (outside India only)	
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V. Awards/ Distinctions Received

Max. Marks: 3.0

(a) International Award	
(b) National Award	
(c) State Award	
(d) University Award	
(e) Professional Society Award	

Note: Best paper award / Best Poster presentation award/ Best Paper presentation award in any journal/ Conference / Seminar / Symposium etc. will be treated as Professional Society award.

VI. Other Corporate Activities.

Max . Marks :13.0

a) Activities performed as Head of Office / Farm coordinator / Chief Warden / Warden/ Staff Advisor/ Tour Leader and Co-Tour leader (State/All India)/NSS programme officer/ NSS coordinator/ Indian Redcross Society Programme Officer/ Coordinator/ NCC Officer/ Farm management/ Academic, General, Financial Management (as AO/ DAO/ AAO/ DR/ AR/ DC/ AC/ Dy. Librarian/ Asstt. Librarian etc.)/ Scrutinizing UG/PG grades/ P.G. Coordinator / seminar in charge/ Leader / member in monitoring team/ Programme Coordinator/ Crop Coordinator/ Scheme Head/ Unit Head/ Dept. Head / Programmer Officer of Community Radio Station / Training Hostel/ Hostel Management / Transport in charge etc.	
b) Activities performed as Member- Co-chairman - Chairman of different committees of National - International - activities/ RAWE - Coordinator / Assoc. Coordinator - participation in RAWE camp/ Internship/ Tournament Organized/ Spl. Officer of SC-ST Cell/ Minority Cell/ Technical Assistant (Part-time)/ Students Counselor/Leader for exposure visit of Farmers/ Liaison Officer for BOM/VIP's tours assigned by the University/ Participation in Melas / Exhibitions as State, National, International levels representing University/ Member/ Co-Chairman in different committees of RVSKVV / Team Manager and Co-Team Manager to Sports/ Cultural Activities/ Stock verifying Officer/ Anti-ragging squad member/ grade point conversion work/worked as Rapporteur /Co-Chairman in the National/ International Conferences, Seminars, Workshops/ Symposium etc./ Member of Class and Exam time-table committee, Referee for Research Journals/ Appraisal of Research Proposal/ Press meet work/ participation in UG&PG admission/ member involved in organization/ Selection of Farmers / Teachers for nomination to various awards. Member of exam invigilation committee / member of Board of studies Faculty & Academic Council of other Universities, worked as chairperson in	

the Fund mobilization to support university events (more than Rs. 50,000/-), organizing SHGs, commodity groups, Krishi Abhiyan / Melas conducting students association election as returning officer / presiding / polling officer, etc..
Any other activities duly signed by controlling officer.

VII. Service in Remote Areas

Max. Marks: 5.0

- a) A/ B Class City
 b) C Class City
 c) Other Places below "C" Class

VIII. Annual Assessment Report (AAR) during the assessment period

Max. Marks :12.0

S. No.	Category	Grade	AGP of Rs. 6000 to 7000 (4 years)	AGP of Rs. 6000 to 7000 (5 years)	AGP of Rs. 6000 to 7000 (6 years)	AGP of Rs. 7000 to 8000 (5 years)
a	Outstanding	A ⁺	3.0 marks	2.4 marks	2.0 marks	2.4 marks
b	Very Good	A	2.5 marks	2.0 marks	1.67 marks	2.0 marks
c	Good	B	2.0 marks	1.6 marks	1.34 mark	1.6 marks
d	Satisfactory	C	1.5 marks	1.2 mark	1.0 mark	1.2 mark

The numerical value of all the reports of a teacher considered for promotion shall be added up and divided by the number of years for which reports are considered in order to find out the average value.

An average marks of 2.0 is the minimum requirement for promotion from AGP of Rs.6000/- to 7000/- for those assessed during 04 years, average marks of 1.6 for those assessed during five years and average marks of 1.34 for those assessed during six years.

An average marks of minimum 1.6 marks is required for promotion from AGP of Rs. 7000/- to 8000/-. **The average marks scored by an individual below the minimum requirement for Promotion shall not be considered eligible for promotion.**

Minimum marks to be obtained for promotion from AGP of Rs. 6000 to Rs. 7000 : 60

Minimum marks to be obtained for promotion front AGP of Rs. 7000 to Rs. 8000 : 60

RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

SCORE CARDS FOR PROMOTIONS UNDER CAREER ADVANCEMENT SCHEME IN 2009 RVSKVV, GWALIOR (M.P.)

Score Card for Assessment

(i) For Promotion from ASSISTANT PROFESSORS in the pay Band of Rs. 15600-39100 + AGP 8000 to ASSOCIATE PROFESSOR (Pay Band of Rs. 37400-67000 + AGP Rs. 9000)
&

(ii) For Promotion from ASSOCIATE PROFESSORS (Pay Band of 37400-67000 + AGP Rs. 9000) to PROFESSOR (Pay Band of Rs. 37400-67000 + AGP Rs. 10,000)

I. Specific Achievements in Teaching/ Research/ Extension/ Corporate work during Assessment Period
Max. Marks: 45
1) Teaching *

a)(i) UG/ PG / Diploma / Certificate courses /
Experiential Learning/ **Offered in his
/her HQ**

(ii) UG/ PG / Diploma / Certificate courses /
Experiential Learning Offered **outside in
his/her HQ**

(iii) HOT / Industrial Training

b) Guidance to PG students as Chairman of the
Advisory Committee

i) M.Sc. students

ii) Ph.D. students

c) As Member of the Advisory Committee of
M.Sc. and Ph.D. degree students

d) Teaching aids developed (laboratory manuals,
RAWE manuals etc.)

e) Acting as an External Examiner (outside
RVSKVV) for UG/PG examinations (which
includes paper setting, paper evaluation,
conducting viva-voce etc.).

* Certificate issued by competent authority and documentary proof duly verified by the controlling officer must be enclosed for each activity

2) Research *

a)(i) Trials/Experiments/Studies conducted.

(ii) Nucleus Seeds Fields Crops/ Vegetable/
Spice/ Flower etc. **up to a quintal**

(iii) Breeder seeds **per ton**

(iv) Foundation/Certified/TL Seeds/Bio-agents
produced per ton

(v) Planting material **produced per 1000 (No)**

(vi) Processed products **per 100 (kg/No)**

b) Ad-hoc Projects (Externally funded) total outlay for each project i) For projects which have been obtained by the teacher on competitive mode ii) For institutional projects assigned by the University including product testing/ Implements testing (Successfully conducted)	
c)(i) Patents / variety / hybrid developed released and notified (ii) Prototypes/Modules/technology developed	
d) Establishment of institutional facilities from external funds (Rs. One lakh and above and other than 2 b. i & ii)	
e) Compilation / Preparation of Annual Research Report / QRT Report / Monitoring Report etc.	

* Certificate issued by competent authority and documentary proof, duly verified by the controlling officer must be enclosed.

3) Extension*	
a) Transfer of Technology (i) Farm Trials/ Demonstrations / On-Farm Testing / Campaign. (ii) Field Day / Krishi Mela / Exhibitions / Seed Mela / Discussion Meetings / FFS and similar works (iii) Consultancy services (based on endorsement by controlling officer)	
b) Training Programmes / Workshop / Group meet organized i) Up to one week duration ii) For more than one week duration	
c) As Resource Person for technical lecture deliberation in the Training programme / Technical workshops/ Refresher Course / Winter / Summer Schools / NSS / RAWA etc.	
d) Participating as Resource Person in campaign.	
e) Diagnostic visit to farmers fields / family units / Radio / Television Talk.	
f) Feedback to research base on which research formulations have been made.	
g) Profit generated out of Revolving Fund (Based on the endorsement by controlling authority). a) Up to 50,000/- b) 50,001/- to 1,00,000/- c) 1,00,001/- to 2,00,000/- d) More than 2,00,000/- (Excluding 2, a, iii, iv, v & vi)	

h) Development of Video/Radio Programmes on Agricultural Technologies*	
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* Certificate issued by competent authority and documentary proof, duly verified by the controlling officer must be enclosed.

4) Designated Corporate Activities	
<p>Farm Superintendant/Farm Incharge/External Examination Co-ordinator/Associate Co-ordinator/Assistant Horticulturist/ Technical Officer/Assistant Professor (Documentation)/ Assistant Editor/Associate Editor/ Information Specialists/Audio-Visual Specialist/ Assistant Professor of Physical Education/Assistant Director of Student Welfare/Assistant Professor/ Associate Professor/ Curator/ Manager ATIC/Training or Extension consultant/ Controller and Coordinator of extension/Teachers and Coordination-Processing/Training Unit/Technical Officer at Dean Office/Teacher works departments (Agri Clinic and Agri business Centre and corporate works /teachers involved in selection and documentation).</p> <p>(Any other corporate activities certified by the University authority)</p>	

II. Published Work during the Assessment Period

Max. Marks:12.0

(a) For each full length article published in refereed NAAS rated journal		
(b)For each book published / edited		
(i) Recognized publishers with ISBN		
(ii) Chapters in standard books with ISBN		
(iii) Published individually		
(iv) Research/ Extension Bulletin		
(c) (i) For each research note /communication in a Journal (ii) Abstract in symposium/seminar/workshop/training manual/ proceedings of the workshop (iii) Popular article/leaflet		
(d)Any other publications- (i) As Author/Compiler of POP/Editor (ii) As Assoc. Editor/Asst. Editor/Publisher/ Compiler of other publications		

Note: (i) Any publications having 3 authors, each author will get equal marks and such of the publications which have more than 3 authors; fourth author will get half of the assigned mark.

(ii) For movement from AGP of Rs. 8000 to Rs. 9000, all publications after appointment as Assistant Professor shall be considered.

(iii) For movement from AGP of Rs. 9000 to Rs. 10000, all publications after being placed in the AGP of Rs. 8000 will be considered.

III. Summer Schools/Winter Schools/Refresher Course/Special Training/Symposia/ Seminar/ Workshop/Conference

Max. Marks:4.0

(a) For organizing each activity as in the title as Course Director or Coordinator	
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(i) Up to 10 days (ii) More than 10 days 50 % for course Co-Director / Co-coordinator	
(b) For participation in Summer School/ Refresher Course/ orientation Course of more than 10 days duration.	
(c) For participation in Special Training / Orientation Programmes/ Symposia / Seminars / Conference / Workshops/ etc. (except Annual workshop)	
(d) Other members involved in group meet organization of above activities	

IV. International Exposure

Max. Marks: 1.0

International visits/training/courses (outside India only)	
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V. Awards/ Distinctions Received

Max. Marks: 3.0

(a) International Award	
(b) National Award	
(c) State Award	
(d) University Award	
(e) Professional Society Award	

Note: Best paper award / Best Poster presentation award/ Best Poster presentation award in any journal/ Conference / Seminar / Symposium etc. will be treated as Professional Society award.

VI. Other Corporate Activities.

Max. Marks: 8.0

a) Activities performed as Head of Office / Farm coordinator / Chief Warden / Warden/ Staff Advisor/ Tour Leader and Co-Tour leader (State/All India)/NSS programme officer/ NSS coordinator/ Indian Redcross Society Programme Officer/ Coordinator/ NCC Officer/ Farm management/ Academic, General, Financial Management (as AO/ DAO/ AAO/ DR/ AR/ DC/ AC/ Dy. Librarian/ Asst. Librarian etc.)/ Scrutinizing UG/PG grades/ Programmer Officer of Community Radio Station / Training Hostel/ Hostel Management / P.G. Coordinator / Seminar in-charge/ Leader / member in monitoring team/ Scheme Head/ Unit Head/ KVK Head/ Dept. Head / overall In-charges/ Crop Coordinator/ Transport in-charge etc.	
b) Activities performed as Member- Co-chairman - Chairman of different committees of National - International - activities/ RAWE - Coordinator / Assoc. Coordinator - participation in RAWE camp/ Internship/ Tournament Organized/ Spl. Officer of SC-ST Cell/ Minority Cell/ Technical Assistant (Part-time)/ Students Counselor/Leader for exposure visit of Farmers/ Liaison Officer for BOM/VIP's tours assigned by the University/ Participation in Melas / Exhibitions as State, National, International levels representing University/ Member/ Co-Chairman in different committees of RVSKVV / Team Manager and Co-Team Manager to Sports/ Cultural Activities/ Stock verifying Officer/ Anti-ragging squad member/ grade point conversion work/worked as Rapporteur /Co-Chairman in the National/International Conferences, Seminars, Workshops/ Symposium etc./ Member of Class and Exam time-table committee, Referee for Research Journals/ Appraisal of	

Research Proposal/ Press meet work/ participation in UG&PG admission/ member involved in organization/ Selection of Farmers / Teachers for nomination to various awards. Member of exam invigilation committee / member of Board of studies Faculty & Academic Council of other Universities, worked as chairperson in the Fund mobilization to support university events (more than Rs. 50,000/-), organizing SHGs, commodity groups, Krishi Abhiyan / Melas conducting students association election as returning officer / presiding / polling officer etc. Any other activities duly signed by controlling officer.	
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VII. Service in Remote Areas

Max. Marks: 5.0

a) A/ B Class City b) C Class City c) Other Places below "C" Class	
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VIII. Annual Assessment Report (AAR) during the assessment period

Max. Marks :12.0

S. No.	Category	Grade	Marks
1	Outstanding	A ⁺	4.0 marks
2	Very Good	A	3.34 marks
3	Good	B	2.67 marks
4	Satisfactory	C	2.0 marks

The numerical value of all the reports of a teacher considered for promotion shall be added up and divided by the number of years for which reports are considered in order to find out the average value.

An average marks of **2.67** is the minimum requirement for promotion from AGP of Rs.8000/- to 9000/-

An average marks of minimum **2.67** marks is required for promotion from AGP of Rs. 9000 to 10000/-

The average marks scored by an individual below the minimum requirement for Promotion shall not be considered eligible for promotion.

IX. Performance in Interview

Max. Marks :10.0

Minimum marks to be obtained for promotion from AGP of Rs. 8000 to Rs. 9000 : 60

Minimum marks to be obtained for promotion front AGP of Rs. 9000 to Rs. 10000 : 60

RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR
SCORE CARDS FOR PROMOTIONS UNDER CAREER ADVANCEMENT SCHEME 2009
IN RVSKVV, GWALIOR (M.P.)

Score Card for Assessment of ASSISTANT PROFESSORS Physical Education in the pay Band of Rs. 15600-39100
(i) to move from AGP Rs. 6000 to AGP Rs. 7000
(ii) to move from AGP Rs. 7000 to AGP Rs. 8000

I. Performance / Contribution during the Assessment Period of corporate work*		Max. Marks: 50
a	Organizing various inter campus/ inter University Tournaments	
b	Serving as a team Manager/ Coach of the college Sports/ Cultural teams in the Inter Campus/ Local Tournaments	
c	Accompanying the University Sports/ Cultural team as a I Manager/Coach	
d	Attending as sports team selection committee member (Slate/University/District/ Taluk Teams)	
e	Serving Sports and Cultural Council as Member of the College	
f	Serving as Technical Official/ Experts outside the University	
g	Attending as Committee Member of Field Day/ Krishi mela/ Convocation/ National Festival/ HSC/ Disciplinary Committee or any other activities assigned by the College / University	
h	Other works attended by Physical Education Teacher i. Developing Sports Infrastructure like outdoor Games/ Gymnasium and indoor games. ii. Conducting spoils activities in connection with the College day, Hostel day and during any other occasions.	

* Certificate issued by competent authority and documentary proof duly verified by the controlling officer must be enclosed for each activity.

II. Published Work during the Assessment Period **Max. Marks: 10.0**

(a) For each full length article published in refereed NAAS rated journal		
(b) For each book published / edited		
(i) Recognized publishers with ISBN		
(ii) Chapters in standard books with ISBN		
(iii) Published individually		
(iv) Research/ Extension Bulletin		
(c) (i) For each research note /communication in a Journal (ii) Abstract in symposium/seminar/workshop/training manual/ proceedings of the workshop (iii) Popular article/leaflet		
(d) Any other publications-		
(i) As Author/Compiler of POP/Editor		

(ii) As Assoc. Editor/Asst. Editor/Publisher/ Compiler of other publications		
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Note: Any publications having 3 authors, each author will get equal marks and such of the publications which have more than 3 authors; fourth author will get half of the assigned mark.

III. Summer Schools/Winter Schools/Refresher Course/Special Training/Symposia/ Seminar/ Workshop/Conference **Max. Marks: 6.0**

(a) For organizing each activity as in the title as Course Director or Coordinator (i) Up to 10 days (ii) More than 10 days 50 % for Course Co-Director / Co-coordinator	
(b) For participation in Summer School/ Refresher Course/ orientation Course of more than 10 days duration.	
(c) For participation in Special Training / Orientation Programmes/ Symposia / Seminars / Conference / Workshops/ etc.	
(d) Other members involved in organization of above activities	

IV. International Exposure **Max. Marks: 1.0**

International visits/training/courses (outside India only)	
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V. Awards/ Distinctions Received **Max. Marks: 3.0**

(a) International Award	
(b) National Award	
(c) State Award	
(d) University Award	
(e) Professional Society Award	

Note: Best paper award / Best Poster presentation award/ Best Poster presentation award in any journal/ Conference / Seminar / Symposium etc. will be treated as Professional Society award.

VI. Corporate / Other Activities. **Max . Marks : 13.0**

a) Activities performed as External exam coordinator/ Associate coordinator/ Chief Warden / Warden/ Staff Advisor/ Tour Leader and Co-Tour leader (State/All India)/ NSS programme officer/ NSS coordinator/ Indian Redcross Society Programme Officer/ Coordinator/ NCC Officer/ Farm Management/ Academic, General, Financial Management (as AO/ DAO/ AAO/ Dy. R/ AR/ DC/ AC/ Dy. Librarian/ Asst. Librarian etc.)/ Scrutinizing UG/PG grades/ P.G. Coordinator / Seminar In charge/ Leader / member in monitoring team.	
b) Activities performed as Member- Co-chairman - Chairman of different committees of National - International - activities/ RAWE - Assoc. Coordinator - participation in RAWE camp/ Internship/ Tournament Organized/ Spl. Officer of SC-ST Cell/ Minority Cell/ Technical Assistant (Part-time)/ Students Counselor/Leader for exposure visit of Farmers/ Liaison Officer for BOM/VIP's tours assigned by the University/ Participation in Melas / Exhibitions as State, National, International levels representing University/ Member/ Co-Chairman in different committees of RVSKVV / Team Manager and Co-Team Manager to Sports/ Cultural Activities/ Stock verifying Officer/ Anti-ragging squad member/ grade	

point conversion work/worked as Rapporteur /Co-Chairman in the National/International Conferences, Seminars, Workshops/ Symposium etc./ Member of Class and Exam time-table committee, Press meet work/ participation in UG&PG admission/ member involved in organization/ Selection of Farmers / Teachers for nomination to various awards. Any other activities duly signed by controlling officer	
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VII. Service in Remote Areas

Max. Marks: 5.0

a) A/ B Class City b) C Class City c) Other Places below "C" Class	
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VIII. Annual Assessment Report (AAR) during the assessment period

Max. Marks: 12.0

S. No.	Category	Grade	AGP of Rs. 6000 to 7000 (4 years)	AGP of Rs. 6000 to 7000 (5 years)	AGP of Rs. 6000 to 7000 (6 years)	AGP of Rs. 7000 to 8000 (5 years)
a	Outstanding	A ⁺	3.0 marks	2.5 marks	2.0 marks	2.5 marks
b	Very Good	A	2.5 marks	2.0 marks	1.5 marks	2.0 marks
c	Good	B	2.0 marks	1.5 marks	1.0 mark	1.5 marks
d	Satisfactory	C	1.5 marks	1.0 mark	0.5 mark	1.0 mark

The numerical value of all the reports of a teacher considered for promotion shall be added up and divided by the number of years for which reports are considered in order to find out the average value.

An average mark of 2.0 is the minimum requirement for promotion from AGP of Rs.6000/- to 7000/- for those assessed during 04 years, average marks of 1.5 for those assessed during five years and average marks of 1.0 for those assessed during six years.

An average marks of minimum 1.5 marks is required for promotion from AGP of Rs. 7000/- to 8000/-. **The average marks scored by an individual below the minimum requirement for Promotion shall not be considered eligible for promotion.**

Minimum marks to be obtained for promotion from AGP of Rs. 6000 to Rs. 7000 : 60

Minimum marks to be obtained for promotion front AGP of Rs. 7000 to Rs. 8000 : 60

RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

SCORE CARDS FOR PROMOTIONS UNDER CAREER ADVANCEMENT SCHEME - 2009 IN RVSKVV, GWALIOR (M.P.)

Score Card for Assessment of teachers in Physical Education:

(i) For Promotion from ASSISTANT PROFESSORS in the pay Band of Rs. 15600-39100 + AGP 8000 to ASSOCIATE PROFESSOR (Pay Band of Rs. 37400-67000 + AGP Rs. 9000)
&

(ii) For Promotion from ASSOCIATE PROFESSORS (Pay Band of 37400-67000 + AGP Rs. 9000) to PROFESSOR (Pay Band of Rs. 37400-67000 + AGP Rs. 10,000)

I. Performance / Contribution during the Assessment Period of corporate work*		Max. Marks: 45
a	Organizing various Inter-campus, Inter-University Tournaments	
b	Serving as a team Manager/Coach of the college Sports/Cultural teams in the Inter Campus/ Local Tournaments	
c	Accompanying the University Sports/Cultural team as a Manager /Coach.	
d	Serving Sports and Cultural Council as Member of the College.	
e	Serving as Technical Official/ Experts outside the University.	
f	Attending as Committee Member of Field Day/ Krishi mela/ Convocation/ National Festival / HSC/Disciplinary Committee or any other activities assigned by the College/University.	
g	Other works attended by Physical Education Teacher i) Developing Sports Infrastructure like outdoor Games/ Gymnasium and indoor games. ii) Conducting sports activities in connection with the College day, Hostel day and during any other Occasions.	

* Certificate issued by competent authority and documentary proof, duly verified by the controlling officer must be enclosed for each activity.

II. Published Work during the Assessment Period

Max. Marks: 12.0

(a) For each full length article published in refereed NAAS rated journal		
(b) For each book published / edited		
(i) Recognized publishers with ISBN		
(ii) Chapters in standard books with ISBN		
(iii) Published individually		
(iv) Research/ Extension Bulletin		
(c) (i) For each research note /communication in a Journal/ abstract in symposium/seminar/workshop/training manual/ proceedings of the workshop (ii) Popular article/leaflet		
(d) Any other publications-		

(i) As Author/Compiler of POP/Editor (ii) As Assoc. Editor/Asst. Editor/Publisher/ Compiler of other publications		
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- Note:** (i) Any publications having 3 authors, each author will get equal marks and such of the Publications which have more than 3 authors, fourth author onwards will get half of the assigned mark.
- (ii) For movement from AGP of Rs. 8000/- to 9000/-, all publications after appointment as Assistant Professor shall be considered.
- (iii) For movement from AGP of Rs. 9000/- to 10000/-, all publications after being placed in the AGP of Rs. 8000 will be considered.

III. Summer Schools/Winter Schools/Refresher Course/Special Training/Symposia/ Seminar/ Workshop/Conference Max. Marks:4.0

(a) For organizing each activity as in the title as Course Director or Coordinator (i) Up to 10 days (ii) More than 10 days 50 % for Course Co-director / Co-coordinator	
(b) For participation in Summer School/ Refresher Course/ orientation Course of more than 10 days duration.	
(c) For participation in Special Training / Orientation Programmes/ Symposia / Seminars / Conference / Workshops/ etc.	
(d) Other members involved in organization of above activities.	

IV. International Exposure

Max. Marks: 1.0

International visits/training/courses (outside India only)	
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V. Awards/ Distinctions Received

Max. Marks: 3.0

(a) International Award	
(b) National Award	
(c) State Award	
(d) University Award	
(e) Professional Society Award	

Note: Best paper award / Best Poster presentation award/ Best Poster presentation award in any journal/ Conference / Seminar / Symposium etc. will be treated as Professional Society award.

VI. Corporate / Other Activities.

Max . Marks :8.0

a) Activities performed as External exam coordinator/ Associate coordinator/ Chief Warden / Warden/ Staff Advisor/ Tour Leader and Co-Tour leader (State/All India)/ NSS programme officer/ NSS	
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coordinator/ Indian Redcross Society Programme Officer/ Coordinator/ NCC Officer/ Farm Management/ Academic, General, Financial Management (as AO/ DAO/ AAO/ Dy. R/ AR/ DC/ AC/ Dy. Librarian/ Asst. Librarian etc.)/ Scrutinizing UG/PG grades/ P.G. Coordinator / Seminar Incharge/ Leader / member in monitoring team.	
b) Activities performed as Member- Co-chairman - Chairman of different committees of National - International - activities/ RAWE - Assoc. Coordinator - participation in RAWE camp/ Internship/ Tournament Organized/ Spl. Officer of SC-ST Cell/ Minority Cell/ Technical Assistant (Part-time)/ Students Counselor/Leader for exposure visit of Farmers/ Liaison Officer for BOM/VIP's tours assigned by the University/ Participation in Melas / Exhibitions as State, National, International levels representing University/ Member/ Co-Chairman in different committees of RVSKVV / Team Manager and Co-Team Manager to Sports/ Cultural Activities/ Stock verifying Officer/ Anti-ragging squad member/ grade point conversion work/worked as Rapporteur /Co-Chairman in the National/International Conferences, Seminars, Workshops/ Symposium etc./ Member of Class and Exam time-table committee, Press meet work/ participation in UG&PG admission/ member involved in organization/ Selection of Farmers / Teachers for nomination to various awards etc. Any other activities duly signed by controlling officer	

VII. Service in Remote Areas

Max. Marks: 5.0

a) A/ B Class City b) C Class City c) Other Places below "C" Class	
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VIII. Annual Assessment Report (AAR) during the assessment period

Max. Marks: 12.0

S. No.	Category	Grade	Marks
1	Outstanding	A ⁺	4.0 marks
2	Very Good	A	3.5 marks
3	Good	B	2.5 marks
4	Satisfactory	C	1.5 marks

The numerical value of all the reports of a teacher considered for promotion shall be added up and divided by the number of years for which reports are considered in order to find out the average value.

An average marks of 2.5 is the minimum requirement for promotion from AGP of Rs.8000/- to 9000/-

An average marks of minimum 2.5 marks is required for promotion from AGP of Rs. 9000 to 10000/-.

The average marks scored by an individual below the minimum requirement for Promotion shall not be considered eligible for promotion.

IX. Performance in Interview

Max. Marks: 10.0

Minimum marks to be obtained for promotion from AGP of Rs. 8000 to Rs. 9000 : 60

Minimum marks to be obtained for promotion front AGP of Rs. 9000 to Rs. 10000 : 60

RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR**SCORE CARDS FOR PROMOTIONS UNDER CAREER ADVANCEMENT SCHEME - 2009
IN RVSKVV, GWALIOR (M.P.)****Score Card for Assessment of ASSISTANT LIBRARIAN in the pay Band of Rs. 15600-39100****(i) to move from AGP Rs. 6000 to AGP Rs. 7000****(ii) to move from AGP Rs. 7000 to AGP Rs. 8000**

I. Library Services*	Max. Marks: 50
1. Library Services : Services rendered in different sections of the Library like Acquisition. Periodicals, Technical, Circulation, Documentation. Maintenance, Computer, Reference etc.	
2. Specialized /Additional Services: Services rendered under the following section a. Birding section, b. General T.B.B. c. SC/ST, ST Book Bank, d. Photographic section. e. Institutional Repositories, f. Digital Library, g. Assisting Librarian in Administration.	
3. Teaching offered for PG students(Non credit course)	
4. Innovative Library Activities: Conducting Library Usage survey, conducting Book Exhibition, Preparation of Reading list for Students, Creation of Databases OP AC. Attending as a member of University Committee Special Lecture as a guest,	
5. Institution Building Activities: a) Competitive projects by the individuals as PI b) Project funded by Govt. / University /ICAR 50% marks for Co-PI/ Associates	

* Certificate issued by competent authority and documentary proof, duly verified by the controlling officer must be enclosed for each activity.

II. Published Work during the Assessment Period**Max. Marks:10.0**

(a) For each full length article published in refereed NAAS rated journal		
(b) For each book published / edited		
(i) Recognized publishers with ISBN		
(ii) Chapters in standard books with ISBN		
(iii) Published individually		
(iv) Research/ Extension Bulletin		
(c) (i) For each research note /communication in a Journal (ii) Abstract in symposium/seminar/workshop/training		

manual/ proceedings of the workshop (iii) Popular article/leaflet		
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Note: Any publications having 3 authors, each author will get equal marks and such of the publications which have more than 3 authors; fourth author onwards will get half of the assigned mark.

III. Summer Schools/Winter Schools/Refresher Course/Special Training/Symposia/ Seminar/ Workshop/Conference Max. Marks: 6.0

(a) For organizing each activity as in the title as Course Director or Coordinator (i) Up to 10 days (ii) More than 10 days 50 % for Course Co-Director / Co-Coordinator	
(b) For participation in Summer School/ Refresher Course/ orientation Course of more than 10 days duration.	
(c) For participation in Special Training / Orientation Programmes/ Symposia / Seminars / Conference / Workshops/ etc. (except Annual workshop)	

IV. International Exposure

Max. Marks: 1.0

International visits/training/courses (outside India only)	
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V. Awards/ Distinctions Received

Max. Marks: 3.0

(a) International Award	
(b) National Award	
(c) State Award	
(d) University Award	
(e) Professional Society Award	

Note: Best paper award / Best Poster presentation award/ Best Poster presentation award in any journal/ Conference / Seminar / Symposium etc. will be treated as Professional Society award.

VI. Corporate / Other Activities.

Max . Marks :13.0

a) Activities performed as External exam coordinator/ Associate coordinator/ Warden/ Staff Advisor/ Tour Leader and Co-Tour leader (State/All India)/ NSS programme officer/ NSS coordinator/ Indian Redcross Society Programme Officer/ Coordinator/ NCC Officer/ Farm Management/ Academic, General, Financial Management (as AO/ DAO/ AAO/ Dy. R/ AR/ DC/ AC/ Dy. Librarian/ Asst. Librarian etc.)/ Scrutinizing UG/PG grades/ P.G. Coordinator / Seminar Incharge/ Leader / member in monitoring team.	
b) Activities performed as Member- Co-chairman - Chairman of different committees of National - International - activities/ RAWE - Assoc. Coordinator - participation in RAWE camp/ Internship/ Tournament Organized/ Spl. Officer of SC-ST Cell/ Minority Cell/ Technical Assistant (Part-time)/ Students Counselor/Leader for exposure visit of Farmers/ Liaison Officer for BOM/VIP's tours	

assigned by the University/ Participation in Melas / Exhibitions as State, National, International levels representing University/ Member/ Co-Chairman in different committees of RVSKVV / Team Manager and Co-Team Manager to Sports/ Cultural Activities/ Stock verifying Officer/ Anti-ragging squad member/ grade point conversion work/worked as Rapporteur /Co-Chairman in the National/International Conferences, Seminars, Workshops/ Symposium etc./ Member of Class and Exam time-table committee, Press meet work/ participation in UG&PG admission/ member involved in organization/ Selection of Farmers / Teachers for nomination to various awards etc.
Any other activities duly signed by controlling officer.

VII. Service in Remote Areas

Max. Marks: 5.0

- a) A/ B Class City
- b) C Class City
- c) Other Places below "C" Class

VIII. Annual Assessment Report (AAR) during the assessment period

Max. Marks :12.0

S. No.	Category	Grade	AGP of Rs. 6000 to 7000 (4 years)	AGP of Rs. 7000 to 8000 (5 years)
a	Outstanding	A ⁺	3.0 marks	2.5 marks
b	Very Good	A	2.5 marks	2.0 marks
c	Good	B	2.0 marks	1.5 marks
d	Satisfactory	C	1.5 marks	1.0 marks

The numerical value of all the reports of a teacher considered for promotion shall be added up and divided by the number of years for which reports are considered in order to find out the average value.

An average marks of 2.0 is the minimum requirement for promotion from AGP of Rs.6000/- to 7000/-.

An average marks of minimum 1.5 marks is required for promotion from AGP of Rs. 7000/- to 8000/-.

The average marks scored by an individual below the minimum requirement for Promotion shall not be considered eligible for promotion.

Minimum marks to be obtained for promotion from AGP of Rs. 6000 to Rs. 7000 : 60

Minimum marks to be obtained for promotion front AGP of Rs. 7000 to Rs. 8000 : 60

RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

SCORE CARDS FOR PROMOTIONS UNDER CAREER ADVANCEMENT SCHEME - 2009 IN RVSKVV, GWALIOR (M.P.)

Score Card for Assessment for Promotion from ASSISTANT LIBRARIAN (Pay Band of 15600-39100 + AGP Rs. 8000) to DEPUTY LIBRARIAN (Pay Band of 37400-67000 + AGP Rs. 9000)

I. Services Rendered under different sections of the Library*		Max. Marks: 45
Acquisition Section :- 1. Listing of indented Books for Library Committee meeting. 2. Procuring of books from different firms. 3. Taking entries of books into the accession register. 4. Attending Audit queries. 5. Sending list of books to the indented Departments.		
Periodical Section:- 1. Subscribing Indian and Foreign Periodicals. 2. Receiving Gift and Exchange of Periodicals. 3. Sending Reminders. 4. Sending Journals for binding section. 5. Attending Audit quires.		
Technical Section:- 1. Classification of Books & Journals. 2. Cataloguing of Books & Journals. 3. Technical Processing of Books & Journals. 4. Preparation of Catalogue Cords & Merging with existing catalogue. 5. Maintenance of Shelf List/OPAC		
Circulation Section:- 1. Library Membership- issuing Computerized ID Cards for Students, Teachers and Researchers. 2. Supervision of Charging System and Discharging system. 3. Overdue collections. 4. Issuing No-dues certificates for Teachers and Students. 5. Inter Library Loan / Allotment of Research Cubicles		
Reference Section:- 1. Providing reference service to the users of the Library with print and non print sources. I 2. Acquisition of Reports and Theses. j; 3. Classification and cataloguing of Reports and Theses. 4. Offering orientation courses of UG and PG Students. 5. Maintenance of Reference Section, Report Section and Thesis Section.		
Documentation Section :- 1 . Preparation of recent addition (Monthly).		

2. Compilation of Current Catalogue of Periodicals. 3. Compilation of Bibliographies. 4. Compilation of Catalogue of Theses. 5. Technical Information .Services and Reading lists.	
Maintaining of Books / Periodicals Section:- 1. Maintenance of Books stacks. 2. Maintenance of Periodicals. 3. Removal Books for Binding and repair. 4. Providing Reader guides and bay guides. 5. Providing reference service.	
Computer Section:- 1. Providing. Internet Service to the readers. 2. Subscription of CD-ROM Databases. 3. Subscription of Online Journals. 4. OPAC (Online Public access catalogue) 5. Over all maintenance of Computer Section.	
Teaching offered for PG students(Non credit course)	

Specialized Library Service

Reprographic Section:- 1. Procurement of materials for Reprographic section. 2. Maintenance of the Xerox Machines. 3. Maintenance of the printers.	
General Text Book Bank:- 1. Procurement of Text Books for TBB 2. Issue and return of the Text books to Students. 3. Issuing No due Certificates for the Students	
SC/ST Book Bank:- 1. Procurement of Text Books to SC/ST Book Bank. 2. Issue and return of the Text books to SC/ST Students. 3. Issuing No due Certificates for SC/ST Students.	
Binding Section:- 1. Procurement of Materials for the Binding Section. 2. Arranging for Books, Journals, Reports for Binding. 3. Supervision of the Binding Section.	
Photographic Section:- 1. Procurement of Materials for the Photographic Section. 2. Collection of fees for ID Cards. 3. Distribution of photo ID Cards.	
Adopting information and Technologies (ICT) 1. Video Library maintenance 2. Digitalization of documents 3. E-Learning	
Ad-hoc Projects as PI 1. Competitive projects by individuals 2. Projects Funded by Govt. / University / ICAR 50% marks for Co-PI / Associates	

* Certificate issued by competent authority and documentary proof, duly verified by the controlling officer must be enclosed for each activity.

II. Published Work during the Assessment Period**Max. Marks:12.0**

(a) For each full length article published in refereed journal		
(b) For each book published / edited		
(i) Recognized publishers with ISBN		
(ii) Chapters in standard books with ISBN		
(iii) Published individually		
(iv) Research/ Extension Bulletin		
(c) (i) For each research note /communication in a Journal / abstract in symposium/seminar/workshop/training manual/ proceedings of the workshop (ii) Popular article/leaflet		

Note: Any publications having 3 authors, each author will get equal marks and such of the publications which have more than 3 authors; fourth author onwards will get half of the assigned mark.

III. Summer Schools/Winter Schools/Refresher Course/Special Training/Symposia/ Seminar/ Workshop/Conference**Max. Marks: 4.0**

(a) For organizing each activity as in the title as Course Director or Coordinator (i) Up to 10 days (ii) More than 10 days 50 % for Course Co-Director / Co-Coordinator	
(b) For participation in Summer School/ Refresher Course/ orientation Course of more than 10 days duration.	
(c) For participation in Special Training / Orientation Programmes/ Symposia / Seminars / Conference / Workshops/ Group Meet etc.	
(d) Other members involved in organization of above activities.	

IV. International Exposure**Max. Marks: 1.0**

International visits/training/courses (outside India only)	
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V. Awards/ Distinctions Received**Max. Marks: 3.0**

(a) International Award	
(b) National Award	
(c) State Award	
(d) University Award	
(e) Professional Society Award	

Note: Best paper award / Best Poster presentation award/ Best Poster presentation award in any journal/ Conference / Seminar / Symposium etc. will be treated as Professional Society award.

VI. Other Corporate Activities.**Max. Marks: 8.0**

a) Activities performed as External exam coordinator/ Associate coordinator/ Warden/ Staff Advisor/ Tour Leader and Co-Tour leader (State/All India)/ NSS programme officer/ Indian Redcross Society Programme Officer/ Coordinator/ NCC Officer/ Farm Management/ Academic, General, Financial Management (as AO/ DAO/ AAO/ Dy. R/ AR/ DC/ AC/ Dy. Librarian/ Asst. Librarian etc.)/ Scrutinizing UG/PG grades/ P.G. Coordinator / Seminar in charge/ Leader / member in monitoring team.	
b) Activities performed as Member- Co-chairman - Chairman of different committees of National - International - activities/ RAWE - Assoc. Coordinator - participation in RAWE camp/ Internship/ Tournament Organized/ Spl. Officer of SC-ST Cell/ Minority Cell/ Technical Assistant (Part-time)/ Students Counselor/Leader for exposure visit of Farmers/ Liaison Officer for BOM/VIP's tours assigned by the University/ Participation in Mela / Exhibitions as State, National, International levels representing University/ Member/ Co-Chairman in different committees of RVSKVV / Team Manager and Co-Team Manager to Sports/ Cultural Activities/ Stock verifying Officer/ Anti-ragging squad member/ grade point conversion work/worked as Rapporteur /Co-Chairman in the National/International Conferences, Seminars, Workshops/ Symposium etc./ Member of Class and Exam time-table committee, Press meet work/ participation in UG&PG admission/ member involved in organization/ Selection of Farmers / Teachers for nomination to various awards. Any other activities duly signed by controlling officer.	

VII. Service in Remote Areas**Max. Marks: 5.0**

a) A/ B Class City b) C Class City c) Other Places below "C" Class	
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VIII. Annual Assessment Report (AAR) during the assessment period**Max. Marks :12.0**

S. No.	Category	Grade	Marks
1	Outstanding	A ⁺	4.0 marks
2	Very Good	A	3.5 marks
3	Good	B	2.5 marks
4	Satisfactory	C	1.5 marks

The numerical value of all the reports of a teacher considered for promotion shall be added up and divided by the number of years for which reports are considered in order to find out the average value.

An average marks of 2.5 is the minimum requirement for promotion from AGP of Rs.8000/- to 9000/-.
The average marks scored by an individual below the minimum requirement for Promotion shall not be considered eligible for promotion.

IX. Performance in Interview**Max. Marks: 10.0**

Minimum marks to be obtained for promotion front AGP of Rs. 8000 to Rs. 9000 : **60**

**कार्यालय कुलसचिव,
राजमाता विजयाराजे सिंधिया कृषि विश्वविद्यालय, ग्वालियर (म.प्र.)**

क्र./कु.स./स्था./अ.सू./2018/5056

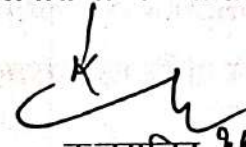
दिनांक 09/11/018

// अधिसूचना //

विश्वविद्यालय प्रमण्डल की 29वीं बैठक दिनांक 28.12.2017 के पद क्रमांक 12 में लिए गये निर्णय अनुसार विश्वविद्यालय के अधिकारियों/कर्मचारियों हेतु स्थानांतरण नीति के दिशा-निर्देशों का प्रमण्डल द्वारा अनुमोदन किया गया साथ ही यह निर्णय लिया गया कि विशेष परिस्थितियों में विश्वविद्यालय द्वारा स्थानान्तरण के संबंध में विचार किया जा सकता है।

संलग्न:- विश्वविद्यालय स्थानांतरण नीति दिशा-निर्देश (पृष्ठ 04)

माननीय कुलपतिजी के आदेशानुसार,

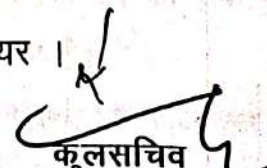

कुलसचिव 30.12.2017

पृष्ठा.क्र./कु.स./स्था./अ.सू./2018/5057

दिनांक 09/11/018

प्रतिलिपि:- सूचनार्थ एवं आवश्यक कार्यवाही हेतु-

1. अधिष्ठाता कृषि संकाय, रा.वि.सि.कृ.वि.वि., ग्वालियर ।
2. निदेशक शिक्षण/विस्तार सेवाये/अनुसंधान सेवाये, रा.वि.सि.कृ.वि.वि., ग्वालियर ।
3. सह संचालक अनुसंधान (निदेशक प्रक्षेत्र), रा.वि.सि.कृ.वि.वि., ग्वालियर ।
4. उप निदेशक (शिक्षण एवं सांस्कृतिक), रा.वि.सि.कृ.वि.वि., ग्वालियर ।
5. लेखानियंत्रक, रा.वि.सि.कृ.वि.वि., ग्वालियर ।
6. अधिष्ठाता कृषि/उद्यानिकी महाविद्यालय, ग्वालियर/इंदौर/खंडवा/सीहोर/मंदसौर ।
7. समस्त वरिष्ठ वैज्ञानिक एवं प्रमुख, कृषि विज्ञान केन्द्र.....
8. समस्त सह संचालक अनुसंधान ऑ.कृ.अनु.केन्द्र.....
9. समस्त प्रभारी क्षेत्रीय अनुसंधान, ऑ.कृ.अनु.केन्द्र.....
6. उप कुलसचिव (स्था./शिक्षण), रा.वि.सि.कृ.वि.वि., ग्वालियर ।
7. पोर्टल प्रभारी, रा.वि.सि.कृ.वि.वि., ग्वालियर की ओर विश्वविद्यालय वेबसाइट पर अपलोड कराने बावत ।
8. निज सचिव, माननीय कुलपतिजी, रा.वि.सि.कृ.वि.वि., ग्वालियर ।
9. सुरक्षा नस्ती ।


कुलसचिव 30.12.17

राजमाता विजयाराजे सिंधिया कृषि विश्वविद्यालय, ग्वालियर

"विश्वविद्यालय स्थानांतरण नीति वर्ष 2017-18"

स्थानांतरण से अभिप्राय है, सेवा का स्थान (मुख्यालय) का परिवर्तन, जो कि प्रशासनिक कारणों से या अन्य विशिष्ट कारणों से विश्वविद्यालय के व्यय अथवा स्वयं के व्यय पर समान पद एवं वेतनमान पर किया जाये।

कर्मचारी के स्थानांतरण सम्बन्धी समस्त अधिकार विश्वविद्यालय के हैं। किसी भी अवस्था में कर्मचारी अपनी सेवा में इसके अधिकार का दावा नहीं कर सकता है। यद्यपि यह विशिष्ट परिस्थितियों, प्रशासनिक संभावना एवं विश्वविद्यालय में कार्य की आवश्यकता के आधार पर स्थानांतरण किया जा सकता है।

विश्वविद्यालय की सुविधा हेतु माननीय कुलपतिजी / कुलसचिव विश्वविद्यालय द्वारा निर्धारित मापदंडों को ध्यान में रखकर गुण दोषों के आधार पर स्थानान्तरण कुलसचिव के माध्यम से माननीय कुलपतिजी के अनुमोदन उपरांत किये जायेगे।

विश्वविद्यालय के क्षेत्रान्तर्गत महाविद्यालयों/ अनुसंधान केन्द्रों/कृषि विज्ञान केन्द्रों के स्थानों को स्थानांतरण किये जाने हेतु निम्नानुसार चार श्रेणियों में विभाजित किया जाता है।

'अ' श्रेणी- ग्वालियर एवं इन्दौर

'ब' श्रेणी- सीहोर, खण्डवा एवं मंदसौर

'स' श्रेणी- मुरैना, खरगोन, झाबुआ, उज्जैन, देवास एवं ईटखेड़ी

'द' श्रेणी- शिवपुरी, श्योपुर, दतिया, आरोन, अशोकनगर, राजगढ़, नीमच, बड़वानी, धार, शाजापुर, भिण्ड, लहार,

बडवाह, जावरा, बागवई एवं सिरसौद

- i. 'अ' एवं 'ब' श्रेणी के अधिकारियों/कर्मचारियों के स्थानांतरण पर आवश्यकतानुसार 5 वर्ष से अधिक समय व्यतीत करने पर विचार किया जा सकता है।
- ii. 'स' एवं 'द' श्रेणी के अधिकारियों/कर्मचारियों के उत्तम कार्य क्षमता के अनुसार 3 वर्ष का समय व्यतीत करने के बाद स्थानांतरण किया जा सकता है।
- iii. 'ब', 'स' एवं 'द' श्रेणी के अधिकारियों/कर्मचारियों का स्थानांतरण 5 वर्ष की सेवा कार्य के पश्चात कार्य कुशलता को देखते हुए 'अ' श्रेणी में किया जा सकता है।

उपरोक्तानुसार स्थानान्तरण में निम्नलिखित दिशा निर्देशों का पालन किया जावेगा।

स्थानान्तरण नीति के अन्य दिशा-निर्देश:

1. विशिष्ट प्रकरणों में प्रशासनिक आवश्यकता अनुसार ऐसे प्रकरणों में विश्वविद्यालय अपने स्तर पर निर्णय ले सकेगा।
2. विश्वविद्यालय किसी भी कर्मचारी को अपने क्षेत्राधिकार के अन्तर्गत किसी भी स्थान पर स्थानान्तरण समय सीमा में बिना कारण बताए कर सकता है।
3. यदि एक कर्मचारी का कार्य उसके नियंत्रणकर्ता निदेशक/अधिष्ठाता कृषि संकाय के अनुसार संतोषजनक है एवं उनके द्वारा किये गये कार्य वास्तव में विश्वविद्यालय के हित में है तो संस्था हित में अधिकतम लाभ हेतु कर्मचारी को वर्तमान पदस्थापना स्थल पर तिरन्तर रहने की अनुमति दी जा सकती है। परन्तु कर्मचारी को पदस्थापना की निरन्तरता के कारण विश्वविद्यालय का कोई नुकसान नहीं होना चाहिए।
4. कर्मचारी विश्वविद्यालय को उचित माध्यम से अपनी पसन्द के स्थान पर (दूसरे व तीसरे स्थान के विकल्प के साथ) स्थानान्तरण के पर्याप्त औचित्य/बचाव / समर्थन को दर्शाते हुए आवेदन कर सकता है।
5. आपातकालीन परिस्थितियां जिन्हें टाला नहीं जा सकता है उनको छोड़कर सामान्यतः किसी स्थान पर पदस्थापना के एक वर्ष अवधि पूर्ण होने तक स्थानान्तरण के किसी आवेदन पर विचार नहीं किया जाएगा।
6. कर्मचारी के अनुरोध पर स्थानान्तरण उसके स्वयं के व्यय पर किया जा सकेगा। यद्यपि विश्वविद्यालय के व्यय पर भी स्थानान्तरण पर विचार किया जा सकेगा, यदि उसमें विश्वविद्यालय के हित निहित हो।
7. प्रशासनिक सुविधा को ध्यान में रखते हुए आपसी रजामन्दी के आधार पर अदला-बदली स्थानान्तरण के प्रस्ताव पर कर्मचारियों के स्वयं के व्यय पर विचार किया जा सकता है।
8. किसी दुर्गम या कठिन दूरदराज परिस्थितियों के क्षेत्र में कर्मचारी को बहुत लम्बे समय तक नहीं रखा जाना चाहिए। उससे एक निश्चित अवधि (3 वर्ष) के पश्चात विश्वविद्यालय व्यय पर सामान्य स्थान पर स्थानान्तरित किया जाना चाहिए एवं उस स्थान पर उचित विकल्प दिया जाना चाहिए ताकि उस संस्था का कार्य प्रभावित न हो।
9. यदि कर्मचारी अपने स्थानान्तरण हेतु स्वास्थ्य सम्बन्धी कारणों से आवेदन करता है तो परिस्थितियों की गहनता व गंभीरता को ध्यान में रखते हुए उसका परीक्षण किया जाना चाहिए (यहाँ तक कि उसके लिए मेडिकल बोर्ड की राय भी ली जा सकती है) यद्यपि परिस्थितियों की आवश्यकता के

अनुसार कर्मचारियों की चिकित्सा उपलब्धता के लिए भी स्थानांतरण प्रकरणों पर भी सहानुभूति पूर्वक विचार किया जाना चाहिए।

10. कभी-कभी कर्मचारी द्वारा चिकित्सकीय कारण से शारीरिक रूप से अक्षम अपने वृद्ध माता-पिता, पति/पत्नी, विकलांग बच्चों की देख-रेख हुए स्थानांतरण आवेदन किया जाता है तो उन प्रकरणों में परिस्थितियों की प्राथमिकता के आधार पर निर्णय लिया जाना चाहिए।
11. यदि पति एवं पत्नी दोनों कर्मचारी है एवं वह एक ही मुख्यालय या पास के स्थान पर स्थानांतरण हेतु आवेदन करते है तो उन पर सहानुभूति विचार किया जाना चाहिए बशर्ते उससे विश्वविद्यालय को कार्य प्रभावित न हो। यदि पति व पत्नी भिन्न-भिन्न संस्थाओं / कार्यालयों के कार्य कर रहे हों तो भी इस पर विचार किया जाना चाहिए, परन्तु इस तरह के आवेदन पर 5 वर्ष की अवधि में केवल एक बार ही विचार किया जा सकता है। यदि उनकी पदस्थापना विश्वविद्यालय के प्रतिकूल हो तो पति/पत्नी में से एक अथवा दोनों को अलग-अलग इकाईयों में स्थानांतरण किया जा सकता है।
12. कर्मचारी जिन्हें स्वयं के व्यय पर स्थानांतरित किया गया है उन्हें सामान्यतः उस स्थान पर कम से कम 5 वर्षों तक बनाये रखा जाना चाहिए। विश्वविद्यालय हित में यदि आवश्यक हो तो उन्हें पूर्व में भी स्थानांतरित किया जा सकता है।
13. कर्मचारी को बाह्य स्रोतों से रु. 25 लाख या. उससे अधिक राशि के तदर्थ परियोजना (एड-हॉक प्रोजेक्ट) में प्रधान अन्वेषक के रूप में कार्य कर रहे है, उन्हें सामान्यतः परियोजना अवधि समाप्त होने तक की अवधि में स्थानांतरित नहीं किया जाना चाहिए बशर्ते वह उनके कैरियर में बाधक न हो एवं विश्वविद्यालय को कोई अहित न हो।
14. तृतीय एवं चतुर्थ श्रेणी कर्मचारियों को यथासंभव प्रशासनिक अंचल (Administrative Zone) के बाहर (विशेष परिस्थितियों के अतिरिक्त) स्थानांतरण नहीं किया जावे।
15. विश्वविद्यालय के अधिनियम की धारा 57 (2) a (iii) में वर्णित विश्वविद्यालय की कुछ विशेष इकाईयों जैसे उद्यानिकी महाविद्यालय, मन्दसौर के पृथक कैडर पदों के विरुद्ध नियुक्त किये गये अधिकारियों/कर्मचारियों का स्थानांतरण नहीं किया जाना चाहिए।
16. कृषि विज्ञान केन्द्रों के अधिकारियों/कर्मचारियों का स्थानांतरण यथासंभव विभिन्न कृषि विज्ञान केन्द्रों में ही किया जायेगा। कृषि विज्ञान केन्द्र के अतिरिक्त अन्य कार्यालय में नहीं किया जायेगा। विशेष परिस्थिति में आपरिहार्य कारण से यदि स्थानान्तरण अन्य कृषि विज्ञान केन्द्र के अतिरिक्त अन्य कार्यालयों में किया जाना है तो इसके संबंध में माननीय कुलपति जी का निर्णय अंतिम होगा।
17. चतुर्थ श्रेणी कर्मचारियों को प्रशासनिक अंचल (Administrative Zone) में स्थानांतरण का अधिकार प्रशासनिक मुखिया (कार्यालय प्रमुख) मान. कुलपतिजी के अनुमोदन उपरांत कर सकेंगे।
18. सेवानिवृत्ति के दो वर्ष पूर्व अधिकारियों/कर्मचारियों का स्थानांतरण पद की उपलब्धता होने पर उनके द्वारा चाहे गए वांछित स्थान पर स्थानांतरण किए जाने पर विचार किया जा सकेगा।

19. किसी कर्मचारी का कार्य कार्यस्थल पर संतोषजनक होने पर उसके स्थानांतरण की पुनरावृत्ति बार-बार न हो यह सुनिश्चित किया जाना चाहिए।
20. स्थानांतरण के लिए किसी भी तरह का दबाव लगाने पर प्रशासनिक कार्यवाही किया जाना चाहिए।
21. सभी प्रकार शिक्षण सत्र समाप्त होने के पश्चात् स्थानांतरण वर्ष में एकबार माह मई, जून, जुलाई में म.प्र. शासन द्वारा निर्धारित की गई समय सीमा में ही किए जा सकेंगे।
22. प्रत्येक पद / संवर्ग में वर्ष में अधिकतम 10 प्रतिशत तक स्थानान्तरण किये जा सकेंगे।
23. स्थानान्तरण नीति से हटकर किये जाने वाले स्थानान्तरण के प्रकरण में माननीय कुलपतिजी का निर्णय अंतिम होगा।
24. शिकायती जांच के परिणाम स्वरूप प्रथम दृष्टि में जांच पश्चात् दोष सिद्ध पाये जाने पर संबंधित अधिकारी/कर्मचारी का प्रशासनिक स्थानांतरण किया जा सकेगा। यदि किसी अधिकारी / कर्मचारी को शिकायत या अन्य प्रशासनिक कारण से किसी स्थान से पूर्व में स्थानान्तरित किया गया हो तो उसे पुनः उसी स्थान पर पदस्थ नहीं किया जायेगा।
25. विश्वविद्यालय से मान्यता प्राप्त कर्मचारी संगठनों के पदाधिकारियों यथा अध्यक्ष / सचिव/ कोशाध्यक्ष पद की नियुक्ति उपरांत स्थानान्तरण से दो पदावधि के लिये अर्थात् चार वर्ष तक की सामान्यता: छुट प्राप्त होगी। यह सुविधा उसके पूरे सेवाकाल में दो पदावधि के लिये प्राप्त होगी।
26. जिन अधिकारी कर्मचारी के विरुद्ध नैतिक पतन संबंधी आपराधिक प्रकरण लंबित हो अथवा विभागीय जांच लंबित हो उनकी पदस्थापना कार्यपालिक पदों पर नहीं की जावेगी।
27. स्थानान्तरण आदेश जारी होने के दो सप्ताह के भीतर स्थानान्तरित अधिकारी/कर्मचारी को कार्यमुक्त करना अनिवार्य होगा। स्थानान्तरण आदेश का बिना युक्तिसंगत कारणों से अपालन बिना पूर्व अनुमति एवं स्वीकृति के अवकाश पर प्रस्थान करने वाले अधिकारी / कर्मचारी के विरुद्ध पृथक से अनुशासनात्मक कार्यवाही प्रारंभ की जावेगी।
28. स्थानान्तरित किये गये अधिकारी/कर्मचारी का अवकाश नई पदस्थापना वाले कार्यालय में उपस्थित होने के पश्चात् स्वीकृत किया जायेगा।
29. विश्वविद्यालय अंतर्गत कार्यरत महिला अधिकारी/कर्मचारी के प्रशासनिक / स्वयं के व्यय पर स्थानांतरण आवेदनो पर उसकी परिस्थितियों को ध्यान में रख कर सहानभूती पूर्वक विचार किया जा सकेंगा।
30. निर्धारित की गई स्थानांतरण नीति को प्रमण्डल की आगामी बैठक में अनुमोदन हेतु रखा जावे तथा अनुमोदन अनुसार विधिवत अधिसूचना जारी की जावे।

कार्यालय कुलसचिव,
राजमाता विजयाराजे सिंधिया कृषि विश्वविद्यालय, ग्वालियर (म.प्र.)

क्र./कु.स./स्था./अ.सू./2019/1086

दिनांक 06/03/2019

// अधिसूचना //

विश्वविद्यालय प्रमंडल की 34वीं बैठक दिनांक 15.02.2019 के पद क्रमांक 15 में लिये गये निर्णय अनुसार विश्वविद्यालय द्वारा जारी पूर्व अधिसूचना क्रमांक/कु.स./स्था./आ.सू./2013/1265 दिनांक 23.07.2013 को संशोधित कर भारतीय कृषि अनुसंधान परिषद् की गाईडलाइन अनुसार विश्वविद्यालय तथा महाविद्यालयों में स्वीकृत शिक्षकों एवं अन्य समकक्ष पदों पर चयन हेतु निर्धारित की गई संशोधित शैक्षणिक अर्हताएँ-2019 के प्रारूप (संलग्न) का गहन विचारोपरांत प्रबंध प्रमंडल द्वारा अनुमोदन किया गया।

माननीय कुलपतिजी के आदेशानुसार,

(डी.एल. कोरी)
कुलसचिव

पृष्ठा.क्र./कु.स./स्था./अ.सू./2018/1087-

दिनांक 06/03/2019

प्रतिलिपि:-सूचनार्थ एवं आवश्यक कार्यवाही हेतु-

1. अधिष्ठाता कृषि संकाय, रा.वि.सि.कृ.वि.वि., ग्वालियर।
2. निदेशक शिक्षण, रा.वि.सि.कृ.वि.वि., ग्वालियर।
3. निदेशक अनुसंधान सेवायें, रा.वि.सि.कृ.वि.वि., ग्वालियर।
4. निदेशक विस्तार सेवायें, रा.वि.सि.कृ.वि.वि., ग्वालियर।
5. अधिष्ठाता, कृषि/उद्यानिकी महाविद्यालय, ग्वालियर/इंदौर/खंडवा/सीहोर/मंदसौर
6. लेखानियंत्रक, रा.वि.सि.कृ.वि.वि., ग्वालियर।
7. उप कुलसचिव (स्था./शिक्षण), रा.वि.सि.कृ.वि.वि., ग्वालियर।
8. पोर्टल प्रभारी, रा.वि.सि.कृ.वि.वि., ग्वालियर की और विश्वविद्यालय वेबसाइट पर अपलोड कराने बावत।
9. निज सचिव, माननीय कुलपतिजी, रा.वि.सि.कृ.वि.वि., ग्वालियर।
10. सुरक्षा नस्ती।

कुलसचिव

RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

Details for the post of Dean / Director

1. Name of Post : Dean / Director

2. Scale of Pay : Rs. 37400 - 67000 + AGP 10000/-

3. Qualifications and experience :

(a) Essential:

- (i) Doctoral Degree in the relevant subject (any branch of Agriculture/Horticulture Science) or related field.
- (ii) Minimum 5 years experience as Professor/Principal Scientist or an equivalent position in any branch of Agriculture/Horticulture Science or related field with a minimum total experience of 15 years not below the ranks of Assistant Professor or in an equivalent position.
- (iii) Masters degree in any branch of Agriculture /Horticulture Science or related field with minimum 55% marks or an equivalent OGPA.
- (iv) Evidence of contribution to research/teaching/extension education as supported by published work/innovations.

(b) Desirable: Experience in research/teaching/extension/Farm management with evidence of Scientific Leadership vision perspective on Agriculture.

(c) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) developed by RVSKVV in the light of UGC Regulations as available in the University website (www.rvskvv.net).

Note:

- (a) Reservation, Relaxation, Terms & Conditions, Duties etc. as stipulated by RVSKVV from time to time with reference to post concerned.
- (b) Maximum age limit is 60 years on the last date for submission of application.
- (c) No maximum age limit for employees of RVSKVV / JNKVV .

RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

Details for the post of Head of the Department

- 1. Name of Post :** Head of the Department (Agronomy / Entomology / Plant Pathology / Plant Breeding & Genetics / Horticulture / Agricultural Economics / Statistics & Mathematics / Agricultural Extension / Agricultural Engineering / Plant Biotechnology / Environmental Science)
- 2. Scale of Pay : Rs.37400 - 67000 + AGP 10000/-**
- 3. Qualifications and experience :**
 - (a) (i) An eminent scholar with Doctoral degree in concerned subject and published work of high quality, actively engaged in Research/Teaching/Extension/Farm Management with evidence of published work with minimum of 10 publications as books and or/or research/policy papers.
 - (ii) Master's degree in concerned subject having minimum 55% marks or equivalent OGPA.
 - (b) Ten years experience in Research/Teaching/Extension Education/Farm management provided 03 years experience is as a Principal Scientist/Professor or an equivalent position at an AGP of Rs. 10000/- in New UGC scales 2010 or in an equivalent position in University College and/or National level institution including experience of guiding candidates for research at doctoral level/ guiding high level research and /or Extension Education programme considered at par to doctoral level work evidenced by published work.
 - (c) Evidence of contribution to Research/Teaching/Extension Education/ Farm Management as supported by published work/innovations.
 - (d) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) developed by RVSKVV in the light of UGC Regulations as available in the University website (www.rvskvv.net).

Note:

- a) Reservation, Relaxation, Terms & Conditions, Duties etc. as stipulated by RVSKVV from time to time with reference to post concerned.
- b) Maximum age limit 50 years.
- c) No maximum age limit for employees of RVSKVV/JNKVV.

RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

Details for the post of Professor / Principal Scientist

1. Name of Post : Professor / Principal Scientist - Agronomy

2. Scale of Pay : Rs. 37400 - 67000 + AGP 10000/-

3. Qualifications:

Essential:-

- (i) An eminent scholar with Doctoral degree in Agronomy and published work of high quality, actively engaged in Research/ Teaching/ Extension/ Farm Management with evidence of published work with minimum of 10 publications as books and /or research/policy papers .
- (ii) M.Sc. Ag. in Agronomy, having minimum 55% Marks or equivalent OGPA.
- (iii) Ten years experience in Research/Teaching/Extension Education/ Farm management provided 03 years experience is as a Senior Scientist/Associate Professor or an equivalent position at an AGP of Rs. 9000/- in New UGC scales 2010 or in an equivalent position in University College and/or National level institution including experience of guiding candidates for research at doctoral level/ guiding high level research and /or Extension Education programme considered at par to doctoral level work evidenced by published work.
- (iv) Evidence of contribution to Research/Teaching/Extension Education/ Farm Management as supported by published work/innovations.
- (v) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) developed by RVSKVV in the light of UGC Regulations as available in the University website (www.rvskvv.net).

Note:

- a) Reservation, Relaxation, Terms & Conditions, Duties etc. as stipulated by RVSKVV from time to time with reference to post concerned.
- b) Maximum age limit 50 years.
- c) No maximum age limit for employees of RVSKVV/JNKVV.

RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

Details for the post of Professor / Principal Scientist

1. Name of Post : Professor / Principal Scientist - Soil Science & Agricultural Chemistry

2. Scale of Pay : Rs. 37400 - 67000 + AGP 10000/-

3. Qualifications:

Essential:-

- (i) An eminent scholar with Doctoral degree in Soil Science & Agricultural Chemistry and published work of high quality, actively engaged in Research / Teaching / Extension / Farm Management with evidence of published work with minimum of 10 publications as books and /or research/policy papers .
- (ii) M.Sc. Ag. in Soil Science & Agricultural Chemistry, having minimum 55% Marks or equivalent OGPA.
- (iii) Ten years experience in Research/Teaching/Extension Education/ Farm management provided 03 years experience is as a Senior Scientist/Associate Professor or an equivalent position at an AGP of Rs. 9000/- in New UGC scales 2010 or in an equivalent position in University College and/or National level institution including experience of guiding candidates for research at doctoral level/ guiding high level research and /or Extension Education programme considered at par to doctoral level work evidenced by published work.
- (iv) Evidence of contribution to Research / Teaching / Extension Education / Farm Management as supported by published work/innovations.
- (v) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) developed by RVSKVV in the light of UGC Regulations as available in the University website (www.rvskvv.net).

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- b) Maximum age limit 50 years.
- c) No maximum age limit for employees of RVSKVV/JNKVV.

RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

Details for the post of Professor / Principal Scientist

1. Name of Post : Professor / Principal Scientist - Plant Breeding and Genetics

2. Scale of Pay : Rs.37400 - 67000 + AGP 10000/-

3. Qualifications:

Essential:-

- (i) An eminent scholar with Doctoral degree in Plant Breeding and Genetics / Genetics and Plant Breeding and published work of high quality, actively engaged in Research / Teaching / Extension / Farm Management with evidence of published work with minimum of 10 publications as books and /or research/policy papers .
- (ii) M.Sc. (Ag.) in Plant Breeding and Genetics / Genetics and Plant Breeding, having minimum 55% Marks or equivalent OGPA.
- (iii) Ten years' experience in Research/Teaching/Extension Education/ Farm management provided 03 years' experience is as a Senior Scientist/Associate Professor or an equivalent position at an AGP of Rs. 9000/- in New UGC scales 2010 or in an equivalent position in University College and/or National level institution including experience of guiding candidates for research at doctoral level/ guiding high level research and /or Extension Education programme considered at par to doctoral level work evidenced by published work.
- (iv) Evidence of contribution to Research / Teaching / Extension Education / Farm Management as supported by published work/innovations.
- (v) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) developed by RVSKVV in the light of UGC Regulations as available in the University website (www.rvskvv.net).

Note:

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- b) Maximum age limit 50 years.
- c) No maximum age limit for employees of RVSKVV/JNKVV.

RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

Details for the post of Professor / Principal Scientist

1. Name of Post : Professor / Principal Scientist - Botany and Plant Physiology

2. Scale of Pay : Rs. 37400 - 67000 + AGP 10000/-

3. Qualifications:

Essential:-

- (i) An eminent scholar with Doctoral degree in Botany and Plant Physiology and published work of high quality, actively engaged in Research / Teaching / Extension/ Farm Management with evidence of published work with minimum of 10 publications as books and /or research/policy papers .
- (ii) M.Sc. (Ag.) in Botany & Crop Physiology / Crop Physiology / Herbal Physiology / Plant Physiology, having minimum 55% Marks or equivalent OGPA.
- (iii) Ten years' experience in Research/Teaching/Extension Education/ Farm management provided 03 years' experience is as a Senior Scientist/Associate Professor or an equivalent position at an AGP of Rs. 9000/- in New UGC scales 2010 or in an equivalent position in University College and/or National level institution including experience of guiding candidates for research at doctoral level/ guiding high level research and /or Extension Education programme considered at par to doctoral level work evidenced by published work.
- (iv) Evidence of contribution to Research / Teaching / Extension Education / Farm Management as supported by published work/innovations.
- (v) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) developed by RVSKVV in the light of UGC Regulations as available in the University website (www.rvskvv.net).

Note:

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- c) No maximum age limit for employees of RVSKVV/JNKVV.

RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

Details for the post of Professor / Principal Scientist

1. Name of Post : Professor / Principal Scientist - Entomology

2. Scale of Pay : Rs. 37400-67000 + AGP 10000/-

3. Qualifications:

Essential:-

- (i) An eminent scholar with Doctoral degree in Entomology and published work of high quality, actively engaged in Research / Teaching / Extension / Farm Management with evidence of published work with minimum of 10 publications as books and /or research/policy papers.
- (ii) M.Sc. (Ag.) in Entomology, having minimum 55% Marks or equivalent OGPA .
- (iii) Ten years' experience in Research/Teaching/Extension Education/ Farm management provided 03 years' experience is as a Senior Scientist/Associate Professor or an equivalent position at an AGP of Rs. 9000/- in New UGC scales 2010 or in an equivalent position in University College and/or National level institution including experience of guiding candidates for research at doctoral level/ guiding high level research and /or Extension Education programme considered at par to doctoral level work evidenced by published work.
- (iv) Evidence of contribution to Research / Teaching / Extension Education / Farm Management as supported by published work/innovations.
- (v) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) developed by RVSKVV in the light of UGC Regulations as available in the University website (www.rvskvv.net).

Note:

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RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

Details for the post of Professor / Principal Scientist

1. Name of Post : Professor / Principal Scientist - Plant Pathology

2. Scale of Pay : Rs. 37400 - 67000 + AGP 10000/-

3. Qualifications:

Essential:-

- (i) An eminent scholar with Doctoral degree in Plant Pathology and published work of high quality, actively engaged in Research / Teaching / Extension / Farm Management with evidence of published work with minimum of 10 publications as books and /or research/policy papers .
- (ii) M.Sc. (Ag.) in Plant Pathology, having minimum 55% Marks or equivalent OGPA.
- (iii) Ten years' experience in Research/Teaching/Extension Education/ Farm management provided 03 years' experience is as a Senior Scientist/Associate Professor or an equivalent position at an AGP of Rs. 9000/- in New UGC scales 2010 or in an equivalent position in University College and/or National level institution including experience of guiding candidates for research at doctoral level/ guiding high level research and /or Extension Education programme considered at par to doctoral level work evidenced by published work.
- (iv) Evidence of contribution to Research / Teaching / Extension Education / Farm Management as supported by published work/innovations.
- (v) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) developed by RVSKVV in the light of UGC Regulations as available in the University website (www.rvskvv.net).

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- c) No maximum age limit for employees of RVSKVV/JNKVV.

RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

Details for the post of Professor / Principal Scientist

1. Name of Post : Professor / Principal Scientist - Statistics and Mathematics

2. Scale of Pay : Rs.37400 - 67000 + AGP 10000/-

3. Qualifications:

Essential:-

- (i) An eminent scholar with Doctoral degree in Agricultural Statistics and published work of high quality, actively engaged in Research / Teaching / Extension / Farm Management with evidence of published work with minimum of 10 publications as books and /or research/policy papers.
- (ii) M.Sc. (Ag.) in Agricultural Statistics, having minimum 55% Marks or equivalent OGPA.
- (iii) Ten years' experience in Research/Teaching/Extension Education/ Farm management provided 03 years' experience is as a Senior Scientist/Associate Professor or an equivalent position at an AGP of Rs. 9000/- in New UGC scales 2010 or in an equivalent position in University College and/or National level institution including experience of guiding candidates for research at doctoral level/ guiding high level research and /or Extension Education programme considered at par to doctoral level work evidenced by published work.
- (iv) Evidence of contribution to Research / Teaching / Extension Education / Farm Management as supported by published work/innovations.
- (v) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) developed by RVSKVV in the light of UGC Regulations as available in the University website (www.rvskvv.net).

Note:

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RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

Details for the post of Professor / Principal Scientist

1. Name of Post : Professor / Principal Scientist - Agricultural Economics and Farm Management

2. Scale of Pay : Rs. 37400 - 67000 + AGP 10000/-

3. Qualifications:

Essential:-

- (i) An eminent scholar with Doctoral degree in Agricultural Economics / Agricultural Economics and Farm Management and published work of high quality, actively engaged in Research / Teaching / Extension / Farm Management with evidence of published work with minimum of 10 publications as books and/ or research/ policy papers.
- (ii) M.Sc. (Ag.) in Agricultural Economics / Agricultural Economics and Farm Management, having minimum 55% Marks or equivalent OGPA.
- (iii) Ten years' experience in Research/Teaching/Extension Education/ Farm management provided 03 years' experience is as a Senior Scientist/Associate Professor or an equivalent position at an AGP of Rs. 9000/- in New UGC scales 2010 or in an equivalent position in University College and/or National level institution including experience of guiding candidates for research at doctoral level/ guiding high level research and /or Extension Education programme considered at par to doctoral level work evidenced by published work.
- (iv) Evidence of contribution to Research / Teaching / Extension Education / Farm Management as supported by published work/innovations.
- (v) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) developed by RVSKVV in the light of UGC Regulations as available in the University website (www.rvskvv.net).

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RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

Details for the post of Professor / Principal Scientist

1. Name of Post : Professor / Principal Scientist - Agricultural Engineering

2. Scale of Pay : Rs. 37400 - 67000 + AGP 10000/-

3. Qualifications:

Essential:-

- (i) An eminent scholar with Doctoral degree in Agricultural Engineering with specialization in Soil & Water Engineering / Post Harvest Technology / Farm Machinery and Power Engineering and published work of high quality, actively engaged in Research / Teaching / Extension / Farm Management with evidence of published work with minimum of 10 publications as books and /or research/policy papers.
- (ii) M.Tech. or M.E. degree in Agricultural Engineering with specialization in Soil & Water Engineering / Post Harvest Technology / Farm Machinery and Power Engineering, having minimum 55% Marks or equivalent OGPA.
- (iii) Ten years' experience in Research/Teaching/Extension Education/ Farm management provided 03 years' experience is as a Senior Scientist/Associate Professor or an equivalent position at an AGP of Rs. 9000/- in New UGC scales 2010 or in an equivalent position in University College and/or National level institution including experience of guiding candidates for research at doctoral level/ guiding high level research and /or Extension Education programme considered at par to doctoral level work evidenced by published work.
- (iv) Evidence of contribution to Research / Teaching / Extension Education / Farm Management as supported by published work/innovations.
- (v) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) developed by RVSKVV in the light of UGC Regulations as available in the University website (www.rvskvv.net).

Note:

- a) Reservation, Relaxation, Terms & Conditions, Duties etc. as stipulated by RVSKVV from time to time with reference to post concerned.
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- c) No maximum age limit for employees of RVSKVV/JNKVV.

RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

Details for the post of Professor / Principal Scientist

1. Name of Post : Professor / Principal Scientist - Agricultural Extension

2. Scale of Pay : Rs. 37400 - 67000 + AGP 10000/-

3. Qualifications:

Essential:-

- (i) An eminent scholar with Doctoral degree in Agricultural Extension and published work of high quality, actively engaged in Research / Teaching / Extension / Farm Management with evidence of published work with minimum of 10 publications as books and /or research/policy papers.
- (ii) M.Sc. (Ag.) in Extension Education or relevant to the discipline of Agricultural Extension having minimum 55% Marks or equivalent OGPA.
- (iii) Ten years' experience in Research/Teaching/Extension Education/ Farm management provided 03 years' experience is as a Senior Scientist/Associate Professor or an equivalent position at an AGP of Rs. 9000/- in New UGC scales 2010 or in an equivalent position in University College and/or National level institution including experience of guiding candidates for research at doctoral level/ guiding high level research and /or Extension Education programme considered at par to doctoral level work evidenced by published work.
- (iv) Evidence of contribution to Research / Teaching / Extension Education / Farm Management as supported by published work/innovations.
- (v) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) developed by RVSKVV in the light of UGC Regulations as available in the University website (www.rvskvv.net).

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RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

Details for the post of Professor / Principal Scientist

1. Name of Post : Professor / Principal Scientist - Plant Biotechnology

2. Scale of Pay : Rs. 37400 - 67000 + AGP 10000/-

3. Qualifications:

Essential:-

- (i) An eminent scholar with Doctoral degree in Plant Biotechnology and published work of high quality, actively engaged in Research/Teaching/ Extension/ Farm Management with evidence of published work with minimum of 10 publications as books and / or research / policy papers.
- (ii) Master's degree in Agriculture in Plant Biotechnology having minimum 55% marks or equivalent OGPA.
- (iii) Ten years' experience in Research/Teaching/Extension Education/ Farm management provided 03 years' experience is as a Senior Scientist/Associate Professor or an equivalent position at an AGP of Rs. 9000/- in New UGC scales 2010 or in an equivalent position in University College and/or National level institution including experience of guiding candidates for research at doctoral level/ guiding high level research and /or Extension Education programme considered at par to doctoral level work evidenced by published work.
- (iv) Evidence of contribution to Research/Teaching/Extension Education/ Farm Management as supported by published work/innovations.
- (v) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) developed by RVSKVV in the light of UGC Regulations as available in the University website (www.rvskvv.net).

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RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

Details for the post of Professor / Principal Scientist

1. Name of Post : Professor / Principal Scientist - Livestock Production & Management (LPM)

2. Scale of Pay : Rs. 37400 - 67000 + AGP 10000/-

3. Qualifications:

Essential:-

- (i) An eminent scholar with Doctoral degree in Livestock Production and Management/ Animal Husbandry & Dairying and published work of high quality, actively engaged in Research/Teaching/ Extension/Farm Management with evidence of published work with minimum of 10 publications as books and /or research/policy papers.
- (ii) M.V.Sc. with specialization in Livestock Production & Management / A.H. & Dairying, having minimum 55% Marks or equivalent OGPA.
- (iii) Ten years' experience in Research/Teaching/Extension Education/ Farm management provided 03 years' experience is as a Senior Scientist/Associate Professor or an equivalent position at an AGP of Rs. 9000/- in New UGC scales 2010 or in an equivalent position in University College and/or National level institution including experience of guiding candidates for research at doctoral level/ guiding high level research and /or Extension Education programme considered at par to doctoral level work evidenced by published work.
- (iv) Evidence of contribution to Research/Teaching/Extension Education/ Farm Management as supported by published work/innovations.
- (v) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) developed by RVSKVV in the light of UGC Regulations as available in the University website (www.rvskvv.net).

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RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

Details for the post of Professor / Principal Scientist

1. Name of Post : Professor / Principal Scientist - Horticulture (Fruit Science)

2. Scale of Pay : Rs. 37400 - 67000 + AGP 10000/-

3. Qualifications:

Essential:-

- (i) An eminent scholar with Doctoral degree in Horticulture (Fruit Science) and published work of high quality, actively engaged in Research / Teaching / Extension / Farm Management with evidence of published work with minimum of 10 publications as books and /or research/policy papers.
- (ii) M.Sc. (Ag.) Horticulture with specialization in Fruit Science / M.Sc. Horticulture (Fruit Science) having minimum 55% marks or equivalent OGPA.
- (iii) Ten years' experience in Research/Teaching/Extension Education/ Farm management provided 03 years' experience is as a Senior Scientist/Associate Professor or an equivalent position at an AGP of Rs. 9000/- in New UGC scales 2010 or in an equivalent position in University College and/or National level institution including experience of guiding candidates for research at doctoral level/ guiding high level research and /or Extension Education programme considered at par to doctoral level work evidenced by published work.
- (iv) Evidence of contribution to Research/Teaching/Extension Education/ Farm Management as supported by published work/innovations.
- (v) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) developed by RVSKVV in the light of UGC Regulations as available in the University website (www.rvskvv.net).

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RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

Details for the post of Professor / Principal Scientist

1. Name of Post : Professor / Principal Scientist - Horticulture (Vegetable Science)

2. Scale of Pay : Rs. 37400 - 67000 + AGP 10000/-

3. Qualifications:

Essential:-

- (i) An eminent scholar with Doctoral degree in Horticulture (Vegetable Science) and published work of high quality, actively engaged in Research/Teaching/ Extension/ Farm Management with evidence of published work with minimum of 10 publications as books and /or research/policy papers .
- (ii) M.Sc. (Ag.) Horticulture with specialization in Vegetable Science / M.Sc. Horticulture (Vegetable Science) having minimum 55% marks or equivalent OGPA.
- (iii) Ten years' experience in Research/Teaching/Extension Education/ Farm management provided 03 years' experience is as a Senior Scientist/Associate Professor or an equivalent position at an AGP of Rs. 9000/- in New UGC scales 2010 or in an equivalent position in University College and/or National level institution including experience of guiding candidates for research at doctoral level/ guiding high level research and /or Extension Education programme considered at par to doctoral level work evidenced by published work.
- (iv) Evidence of contribution to Research/Teaching/Extension Education/ Farm Management as supported by published work/innovations.
- (v) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) developed by RVSKVV in the light of UGC Regulations as available in the University website (www.rvskvv.net).

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RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

Details for the post of Professor / Principal Scientist

- 1. Name of Post : Professor / Principal Scientist - Horticulture (Floriculture & Landscape Architecture)**
- 2. Scale of Pay : Rs. 37400 - 67000 + AGP 10000/-**
- 3. Qualifications:**

Essential:-

- (i) An eminent scholar with Doctoral degree in Horticulture (Floriculture & Landscape Architecture) and published work of high quality, actively engaged in Research / Teaching / Extension/ Farm Management with evidence of published work with minimum of 10 publications as books and /or research/policy papers.
- (ii) M.Sc. (Ag.) Horticulture with specialization in Floriculture & Landscape Architecture / M.Sc. Horticulture (Floriculture & Landscape Architecture) having minimum 55% marks or equivalent OGPA.
- (iii) Ten years' experience in Research/Teaching/Extension Education/ Farm management provided 03 years' experience is as a Senior Scientist/Associate Professor or an equivalent position at an AGP of Rs. 9000/- in New UGC scales 2010 or in an equivalent position in University College and/or National level institution including experience of guiding candidates for research at doctoral level/ guiding high level research and /or Extension Education programme considered at par to doctoral level work evidenced by published work.
- (iv) Evidence of contribution to Research/Teaching/Extension Education/ Farm Management as supported by published work/innovations.
- (v) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) developed by RVSKVV in the light of UGC Regulations as available in the University website (www.rvskvv.net).

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RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

Details for the post of Professor / Principal Scientist

- 1. Name of Post : Professor / Principal Scientist - Horticulture (Plantation, Spices, Medicinal & Aromatic crops)**
- 2. Scale of Pay : Rs. 37400 - 67000 + AGP 10000/-**
- 3. Qualifications:**

Essential:-

- (i) An eminent scholar with Doctoral degree in Horticulture (Plantation, Spices, Medicinal & Aromatic crops) and published work of high quality, actively engaged in Research / Teaching/ Extension/ Farm Management with evidence of published work with minimum of 10 publications as books and /or research/policy papers.
- (ii) M.Sc. (Ag.) Horticulture with specialization in Plantation, Spices, Medicinal & Aromatic crops / M.Sc. Horticulture (Plantation, Spices, Medicinal & Aromatic crops) having minimum 55% marks or equivalent OGPA.
- (iii) Ten years' experience in Research/Teaching/Extension Education/ Farm management provided 03 years' experience is as a Senior Scientist/Associate Professor or an equivalent position at an AGP of Rs. 9000/- in New UGC scales 2010 or in an equivalent position in University College and/or National level institution including experience of guiding candidates for research at doctoral level/ guiding high level research and /or Extension Education programme considered at par to doctoral level work evidenced by published work.
- (iv) Evidence of contribution to Research/Teaching/Extension Education/ Farm Management as supported by published work/innovations.
- (v) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) developed by RVSKVV in the light of UGC Regulations as available in the University website (www.rvskvv.net).

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RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

Details for the post of Professor / Principal Scientist

1. Name of Post : Professor / Principal Scientist - Environmental Science

2. Scale of Pay : Rs. 37400 - 67000 + AGP 10000/-

3. Qualifications:

Essential:-

- (i) An eminent scholar with Doctoral degree in Environmental Science and published work of high quality, actively engaged in Research/Teaching/ Extension/ Farm Management with evidence of published work with minimum of 10 publications as books and /or research/policy papers.
- (ii) M.Sc. (Ag.) in Environmental Science / M.Sc. (Environmental Science) having minimum 55% Marks or equivalent OGPA.
- (iii) Ten years' experience in Research/Teaching/Extension Education/ Farm management provided 03 years' experience is as a Senior Scientist/Associate Professor or an equivalent position at an AGP of Rs. 9000/- in New UGC scales 2010 or in an equivalent position in University College and/or National level institution including experience of guiding candidates for research at doctoral level/ guiding high level research and /or Extension Education programme considered at par to doctoral level work evidenced by published work.
- (iv) Evidence of contribution to Research/Teaching/Extension Education/ Farm Management as supported by published work/innovations.
- (v) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) developed by RVSKVV in the light of UGC Regulations as available in the University website (www.rvskvv.net).

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RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

Details for the post of Associate Director Research (ADR)

1. Name of Post : Associate Director Research (ADR)

2. Scale of Pay : Rs.37400-67000 + AGP 10000/-

3. Qualifications and experience :

- (a) (i) An eminent scholar with Doctoral degree in Agriculture in any discipline and published work of high quality, actively engaged in Research/Teaching/Extension/Farm Management with evidence of published work with minimum of 10 publications as books and or/or research/policy papers.
- (ii) Master's degree in Agriculture in any discipline having minimum 55% marks or equivalent OGPA.
- (b) Ten years experience in Research/Teaching/Extension Education/ Farm management provided 03 years experience is as a Senior Scientist/Associate Professor or an equivalent position at an AGP of Rs. 9000/- in New UGC scales 2010 or in an equivalent position in University College and/or National level institution.
- (c) Evidence of contribution to Research/Teaching/Extension Education/ Farm Management as supported by published work/innovations.
- (d) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) developed by RVSKVV in the light of UGC Regulations as available in the University website (www.rvskvv.net).

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RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

Details for the post of Vishwa Vidyalaya Librarian

1. Name of the post : **VISHWA VIDYALAYA LIBRARIAN**
2. Scale of Pay : Rs. 37400 - 67000 + AGP 10000/-
3. **Qualifications and experience:**

(a) Essential:

- (i) Bachelor degree in Library Science/Information Science/ Documentation from a recognized Indian / Foreign university having minimum 50% marks or an equivalent OGPA.
- (ii) Master's Degree in Library Science/ Information Science/ Documentation from a recognized Indian / Foreign university with minimum 55% marks or an equivalent OGPA.
- (iii) Ph.D. degree in Library Science/Information Science/ Documentation/ Achieves and Manuscript keeping from a recognized Indian / Foreign university.
- (iv) At least 10 years experience as a Deputy Librarian in the University Library or 15 years experience as College Librarian.
- (v) Evidence of innovative Library Service and organization of Published work.
- (vi) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) developed by RVSKVV in the light of UGC Regulations as available in the University website (www.rvskvv.net).

Note:

- (a) Reservation, Relaxation, Terms & Conditions, Duties etc. as stipulated by RVSKVV from time to time with reference to post concerned.
- (b) Maximum age limit is 50 years on the last date for submission of application (for all residents of India).
- (c) No maximum age limit for employees of RVSKVV / JNKVV.

RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

Details for the post of Associate Professor / Senior Scientist

1. Name of Post : Associate Professor / Senior Scientist- Agronomy

2. Scale of Pay : Rs. 37400 - 67000 + AGP 9000/-

3. Qualifications:

Essential:-

- (i) Good academic record with a Ph.D. degree in Agronomy.
- (ii) M.Sc. (Ag.) in Agronomy, having minimum 55% Marks or equivalent OGPA.
- (iii) A minimum of eight years of experience in concerned subject as Assistant Professor/ Scientist or an equivalent position in the pre-revised scale of 8000-13500 or new UGC Scale at AGP Rs. 5400/- / Rs. 6000/- or more in pay band of Rs. 15600-39100/, or alternatively eight years of combined experience of Assistant Professor or an equivalent position and high quality post doctoral research (excluding the period of Ph.D.) with a minimum of 5 publications as books and/or research/policy papers.
- (iv) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) developed by RVSKVV in the light of UGC regulations as available in the University website (www.rvskvv.net).

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RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

Details for the post of Associate Professor / Senior Scientist

- 1. Name of Post : Associate Professor / Senior Scientist- Soil Science & Agricultural Chemistry**
- 2. Scale of Pay : Rs.37400 - 67000 + AGP 9000/-**
- 3. Qualifications:**

Essential:-

- (i) Good academic record with a Ph.D. degree in Agriculture in Soil Science & Agricultural Chemistry.
- (ii) M.Sc. (Ag.) in Soil Science & Agricultural Chemistry, having minimum 55% Marks or equivalent OGPA.
- (iii) A minimum of eight years of experience in concerned subject as Assistant Professor/ Scientist or an equivalent position in the pre-revised scale of 8000-13500 or new UGC Scale at AGP Rs. 5400/- / Rs. 6000/- or more in pay band of Rs. 15600-39100/, or alternatively eight years of combined experience of Assistant Professor or an equivalent position and high quality post doctoral research (excluding the period of Ph.D.) with a minimum of 5 publications as books and/or research/policy papers.
- (iv) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) developed by RVSKVV in the light of UGC regulations as available in the University website (www.rvskvv.net).

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RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

Details for the post of Associate Professor / Senior Scientist

- 1. Name of Post : Associate Professor / Senior Scientist- Plant Breeding and Genetics**
- 2. Scale of Pay : Rs.37400 - 67000 + AGP 9000/-**
- 3. Qualifications:**

Essential:-

- (i) Good academic record with a Ph.D. degree in Agriculture in Plant Breeding and Genetics/ Genetics and Plant Breeding.
- (ii) M.Sc. (Ag.) in Plant Breeding and Genetics / Genetics and Plant Breeding, having minimum 55% Marks or equivalent OGPA.
- (iii) A minimum of eight years of experience in concerned subject as Assistant Professor/ Scientist or an equivalent position in the pre revised scale of 8000-13500 or new UGC Scale at AGP Rs. 5400/- / Rs. 6000/- or more in pay band of Rs. 15600-39100/, or alternatively eight years of combined experience of Assistant Professor or an equivalent position and high quality post doctoral research (excluding the period of Ph.D.) with a minimum of 5 publications as books and/or research/policy papers.
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RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

Details for the post of Associate Professor / Senior Scientist

- 1. Name of Post : Associate Professor / Senior Scientist- Botany & Plant Physiology**
- 2. Scale of Pay : Rs. 37400 - 67000 + AGP 9000/-**
- 3. Qualifications:**

Essential:-

- (i) Good academic record with a Ph.D. degree in Agriculture in Botany & Plant Physiology.
- (ii) M.Sc. (Ag.) in Botany & Crop Physiology / Crop Physiology / Herbal Physiology / Plant Physiology, having minimum 55% Marks or equivalent OGPA.
- (iii) A minimum of eight years of experience in concerned subject as Assistant Professor/ Scientist or an equivalent position in the pre revised scale of 8000-13500 or new UGC Scale at AGP Rs. 5400/- / Rs. 6000/- or more in pay band of Rs. 15600-39100/, or alternatively eight years of combined experience of Assistant Professor or an equivalent position and high quality post doctoral research (excluding the period of Ph.D.) with a minimum of 5 publications as books and/or research/policy papers.
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RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

Details for the post of Associate Professor / Senior Scientist

1. Name of Post : Associate Professor / Senior Scientist- Entomology

2. Scale of Pay : Rs. 37400 - 67000 + AGP 9000/-

3. Qualifications:

Essential:-

- (i) Good academic record with a Ph.D. degree in Agriculture in Entomology.
- (ii) M.Sc. (Ag.) in Entomology, having minimum 55% Marks or equivalent OGPA.
- (iii) A minimum of eight years of experience in concerned subject as Assistant Professor/ Scientist or an equivalent position in the pre revised scale of 8000-13500 or new UGC Scale at AGP Rs. 5400/- / Rs. 6000/- or more in pay band of Rs. 15600-39100/, or alternatively eight years of combined experience of Assistant Professor or an equivalent position and high quality post doctoral research (excluding the period of Ph.D.) with a minimum of 5 publications as books and/or research/policy papers.
- (iv) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) developed by RVSKVV in the light of UGC regulations as available in the University website (www.rvskvv.net).

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RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

Details for the post of Associate Professor / Senior Scientist

1. Name of Post : Associate Professor / Senior Scientist- Plant Pathology

2. Scale of Pay : Rs.37400 - 67000 + AGP 9000/-

3. Qualifications:

Essential:-

- (i) Good academic record with a Ph.D. degree in Agriculture in Plant Pathology.
- (ii) M.Sc. (Ag.) in Plant Pathology, having minimum 55% Marks or equivalent OGPA.
- (iii) A minimum of eight years of experience in concerned subject as Assistant Professor/ Scientist or an equivalent position in the pre revised scale of 8000-13500 or new UGC Scale at AGP Rs. 5400/- / Rs. 6000/- or more in pay band of Rs. 15600-39100/, or alternatively eight years of combined experience of Assistant Professor or an equivalent position and high quality post doctoral research (excluding the period of Ph.D.) with a minimum of 5 publications as books and/or research/policy papers.
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RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

Details for the post of Associate Professor / Senior Scientist

1. Name of Post : Associate Professor / Senior Scientist- Statistics & Mathematics

2. Scale of Pay : Rs.37400 - 67000 + AGP 9000/-

3. Qualifications:

Essential:-

- (i) Good academic record with a Ph.D. degree in Agricultural Statistics.
- (ii) M.Sc. (Ag.) in Agricultural Statistics, having minimum 55% Marks or equivalent OGPA.
- (iii) A minimum of eight years of experience in concerned subject as Assistant Professor/ Scientist or an equivalent position in the pre revised scale of 8000-13500 or new UGC Scale at AGP Rs. 5400/- / Rs. 6000/- or more in pay band of Rs. 15600-39100/, or alternatively eight years of combined experience of Assistant Professor or an equivalent position and high quality post doctoral research (excluding the period of Ph.D.) with a minimum of 5 publications as books and/or research/policy papers.
- (iv) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) developed by RVSKVV in the light of UGC regulations as available in the University website (www.rvskvv.net).

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RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

Details for the post of Associate Professor / Senior Scientist

- 1. Name of Post : Associate Professor / Senior Scientist- Agricultural Economics & Farm Management**
- 2. Scale of Pay : Rs. 37400 - 67000 + AGP 9000/-**
- 3. Qualifications:**

Essential:-

- (i) Good academic record with a Ph.D. degree in Agricultural Economics & Farm Management.
- (ii) M.Sc. Ag. in Agricultural Economics / Agricultural Economics & Farm Management, having minimum 55% Marks or equivalent OGPA.
- (iii) A minimum of eight years of experience in concerned subject as Assistant Professor/ Scientist or an equivalent position in the pre revised scale of 8000-13500 or new UGC Scale at AGP Rs. 5400/- / Rs. 6000/- or more in pay band of Rs. 15600-39100/, or alternatively eight years of combined experience of Assistant Professor or an equivalent position and high quality post doctoral research (excluding the period of Ph.D.) with a minimum of 5 publications as books and/or research/policy papers.
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RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

Details for the post of Associate Professor / Senior Scientist

1. Name of Post : Associate Professor / Senior Scientist- Agricultural Engineering

2. Scale of Pay : Rs.37400 - 67000 + AGP 9000/-

3. Qualifications:

Essential:-

- (i) Good academic record with a Ph.D. degree in Agriculture Engineering.
- (ii) M.Tech. or M.E. degree in Agricultural Engineering with specialization in Soil & Water Engineering / Post Harvest Technology / Farm Machinery and Power Engineering, having minimum 55% Marks or equivalent OGPA.
- (iii) A minimum of eight years of experience in concerned subject as Assistant Professor/ Scientist or an equivalent position in the pre revised scale of 8000-13500 or new UGC Scale at AGP Rs. 5400/- / Rs. 6000/- or more in pay band of Rs. 15600-39100/, or alternatively eight years of combined experience of Assistant Professor or an equivalent position and high quality post doctoral research (excluding the period of Ph.D.) with a minimum of 5 publications as books and/or research/policy papers.
- (iv) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) developed by RVSKVV in the light of UGC regulations as available in the University website (www.rvskvv.net).

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RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

Details for the post of Associate Professor / Senior Scientist

1. Name of Post : Associate Professor / Senior Scientist- Agricultural Extension

2. Scale of Pay : Rs. 37400 - 67000 + AGP 9000/-

3. Qualifications:

Essential:-

- (i) Good academic record with a Ph.D. degree in Agricultural Extension.
- (ii) M.Sc. (Ag.) in Extension Education or relevant to the discipline of Agricultural Extension, having minimum 55% Marks or equivalent OGPA.
- (iii) A minimum of eight years of experience in concerned subject as Assistant Professor/ Scientist or an equivalent position in the pre revised scale of 8000-13500 or new UGC Scale at AGP Rs. 5400/- / Rs. 6000/- or more in pay band of Rs. 15600-39100/, or alternatively eight years of combined experience of Assistant Professor or an equivalent position and high quality post doctoral research (excluding the period of Ph.D.) with a minimum of 5 publications as books and/or research/policy papers.
- (iv) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) developed by RVSKVV in the light of UGC regulations as available in the University website (www.rvskvv.net).

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RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

Details for the post of Associate Professor / Senior Scientist

1. Name of Post : Associate Professor / Senior Scientist- Plant Biotechnology

2. Scale of Pay : Rs. 37400 - 67000 + AGP 9000/-

3. Qualifications:

Essential:-

- (i) Good academic record with a Ph.D. degree in Plant Biotechnology.
- (ii) M.Sc. (Ag.) Plant Biotechnology having minimum 55% Marks or equivalent OGPA.
- (iii) A minimum of eight years of experience in concerned subject as Assistant Professor/ Scientist or an equivalent position in the pre revised scale of 8000-13500 or new UGC Scale at AGP Rs. 5400/- / Rs. 6000/- or more in pay band of Rs. 15600-39100/, or alternatively eight years of combined experience of Assistant Professor or an equivalent position and high quality post doctoral research (excluding the period of Ph.D.) with a minimum of 5 publications as books and/or research/policy papers.
- (iv) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) developed by RVSKVV in the light of UGC regulations available in the University website (www.rvskvv.net).

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RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

Details for the post of Associate Professor / Senior Scientist

1. Name of Post : Associate Professor / Senior Scientist- Environmental Science

2. Scale of Pay : Rs. 37400 - 67000 + AGP 9000/-

3. Qualifications:

Essential:-

- (i) Good academic record with a Ph.D. degree in Environmental Science.
- (ii) M.Sc. (Ag.) in Environmental Science / M.Sc. (Environmental Science) having minimum 55% Marks or equivalent OGPA.
- (iii) A minimum of eight years of experience in concerned subject as Assistant Professor/ Scientist or an equivalent position in the pre revised scale of 8000-13500 or new UGC Scale at AGP Rs. 5400/- / Rs. 6000/- or more in pay band of Rs. 15600-39100/, or alternatively eight years of combined experience of Assistant Professor or an equivalent position and high quality post doctoral research (excluding the period of Ph.D.) with a minimum of 5 publications as books and/or research/policy papers.
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RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

Details for the post of Associate Professor / Senior Scientist

- 1. Name of Post : Associate Professor / Senior Scientist- Livestock Production & Management (LPM)**
- 2. Scale of Pay : Rs. 37400-67000 + AGP 9000/-**
- 3. Qualifications:**

Essential:-

- (i) Good academic record with a Ph.D. degree in LPM / A.H. & Dairying.
- (ii) M.V.Sc. with specialization in Livestock Production & Management / A.H. & Dairying, having minimum 55% Marks or equivalent OGPA.
- (iii) A minimum of eight years of experience in concerned subject as Assistant Professor/ Scientist or an equivalent position in the pre revised scale of 8000-13500 or new UGC Scale at AGP Rs. 5400/- / Rs. 6000/- or more in pay band of Rs. 15600-39100/, or alternatively eight years of combined experience of Assistant Professor or an equivalent position and high quality post doctoral research (excluding the period of Ph.D.) with a minimum of 5 publications as books and/or research/policy papers.
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RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

Details for the post of Associate Professor / Senior Scientist

1. Name of Post : Associate Professor / Senior Scientist- Horticulture (Fruit Science)

2. Scale of Pay : Rs.37400 - 67000 + AGP 9000/-

3. Qualifications:

Essential:-

- (i) Good academic record with a Ph.D. degree in Horticulture (Fruit Science).
- (ii) M.Sc. Ag. (Horticulture) with specialization in Fruit Science / M.Sc. Horticulture (Fruit Science), having minimum 55% Marks or equivalent OGPA.
- (iii) A minimum of eight years of experience in concerned subject as Assistant Professor/ Scientist or an equivalent position in the pre revised scale of 8000-13500 or new UGC Scale at AGP Rs. 5400/- / Rs. 6000/- or more in pay band of Rs. 15600-39100/, or alternatively eight years of combined experience of Assistant Professor or an equivalent position and high quality post doctoral research (excluding the period of Ph.D.) with a minimum of 5 publications as books and/or research/policy papers.
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RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

Details for the post of Associate Professor / Senior Scientist

- 1. Name of Post : Associate Professor / Senior Scientist- Horticulture (Vegetable Science)**
- 2. Scale of Pay : Rs. 37400 - 67000 + AGP 9000/-**
- 3. Qualifications:**

Essential:-

- (i) Good academic record with a Ph.D. degree in Horticulture (Vegetable Science).
- (ii) M.Sc. Ag. (Horticulture) with specialization in Vegetable Science / M.Sc. Horticulture (Vegetable Science), having minimum 55% Marks or equivalent OGPA.
- (iii) A minimum of eight years of experience in concerned subject as Assistant Professor/ Scientist or an equivalent position in the pre revised scale of 8000-13500 or new UGC Scale at AGP Rs. 5400/- / Rs. 6000/- or more in pay band of Rs. 15600-39100/, or alternatively eight years of combined experience of Assistant Professor or an equivalent position and high quality post doctoral research (excluding the period of Ph.D.) with a minimum of 5 publications as books and/or research/policy papers.
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RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

Details for the post of Associate Professor / Senior Scientist

- 1. Name of Post :** Associate Professor / Senior Scientist- Horticulture (Floriculture & Landscape Architecture)
- 2. Scale of Pay :** Rs.37400-67000 + AGP 9000/-
- 3. Qualifications:**

Essential:-

- (i) Good academic record with a Ph.D. degree in Horticulture (Floriculture & Landscape Architecture).
- (ii) M.Sc. Ag. (Horticulture) with specialization in Floriculture & Landscape Architecture / M.Sc. Horticulture (Floriculture & Landscape Architecture), having minimum 55% Marks or equivalent OGPA.
- (iii) A minimum of eight years of experience in concerned subject as Assistant Professor/ Scientist or an equivalent position in the pre revised scale of 8000-13500 or new UGC Scale at AGP Rs. 5400/- / Rs. 6000/- or more in pay band of Rs. 15600-39100/, or alternatively eight years of combined experience of Assistant Professor or an equivalent position and high quality post doctoral research (excluding the period of Ph.D.) with a minimum of 5 publications as books and/or research/policy papers.
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RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

Details for the post of Associate Professor / Senior Scientist

- 1. Name of Post : Associate Professor / Senior Scientist- Horticulture (Plantation, Spices, Medicinal & Aromatic crops)**
- 2. Scale of Pay : Rs. 37400 - 67000 + AGP 9000/-**
- 3. Qualifications:**

Essential:-

- (i) Good academic record with a Ph.D. degree in Horticulture (Plantation, Spices, Medicinal & Aromatic crops).
- (ii) M.Sc. Ag. (Horticulture) specialization in Plantation, Spices, Medicinal & Aromatic crops, / M.Sc. Horticulture (Plantation, Spices, Medicinal & Aromatic crops), having minimum 55% Marks or equivalent OGPA.
- (iii) A minimum of eight years of experience in concerned subject as Assistant Professor/ Scientist or an equivalent position in the pre revised scale of 8000-13500 or new UGC Scale at AGP Rs. 5400/- / Rs. 6000/- or more in pay band of Rs. 15600-39100/, or alternatively eight years of combined experience of Assistant Professor or an equivalent position and high quality post doctoral research (excluding the period of Ph.D.) with a minimum of 5 publications as books and/or research/policy papers.
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RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

Details for the post of Assistant Professor / Scientist

1. Name of Post : Assistant Professor / Scientist - Agronomy

2. Scale of Pay : Rs. 15600 - 39100 + AGP 6000/-

3. Qualifications:

Essential:-

- (i) Bachelor in Agriculture, having minimum 50% Marks or equivalent OGPA.
- (ii) M.Sc. (Ag.) in Agronomy, having minimum 55% Marks or equivalent OGPA.
- (iii) Passed National Eligibility Test conducted by the ICAR/UGC/CSIR or some other agency approved by UGC, along with one publication in NAAS rated refereed journal for all the disciplines in which NET is conducted.
- (iv) Essentiality of NET can be waived off for the candidates holding Ph.D. degree in concerned subject done with course work as prescribed by the UGC regulation 2009 subject to the condition of producing a NET exemption certificate as mentioned in Annexure-1 and having two full length publications having NAAS rating not less than 4. The candidates with Ph.D. degree without course work registered for/completed Ph.D. will not get exemption from NET. However, for those who registered for Ph.D. before 2009 but completed their degrees after 2009 and those who completed their Ph.D. before 2009 without course work must have two full length research papers in Journals having NAAS rating of 4 or above, the NET shall not be essential. For NAAS rating the rating for the year of publication in question shall be considered.
- (v) Minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) developed by RVSKVV as available in the University website (www.rvskvv.net).

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RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

Details for the post of Assistant Professor / Scientist

1. Name of Post : Assistant Professor / Scientist - Soil Science & Agricultural Chemistry

2. Scale of Pay : Rs. 15600-39100 + AGP 6000/-

3. Qualifications:

Essential:-

- (i) Bachelor in Agriculture / Science with Chemistry as core subject, having minimum 50% Marks or equivalent OGPA.
- (ii) M.Sc. (Ag.) in Soil Science & Agricultural Chemistry, having minimum 55% Marks or equivalent OGPA.
- (iii) Passed National Eligibility Test conducted by the ICAR/UGC/CSIR or some other agency approved by UGC, along with one publication in NAAS rated refereed journal for all the disciplines in which NET is conducted.
- (iv) Essentiality of NET can be waived off for the candidates holding Ph.D. degree in concerned subject done with course work as prescribed by the UGC regulation 2009 subject to the condition of producing a NET exemption certificate as mentioned in Annexure-1 and having two full length publications having NAAS rating not less than 4. The candidates with Ph.D. degree without course work registered for/completed Ph.D. will not get exemption from NET. However, for those who registered for Ph.D. before 2009 but completed their degrees after 2009 and those who completed their Ph.D. before 2009 without course work must have two full length research papers in Journals having NAAS rating of 4 or above, the NET shall not be essential. For NAAS rating the rating for the year of publication in question shall be considered.
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RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

Details for the post of Assistant Professor / Scientist

1. Name of Post : Assistant Professor / Scientist - Plant Breeding and Genetics

2. Scale of Pay : Rs. 15600 - 39100 + AGP 6000/-

3. Qualifications:

Essential:-

- (i) Bachelor in Agriculture / Science with Botany as core subject, having minimum 50% Marks or equivalent OGPA.
- (ii) M.Sc. (Ag.) in Plant Breeding and Genetics / Genetics and Plant Breeding, having minimum 55% Marks or equivalent OGPA.
- (iii) Passed National Eligibility Test conducted by the ICAR/UGC/CSIR or some other agency approved by UGC, along with one publication in NAAS rated refereed journal for all the disciplines in which NET is conducted.
- (iv) Essentiality of NET can be waived off for the candidates holding Ph.D. degree in concerned subject done with course work as prescribed by the UGC regulation 2009 subject to the condition of producing a NET exemption certificate as mentioned in Annexure-1 and having two full length publications having NAAS rating not less than 4. The candidates with Ph.D. degree without course work registered for/completed Ph.D. will not get exemption from NET. However, for those who registered for Ph.D. before 2009 but completed their degrees after 2009 and those who completed their Ph.D. before 2009 without course work must have two full length research papers in Journals having NAAS rating of 4 or above, the NET shall not be essential. For NAAS rating the rating for the year of publication in question shall be considered.
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RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

Details for the post of Assistant Professor / Scientist

1. Name of Post : Assistant Professor / Scientist - Botany & Plant Physiology

2. Scale of Pay : Rs. 15600 - 39100 + AGP 6000/-

3. Qualifications:

Essential:-

- (i) Bachelor in Agriculture / Science with Botany as core subject, having minimum 50% Marks or equivalent OGPA.
- (ii) M.Sc. (Ag.) in Botany & Crop Physiology / Crop Physiology / Herbal Physiology / Plant Physiology, having minimum 55% Marks or equivalent OGPA.
- (iii) Passed National Eligibility Test conducted by the ICAR/UGC/CSIR or some other agency approved by UGC, along with one publication in NAAS rated refereed journal for all the disciplines in which NET is conducted.
- (iv) Essentiality of NET can be waived off for the candidates holding Ph.D. degree in concerned subject done with course work as prescribed by the UGC regulation 2009 subject to the condition of producing a NET exemption certificate as mentioned in Annexure-1 and having two full length publications having NAAS rating not less than 4. The candidates with Ph.D. degree without course work registered for/completed Ph.D. will not get exemption from NET. However, for those who registered for Ph.D. before 2009 but completed their degrees after 2009 and those who completed their Ph.D. before 2009 without course work must have two full length research papers in Journals having NAAS rating of 4 or above, the NET shall not be essential. For NAAS rating the rating for the year of publication in question shall be considered.
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RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

Details for the post of Assistant Professor / Scientist

1. Name of Post : Assistant Professor / Scientist - Entomology

2. Scale of Pay : Rs. 15600 - 39100 + AGP 6000/-

3. Qualifications:

Essential:-

- (i) Bachelor's in Agriculture / Science, having minimum 50% Marks or equivalent OGPA .
- (ii) M.Sc. (Ag.) in Entomology, having minimum 55% Marks or equivalent OGPA.
- (iii) Passed National Eligibility Test conducted by the ICAR/UGC/CSIR or some other agency approved by UGC, along with one publication in NAAS rated refereed journal for all the disciplines in which NET is conducted.
- (iv) Essentiality of NET can be waived off for the candidates holding Ph.D. degree in concerned subject done with course work as prescribed by the UGC regulation 2009 subject to the condition of producing a NET exemption certificate as mentioned in Annexure-1 and having two full length publications having NAAS rating not less than 4. The candidates with Ph.D. degree without course work registered for/completed Ph.D. will not get exemption from NET. However, for those who registered for Ph.D. before 2009 but completed their degrees after 2009 and those who completed their Ph.D. before 2009 without course work must have two full length research papers in Journals having NAAS rating of 4 or above, the NET shall not be essential. For NAAS rating the rating for the year of publication in question shall be considered.
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RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

Details for the post of Assistant Professor / Scientist

1. Name of Post : Assistant Professor / Scientist - Plant Pathology

2. Scale of Pay : Rs. 15600 - 39100 + AGP 6000/-

3. Qualifications:

Essential:-

- (i) Bachelor's in Agriculture / Science, having minimum 50% Marks or equivalent OGPA.
- (ii) M.Sc. (Ag.) in Plant Pathology, having minimum 55% Marks or equivalent OGPA.
- (iii) Passed National Eligibility Test conducted by the ICAR/UGC/CSIR or some other agency approved by UGC, along with one publication in NAAS rated refereed journal for all the disciplines in which NET is conducted.
- (iv) Essentiality of NET can be waived off for the candidates holding Ph.D. degree in concerned subject done with course work as prescribed by the UGC regulation 2009 subject to the condition of producing a NET exemption certificate as mentioned in Annexure-1 and having two full length publications having NAAS rating not less than 4. The candidates with Ph.D. degree without course work registered for/completed Ph.D. will not get exemption from NET. However, for those who registered for Ph.D. before 2009 but completed their degrees after 2009 and those who completed their Ph.D. before 2009 without course work must have two full length research papers in Journals having NAAS rating of 4 or above, the NET shall not be essential. For NAAS rating the rating for the year of publication in question shall be considered.
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RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

Details for the post of Assistant Professor

1. Name of Post : Assistant Professor - Statistics & Mathematics

2. Scale of Pay : Rs. 15600-39100 + AGP 6000/-

3. Qualifications:

Essential:-

- (i) Bachelor degree in Mathematics / Statistics or Bachelor in Science with Statistics or Mathematics as core subject, having minimum 50% Marks or equivalent OGPA .
- (ii) M.Sc. (Ag.) in Agricultural Statistics, having minimum 55% Marks or equivalent OGPA.
- (iii) Passed National Eligibility Test conducted by the ICAR/UGC/CSIR or some other agency approved by UGC, along with one publication in NAAS rated refereed journal for all the disciplines in which NET is conducted.
- (iv) Essentiality of NET can be waived off for the candidates holding Ph.D. degree in concerned subject done with course work as prescribed by the UGC regulation 2009 subject to the condition of producing a NET exemption certificate as mentioned in Annexure-1 and having two full length publications having NAAS rating not less than 4. The candidates with Ph.D. degree without course work registered for/completed Ph.D. will not get exemption from NET. However, for those who registered for Ph.D. before 2009 but completed their degrees after 2009 and those who completed their Ph.D. before 2009 without course work must have two full length research papers in Journals having NAAS rating of 4 or above, the NET shall not be essential. For NAAS rating the rating for the year of publication in question shall be considered.
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RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

Details for the post of Assistant Professor / Scientist

1. Name of Post : Assistant Professor / Scientist - Agricultural Economics & Farm Management
2. Scale of Pay : Rs. 15600-39100 + AGP 6000/-
3. Qualifications:

Essential:-

- (i) Bachelor's in Agriculture, having minimum 50% Marks or equivalent OGPA.
- (ii) M.Sc. (Ag.) in Agricultural Economics / Agricultural Economics & Farm Management, having minimum 55% Marks or equivalent OGPA.
- (iii) Passed National Eligibility Test conducted by the ICAR/UGC/CSIR or some other agency approved by UGC, along with one publication in NAAS rated refereed journal for all the disciplines in which NET is conducted.
- (iv) Essentiality of NET can be waived off for the candidates holding Ph.D. degree in concerned subject done with course work as prescribed by the UGC regulation 2009 subject to the condition of producing a NET exemption certificate as mentioned in Annexure-1 and having two full length publications having NAAS rating not less than 4. The candidates with Ph.D. degree without course work registered for/completed Ph.D. will not get exemption from NET. However, for those who registered for Ph.D. before 2009 but completed their degrees after 2009 and those who completed their Ph.D. before 2009 without course work must have two full length research papers in Journals having NAAS rating of 4 or above, the NET shall not be essential. For NAAS rating the rating for the year of publication in question shall be considered.
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RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

Details for the post of Assistant Professor / Scientist

1. Name of Post : Assistant Professor / Scientist - Agricultural Engineering

2. Scale of Pay : Rs. 15600 - 39100 + AGP 6000/-

3. Qualifications:

Essential:-

- (i) B.Tech. or B.E. degree in Agricultural Engineering, having minimum 50% Marks or equivalent OGPA.
- (ii) M.Tech. or M.E. degree in Agricultural Engineering with specialization in Soil & Water Engineering / Post Harvest Technology / Farm Machinery and Power Engineering, having minimum 55% Marks or equivalent OGPA.
- (iii) Passed National Eligibility Test conducted by the ICAR/UGC/CSIR or some other agency approved by UGC, along with one publication in NAAS rated refereed journal for all the disciplines in which NET is conducted.
- (iv) Essentiality of NET can be waived off for the candidates holding Ph.D. degree in concerned subject done with course work as prescribed by the UGC regulation 2009 subject to the condition of producing a NET exemption certificate as mentioned in Annexure-1 and having two full length publications having NAAS rating not less than 4. The candidates with Ph.D. degree without course work registered for/completed Ph.D. will not get exemption from NET. However, for those who registered for Ph.D. before 2009 but completed their degrees after 2009 and those who completed their Ph.D. before 2009 without course work must have two full length research papers in Journals having NAAS rating of 4 or above, the NET shall not be essential. For NAAS rating the rating for the year of publication in question shall be considered.
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RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

Details for the post of Assistant Professor / Scientist

1. Name of Post : Assistant Professor / Scientist - Agricultural Extension
2. Scale of Pay : Rs. 15600-39100 + AGP 6000/-
3. Qualifications:

Essential:-

- (i) Bachelor's in Agriculture, having minimum 50% Marks or equivalent OGPA.
- (ii) M.Sc. (Ag.) in Extension Education or relevant to the discipline of Agricultural Extension having minimum 55% Marks or equivalent OGPA.
- (iii) Passed National Eligibility Test conducted by the ICAR/UGC/CSIR or some other agency approved by UGC, along with one publication in NAAS rated refereed journal for all the disciplines in which NET is conducted.
- (iv) Essentiality of NET can be waived off for the candidates holding Ph.D. degree in concerned subject done with course work as prescribed by the UGC regulation 2009 subject to the condition of producing a NET exemption certificate as mentioned in Annexure-1 and having two full length publications having NAAS rating not less than 4. The candidates with Ph.D. degree without course work registered for/completed Ph.D. will not get exemption from NET. However, for those who registered for Ph.D. before 2009 but completed their degrees after 2009 and those who completed their Ph.D. before 2009 without course work must have two full length research papers in Journals having NAAS rating of 4 or above, the NET shall not be essential. For NAAS rating the rating for the year of publication in question shall be considered.
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RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

Details for the post of Assistant Professor / Scientist

1. Name of Post : Assistant Professor / Scientist - Plant Biotechnology

2. Scale of Pay : Rs. 15600 - 39100 + AGP 6000/-

3. Qualifications:

Essential:-

- (i) Bachelor's in Agriculture / Science, having minimum 50% Marks or equivalent OGPA.
- (ii) M.Sc. (Ag.) in Plant Biotechnology having minimum 55% Marks or equivalent OGPA.
- (iii) Passed National Eligibility Test conducted by the ICAR/UGC/CSIR or some other agency approved by UGC, along with one publication in NAAS rated refereed journal for all the disciplines in which NET is conducted.
- (iv) Essentiality of NET can be waived off for the candidates holding Ph.D. degree in concerned subject done with course work as prescribed by the UGC regulation 2009 subject to the condition of producing a NET exemption certificate as mentioned in Annexure-1 and having two full length publications having NAAS rating not less than 4. The candidates with Ph.D. degree without course work registered for/completed Ph.D. will not get exemption from NET. However, for those who registered for Ph.D. before 2009 but completed their degrees after 2009 and those who completed their Ph.D. before 2009 without course work must have two full length research papers in Journals having NAAS rating of 4 or above, the NET shall not be essential. For NAAS rating the rating for the year of publication in question shall be considered.
- (v) Minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) developed by RVSKVV as available in the University website (www.rvskvv.net).

Note:

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- c) No maximum age limit for employees of RVSKVV/JNKVV.

RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

Details for the post of Assistant Professor / Scientist

1. Name of Post : Assistant Professor / Scientist - Environmental Science

2. Scale of Pay : Rs. 15600 - 39100 + AGP 6000/-

3. Qualifications:

Essential:-

- (i) Bachelor's in Agriculture / Science, having minimum 50% Marks or equivalent OGPA.
- (ii) M.Sc. (Ag.) in Environmental Science / M.Sc. Environmental Science having minimum 55% Marks or equivalent OGPA.
- (iii) Passed National Eligibility Test conducted by the ICAR/UGC/CSIR or some other agency approved by UGC, along with one publication in NAAS rated refereed journal for all the disciplines in which NET is conducted.
- (iv) Essentiality of NET can be waived off for the candidates holding Ph.D. degree in concerned subject done with course work as prescribed by the UGC regulation 2009 subject to the condition of producing a NET exemption certificate as mentioned in Annexure-1 and having two full length publications having NAAS rating not less than 4. The candidates with Ph.D. degree without course work registered for/completed Ph.D. will not get exemption from NET. However, for those who registered for Ph.D. before 2009 but completed their degrees after 2009 and those who completed their Ph.D. before 2009 without course work must have two full length research papers in Journals having NAAS rating of 4 or above, the NET shall not be essential. For NAAS rating the rating for the year of publication in question shall be considered.
- (v) Minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) developed by RVSKVV as available in the University website (www.rvskvv.net).

Note:

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- b) Maximum age limit 45 years.
- c) No maximum age limit for employees of RVSKVV/JNKVV.

RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

Details for the post of Assistant Professor / Scientist

1. Name of Post : Assistant Professor / Scientist - Livestock Production & Management (LPM)
2. Scale of Pay : Rs. 15600 - 39100 + AGP 6000/-
3. Qualifications:

Essential:-

- (i) B.V.Sc., having minimum 50% Marks or equivalent OGPA .
- (ii) M.V.Sc. with specialization in Livestock Production & Management / A.H. & Dairying, having minimum 55% Marks or equivalent OGPA.
- (iii) Passed National Eligibility Test conducted by the ICAR/UGC/CSIR or some other agency approved by UGC, along with one publication in NAAS rated refereed journal for all the disciplines in which NET is conducted.
- (iv) Essentiality of NET can be waived off for the candidates holding Ph.D. degree in concerned subject done with course work as prescribed by the UGC regulation 2009 subject to the condition of producing a NET exemption certificate as mentioned in Annexure-1 and having two full length publications having NAAS rating not less than 4. The candidates with Ph.D. degree without course work registered for/completed Ph.D. will not get exemption from NET. However, for those who registered for Ph.D. before 2009 but completed their degrees after 2009 and those who completed their Ph.D. before 2009 without course work must have two full length research papers in Journals having NAAS rating of 4 or above, the NET shall not be essential. For NAAS rating the rating for the year of publication in question shall be considered.
- (v) Minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) developed by RVSKVV as available in the University website (www.rvskvv.net).

Note:

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RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

Details for the post of Assistant Professor / Scientist

1. Name of Post : Assistant Professor / Scientist - Horticulture (Fruit Science)

2. Scale of Pay : Rs. 15600 - 39100 + AGP 6000/-

3. Qualifications:

Essential:-

- (i) Bachelor's in Agriculture/ Horticulture, having minimum 50% Marks or equivalent OGPA.
- (ii) M.Sc. Ag. (Horticulture) with specialization in Fruit Science / M.Sc. Horticulture (Fruit Science), having minimum 55% Marks or equivalent OGPA.
- (iii) Passed National Eligibility Test conducted by the ICAR/UGC/CSIR or some other agency approved by UGC, along with one publication in NAAS rated refereed journal for all the disciplines in which NET is conducted.
- (iv) Essentiality of NET can be waived off for the candidates holding Ph.D. degree in Fruit Science done with course work as prescribed by the UGC regulation 2009 subject to the condition of producing a NET exemption certificate as mentioned in Annexure-1 and having two full length publications having NAAS rating not less than 4. The candidates with Ph.D. degree without course work registered for/completed Ph.D. will not get exemption from NET. However, for those who registered for Ph.D. before 2009 but completed their degrees after 2009 and those who completed their Ph.D. before 2009 without course work must have two full length research papers in Journals having NAAS rating of 4 or above, the NET shall not be essential. For NAAS rating the rating for the year of publication in question shall be considered.
- (v) Minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) developed by RVSKVV as available in the University website (www.rvskvv.net).

Note:

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RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

Details for the post of Assistant Professor / Scientist

1. Name of Post : Assistant Professor / Scientist - Horticulture (Vegetable Science)

2. Scale of Pay : Rs. 15600 - 39100 + AGP 6000/-

3. Qualifications:

Essential:-

- (i) Bachelor's in Agriculture/ Horticulture, having minimum 50% Marks or equivalent OGPA .
- (ii) M.Sc. Ag. (Horticulture) with specialization in Vegetable Science / M.Sc. Horticulture (Vegetable Science), having minimum 55% Marks or equivalent OGPA.
- (iii) Passed National Eligibility Test conducted by the ICAR/UGC/CSIR or some other agency approved by UGC, along with one publication in NAAS rated refereed journal for all the disciplines in which NET is conducted.
- (iv) Essentiality of NET can be waived off for the candidates holding Ph.D. degree in Vegetable Science done with course work as prescribed by the UGC regulation 2009 subject to the condition of producing a NET exemption certificate as mentioned in Annexure-1 and having two full length publications having NAAS rating not less than 4. The candidates with Ph.D. degree without course work registered for/completed Ph.D. will not get exemption from NET. However, for those who registered for Ph.D. before 2009 but completed their degrees after 2009 and those who completed their Ph.D. before 2009 without course work must have two full length research papers in Journals having NAAS rating of 4 or above, the NET shall not be essential. For NAAS rating the rating for the year of publication in question shall be considered.
- (v) Minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) developed by RVSKVV as available in the University website (www.rvskvv.net).

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RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

Details for the post of Assistant Professor / Scientist

1. Name of Post : Assistant Professor / Scientist - Horticulture (Floriculture & Landscape Architecture)
2. Scale of Pay : Rs. 15600 - 39100 + AGP 6000/-
3. Qualifications:

Essential:-

- (i) Bachelor's in Agriculture/ Horticulture, having minimum 50% Marks or equivalent OGPA .
- (ii) M.Sc. Ag. (Horticulture) with specialization in Floriculture & Landscape Architecture / M.Sc. Horticulture (Floriculture & Landscape Architecture), having minimum 55% Marks or equivalent OGPA.
- (iii) Passed National Eligibility Test conducted by the ICAR/UGC/CSIR or some other agency approved by UGC, along with one publication in NAAS rated refereed journal for all the disciplines in which NET is conducted.
- (iv) Essentiality of NET can be waived off for the candidates holding Ph.D. degree in Floriculture & Landscape Architecture done with course work as prescribed by the UGC regulation 2009 subject to the condition of producing a NET exemption certificate as mentioned in Annexure-1 and having two full length publications having NAAS rating not less than 4. The candidates with Ph.D. degree without course work registered for/completed Ph.D. will not get exemption from NET. However, for those who registered for Ph.D. before 2009 but completed their degrees after 2009 and those who completed their Ph.D. before 2009 without course work must have two full length research papers in Journals having NAAS rating of 4 or above, the NET shall not be essential. For *NAAS rating the rating for the year of publication in question shall be considered.*
- (v) Minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) developed by RVSKVV as available in the University website (www.rvskvv.net).

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RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

Details for the post of Assistant Professor / Scientist

1. Name of Post : Assistant Professor / Scientist- Horticulture (Plantation, Spices, Medicinal & Aromatic crops)
2. Scale of Pay : Rs. 15600 - 39100 + AGP 6000/-
3. Qualifications:

Essential:-

- (i) Bachelor's in Agriculture / Horticulture, having minimum 50% Marks or equivalent OGPA .
- (ii) M.Sc. Ag. (Horticulture) with specialization in Floriculture & Landscape Architecture / M.Sc. Horticulture (Floriculture & Landscape Architecture), having minimum 55% Marks or equivalent OGPA.
- (iii) Passed National Eligibility Test conducted by the ICAR/UGC/CSIR or some other agency approved by UGC, along with one publication in NAAS rated refereed journal for all the disciplines in which NET is conducted.
- (iv) Essentiality of NET can be waived off for the candidates holding Ph.D. degree in Plantation, Spices, Medicinal & Aromatic crops done with course work as prescribed by the UGC regulation 2009 subject to the condition of producing a NET exemption certificate as mentioned in Annexure-1 and having two full length publications having NAAS rating not less than 4. The candidates with Ph.D. degree without course work registered for/completed Ph.D. will not get exemption from NET. However, for those who registered for Ph.D. before 2009 but completed their degrees after 2009 and those who completed their Ph.D. before 2009 without course work must have two full length research papers in Journals having NAAS rating of 4 or above, the NET shall not be essential. For *NAAS rating the rating for the year of publication in question shall be considered.*
- (v) Minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) developed by RVSKVV as available in the University website (www.rvskvv.net).

Note:

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RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

Details for the post of Assistant Professor / Scientist

1. Name of Post : Assistant Professor / Scientist - Physics

2. Scale of Pay : Rs. 15600 - 39100 + AGP 6000/-

3. Qualifications:

Essential:-

- (i) Bachelor in Science with Physics as core subject Physics / Agriculture, having minimum 50% Marks or equivalent OGPA.
- (ii) M.Sc. in Physics with specialization in Agricultural Research / Agricultural Physics / Soil Physics having minimum 55% Marks or equivalent OGPA .
- (iii) Passed National Eligibility Test conducted by the ICAR/UGC/CSIR or some other agency approved by UGC, along with one publication in NAAS rated refereed journal for all the disciplines in which NET is conducted.
- (iv) Essentiality of NET can be waived off for the candidates holding Ph.D. degree in concerned subject done with course work as prescribed by the UGC regulation 2009 subject to the condition of producing a NET exemption certificate as mentioned in Annexure-1 and having two full length publications having NAAS rating not less than 4. The candidates with Ph.D. degree without course work registered for/completed Ph.D. will not get exemption from NET. However, for those who registered for Ph.D. before 2009 but completed their degrees after 2009 and those who completed their Ph.D. before 2009 without course work must have two full length research papers in Journals having NAAS rating of 4 or above, the NET shall not be essential. For NAAS rating the rating for the year of publication in question shall be considered.
- (v) Minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) developed by RVSKVV as available in the University website (www.rvskvv.net).

Note:

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RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

Details for the post of Assistant Professor

1. Name of Post: Assistant Professor - English

2. Scale of Pay : Rs. 15600 - 39100 + AGP 6000/-

3. Qualification:

- (i) Bachelor degree with English as a core subject with minimum 50% marks or an equivalent grade in the point scale from a recognized Indian university or from an accredited foreign university.
- (ii) Master degree in English with minimum 55% marks from a recognized Indian university or from an accredited foreign university.
- (iii) Besides fulfilling the above qualifications candidates must have cleared the National Eligibility Test (NET) conducted by UGC/CSIR/ or similar test accredited by the UGC like SLET/NET.
- (iv) Notwithstanding anything contained in (iii) candidates who are or have been awarded Ph.D. degree in accordance with the University Grant Commission (Minimum standards and Procedure for Award of PhD degree) regulations 2009 subject to the condition of producing a NET exemption certificate as mentioned in Annexure-1 shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for requirement and appointment of Assistant Professor or equivalent positions in Universities / Colleges / Institutions.
- (v) NET/SLET/SET shall also not be required for such Masters Programmes in disciplines for which NET/SLET/SET is not conducted.
- (vi) Minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) developed by RVSKVV as available in the University website (www.rvskvv.net).

Note:

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RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

Details for the post of Assistant Professor

1. Name of Post : Assistant Professor - Computer Science

2. Scale of Pay : Rs. 15600 - 39100 + AGP 6000/-

3. Qualifications :

- (i) B.Sc./B.E./B.Tech. in Computer Science/ Bachelor degree in Science with Computer Science as core subject/ Bachelor degree in Computer Science/ Computer Application/ Information Technology/ Computer Science & Engineering with minimum 50% marks from a recognized Indian university or from an accredited foreign university.
- (ii) Master degree in Information Technology/ Computer Application/ Computer Science & Engineering with minimum 55% marks from a recognized Indian university or from an accredited foreign university.
- (iii) Must have cleared National Eligibility Test (NET) conducted by University Grants Commission Council for Scientific & Industrial Research or Similar test accredited by University Grant Commission.
- (iv) Notwithstanding anything contained in (iii) candidates who are or have been awarded Ph.D. degree in accordance with the University Grant Commission (Minimum standards and Procedure for Award of PhD degree) regulations 2009 subject to the condition of producing a NET exemption certificate as mentioned in Annexure-1 shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for requirement and appointment of Assistant Professor or equivalent positions in Universities/Colleges/Institutions.
- (v) NET/SLET/SET shall also not be required for such Masters Programmes in disciplines for which NET/SLET/SET is not conducted.
- (vi) Minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) developed by RVSKVV as available in the University website (www.rvskvv.net).

Note:

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- b) Maximum age limit 45 years.
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RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

Details for the post of Sports Officer

1. Name of Post : SPORTS OFFICER
2. Scale of Pay : Rs. 15600-39100 + AGP 6000/-
3. Qualifications:

Essential:-

- (i) Bachelor degree in Physical Education with minimum 50% Marks or equivalent OGPA from a recognized Indian university or from an accredited foreign university.
- (ii) Masters degree in Physical Education with minimum 55% marks or equivalent OGPA from a recognized Indian university or from an accredited foreign university.
- (iii) Must have cleared National Eligibility Test (NET) conducted by University Grants Commission Council for Scientific & Industrial Research or Similar test accredited by University Grant Commission.
- (iv) Notwithstanding anything contained in (iii) candidates who are or have been awarded Ph.D. degree in accordance with the University Grant Commission (Minimum standards and Procedure for Award of Ph.D. degree) regulations 2009 subject to the condition of producing a NET exemption certificate as mentioned in Annexure-1 shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for requirement and appointment of Assistant Professor or equivalent positions in Universities / Colleges / Institutions.
- (v) Minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) developed by RVSKVV as available in the University website (www.rvskvv.net).

PHYSICAL FITNESS TEST NORMS

- (a) Subject to the provisions of these Regulations, all candidates are required to produce a medical certificate issued by Civil Surgeon or any other Physician recognized by the RVSKVV, Gwalior certifying that he/she is medically fit before undertaking such tests.
- (b) On production of such certificate mentioned in sub clause (a) above the, candidates would be required to undertake the physical fitness test in accordance with the following norms.

NORMS FOR MEN 12 MINUTES RUN/WALK TEST

Up to 30 years	Up to 40 years	Up to 45 years
1800 meters	1500 meters	1200 meters

NORMS FOR WOMEN 8 MINUTES RUN/WALK TEST

Up to 30 years	Up to 40 years	Up to 45 years
1000 mt.	800 mt.	600 mt.

Note:

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RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

Details for the post of Assistant Librarian

1. Name of Post: Assistant Librarian

2. Scale of Pay : Rs. 15600-39100+AGP 6000/-

3. Qualification: Essential:

- (i) Bachelor degree in Information Science/ Library Science / Documentation with minimum 50% marks from a recognized Indian university or from an accredited foreign university.
- (ii) A Master's Degree in Library Science / Information Science / Documentation with minimum 55% marks or an equivalent grade in a point scale from a recognized Indian university or from an accredited foreign university.
- (iii) Must have cleared in the National Eligibility Test conducted for the purpose by the UGC or any other agency approved by the UGC.
- (iv) However candidates who are or have been awarded Ph.D. degree in accordance with the University Grant Commission (Minimum standards and procedures for award of Ph.D. Degree) regulations 2009 subject to the condition of producing a NET exemption certificate as mentioned in Annexure-1 shall be exempted from NET/SLET/SET for recruitment.
- (v) Minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) developed by RVSKVV as available in the University website (www.rvskvv.net).

Note:

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RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

Details for the post of Technical Officer

1. Name of the post : **TECHNICAL OFFICER**
2. Scale of Pay : PB-15600-39100 + GP-6000

3. **Qualifications and experience :**

- (a) Passed National Eligibility Test conducted by the ICAR/UGC/CSIR or some other agency approved by UGC, along with one publication in NAAS rated refereed journal for all the disciplines in which NET is conducted.

Essentiality of NET can be waived off for the candidates holding Ph.D. degree done with course work as prescribed by the UGC regulation 2009 subject to the condition of producing a NET exemption certificate as mentioned in Annexure-1 and having two full length publications having NAAS rating not less than 4. The candidates with Ph.D degree without course work registered for/completed Ph.D. will not get exemption from NET. However, for those who registered for Ph.D. before 2009 but completed their degrees after 2009 and those who completed their Ph.D. before 2009 without course work must have two full length papers in Journals having NAAS rating of 4 or above, the NET shall not be essential. For NAAS rating the rating for the year of publication in question shall be considered.

- (b) Master's degree or equivalent with good academic record having minimum 55% marks or equivalent grade in a point scale in any discipline of Agriculture.
- (c) Bachelor's degree in Agriculture with minimum 50% marks.
- (d) Minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) developed by RVSKVV in the light of UGC regulations as available in the University website (www.rvskvv.net).

Note:

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RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

Details for the post of Technical Assistant and Equivalent Cadre

1. Name of Post : Technical Assistant and Equivalent Cadre

2. Scale of Pay : Rs. 9300 - 34800 + AGP 4200/-

3. **Qualifications** :

(a) Essential:

- (i) Master's Degree in Agriculture in the concerned subject having minimum 55% marks or an equivalent OGPA.
- (ii) Bachelor's degree in the concerned field having minimum 50% marks or an equivalent OGPA.
- (iii) Minimum 50% marks at Higher Secondary (10+2) Intermediate/PUC.

(b) Desirable:

NET/Ph.D. with / without course work in concerned subject.

(c) Minimum score as decided by the RVSKVV.

Note:

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- c) No maximum age limit for employees of RVSKVV/JNKVV.

RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA, GWALIOR

Details for the post of Programme Assistant (Computer)

1. Name of Post : Programme Assistant (Computer)

2. Scale of Pay : Rs. 9300 - 34800 + AGP 4200/-

3. **Qualifications** :

(a) Essential:

BCA/B.Sc. or B.Sc. (Agriculture)/B.Sc. (Horticulture) or B.Tech. (Agricultural Engineering) with PGDCA from any recognized University and two years experience in agriculture based data work.

Or

M.C.A. or B.Tech (Computer) or MBA / M.Sc. / M.Sc. (Agriculture) / M.Sc. (Horticulture) with PGDCA from any recognized university.

(b) Desirable:

NET in Computer Science.

(c) Minimum score as decided by the RVSKVV.

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Certificate for NET Exemption as per UGC Notification, 11 July, 2016

(For recruitment and appointment of Assistant Professor or Equivalent positions in
Universities/Colleges/Institutions)

It is verified that Dr. _____, who was a Ph.D. student in the
Department/Faculty of _____, University of _____
_____ has been awarded
Ph.D. degree and has complied with the following criteria as per of the UGC Notification,
11 July, 2016. The five criteria specified by UGC are as follows (relevant documents attached
along with Verification Certificate for Criteria 4 and 5):

1. Ph.D. degree of the candidate awarded in regular mode only
2. Evaluation of Ph.D. thesis by at least two external examiners
3. Open Ph.D. viva voce of the candidate has been conducted
4. Candidate has published the following two research papers from his/her Ph.D. work out of
which at least one is in a refereed journal (as verified by the documents/papers attached):

A.

B.

5. Candidate has made at least the following two presentations in
conferences/seminars, based on his/her Ph.D. work (as verified by the documents/papers
attached):

A.

B.

This information is authenticated for issuing the Certificate of NET Exemption as per UGC
Notification, 11 July, 2016.

Signature & Seal

Registrar



कार्यालय कुलसचिव,
राजमाता विजयाराजे सिंधिया कृषि विश्वविद्यालय,
ग्वालियर (म.प्र.)

Ph : 0751-2970519 (O) 0751-2970522 (Fax)

क्र. / कु.स. / प्रम. बैठक / अ.सू. / 2020 / 1075

ग्वालियर, दिनांक: 27/05/20

// अधिसूचना //

विश्वविद्यालय प्रमण्डल की 37वीं बैठक दिनांक 06.03.2020 के पद क्रमांक 12 में लिए गये निर्णय अनुसार, विश्वविद्यालय में स्नातकोत्तर एवं पीएच.डी. स्तर पर एक-एक उत्कृष्ट शोध ग्रंथ को अवार्ड दिये जाने हेतु, दिशा-निर्देश एवं आवेदन पत्र के प्रारूप का प्रबंध प्रमण्डल द्वारा अनुमोदन किया गया।

संलग्न:- दिशा-निर्देश एवं आवेदन प्रारूप (पृष्ठ 01 से 06 तक)

माननीय कुलपतिजी के आदेशानुसार

कुलसचिव

पृष्ठांकन क्र. / कु.स. / प्रम. बैठक / अ.सू. / 2020 / 1075-6

ग्वालियर, दिनांक 27/05/20

प्रतिलिपि सूचनार्थ एवं आवश्यक कार्यवाही हेतु:-

1. अधिष्ठाता कृषि संकाय, रा.वि.सिं.कृ.वि.वि., ग्वालियर।
2. निदेशक शिक्षण/अनुसंधान सेवायें/विस्तार सेवायें, रा.वि.सिं.कृ.वि.वि., ग्वालियर।
3. अधिष्ठाता, कृषि/उद्यानिकी महाविद्यालय, ग्वालियर/इन्दौर/खण्डवा/सीहोर/मंदसौर।
4. लेखानियंत्रक, रा.वि.सिं.कृ.वि.वि., ग्वालियर।
5. समस्त विभागाध्यक्ष, रा.वि.सिं.कृ.वि.वि., ग्वालियर।
6. उप कुलसचिव (शिक्षण/स्था.), रा.वि.सिं.कृ.वि.वि., ग्वालियर।
7. पोर्टल प्रभारी, रा.वि.सिं.कृ.वि.वि., ग्वालियर की ओर विश्वविद्यालय की वेबसाइट पर अपलोड कराने बाबत।
8. निजसचिव, माननीय कुलपतिजी, रा.वि.सिं.कृ.वि.वि., ग्वालियर।
9. सुरक्षा नस्ती।

कुलसचिव



Rajmata Vijayaraje Scindia Krishi Vishwa Vidyalaya,

Raja Pancham Singh Marg, Behind LNPE, Gwalior-474002 (M.P.)

Best Thesis Award For Doctorate Degree

FORMAT FOR APPLICATION

1	Name in full (In capital letters)					
2	Date & place (with State) of birth					
3	Nationality					
4	Corresponding address with telephone/ mobile, e-mail					
5	Residential address					
6	Academic career (Bachelor degree onwards): Please attached documentary proof					
	Degree	University/ Institute	Year	Grade/Marks	Class/Division	Remark
7	Date of enrolment in concerned degree programme					
8	Total duration for completing the degree programme					
9	Date on which successfully completed the viva voce examination (support with a photocopy of provisional degree certificate)					
10	Details of the thesis research submitted for the award					
	i. Title of the thesis					
	ii. Department/Division/Institution where research work was done.					
	iii. Name and Designation of the thesis supervisor					
	iv. Research problem: Brief description, scientific technology, socio- economic relevance and priority (limit to 1 page)					
	v. What standard methods and modern procedures were used in the experimental work? (limit to 1 page)					
	vi. Whether any special tools/procedures/products/concepts/specially developed for the thesis. research? Yes/No, if yes give information (limit to 1 page).					
	vii. Briefly describe the significant results obtained? (not more than 3 pages)					
	viii. In what way these results have made an original contribution to agricultural science and have impact.					
	ix. Thesis research publication with NAAS rated only					
	S. No.	List of Publication	NAAS Journal ID	NAAS Score		
11	Whether any patents have been taken/applied for?					
12	Award and Honours					
	I. Awards/Fellowship by ICAR, CSIR, DST, DBT, NRDC, National Academies, etc.					
	II. Awards/Fellowship by the Universities/ Deemed to be Universities and State Government					

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	III. National level Professional Society Award a) Gold Medal, Fellowship, Honorary Membership based on the professional achievements b) Other awards/recognitions (including paper/poster award) Any other awards/recognitions/honours etc
13	A concise statement (about 750 words) highlighting the most significant aspects of the research work done that you would like to see in your citation of award, if chosen.
14	Any other information relevant, if not covered above
15	Plagiarism % (Attach Proof)

I

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ance

/disciplinary proceedings are pending against me and the information given above is true to the best of my knowledge and belief.

Signature of Applicant

Date:

Official Use

(Forwarded with remarks)

HOD

DEAN

DI

GENERAL GUIDELINES FOR BEST THESIS AWARDS IN DOCTORATE DEGREE

1. The application for award(s) should include the full curriculum-vitae of the scholar/ individual; as per Proforma given.
2. Only one award will be given in a year.
3. Award consist of Rs. 20,000/- in cash plus a citation.
4. While filling the form, please furnish all the information with one set of supportive documents/testimonials/publications etc.
5. Applicants who have completed their Ph.D. degree from RVSKVV, Gwalior during concerned calendar year (January-December) will be considered. A copy of thesis will be required with the application.
6. Five copies of the application for the award(s) should be submitted to the Registrar, though DI RVSKVV, Gwalior (M.P.) - 474002 on or before 31 December every year.
7. Attach a summary of contributions in approximate 750 words along with a photograph and a draft of citation. Also send a CD having soft copies of the application, citation and photograph.
8. An affidavit should be provided by the applicant on non-judicial stamp paper of Rs.100/- duly attested by notary that all information furnished in the application format are true and there is no vigilance/disciplinary proceedings pending against him and never have been debarred from examination/any responsibility of the Government/Private organization /never have been punished by the court.
9. Announcement for selected Awardees will be uploaded on RVSKVV website positively by May of the year and the awards will be presented on the foundation day of the VV (19th August) every year.
10. Nominations for the awards will be accepted only from the students /. candidate of RVSKVV, Gwalior (M.P.).
11. Applications incomplete or not as per the above guidelines are not to be considered.
12. There shall be a Judging committee of five members including one member from the NARS. Chairperson shall be appointed by Hon'ble V.C. of RVSKVV, Gwalior. Other three members shall be DFA/DI and Expert. The Registrar shall be member secretary. The constituted committee shall scrutinize, evaluate and recommend for the Best Ph.D. thesis award.
13. All rights in the award shall be reserved with the Hon'ble Vice- Chancellor of RVSKVV, Gwalior.



Rajmata Vijayaraje Scindia Krishi Vishwa Vidyalaya,

Raja Pancham Singh Marg, Behind LNIPE, Gwalior-474002 (M.P.)

Best Thesis Award For M.Sc. (Ag) Degree

FORMAT FOR APPLICATION

1	Name in full (In capital letters)					
2	Date & place (with State) of birth					
3	Nationality					
4	Corresponding address with telephone/ mobile, e-mail					
5	Residential address					
6	Academic career (Bachelor degree onwards): Please attached documentary proof					
	Degree	University/ Institute	Year	Grade/Marks	Class/Division	Remark
7	Date of enrolment in concerned degree programme					
8	Total duration for completing the degree programme					
9	Date on which successfully completed the viva voce examination (support with a photocopy of provisional degree certificate)					
10	Details of the thesis research submitted for the award					
	x. Title of the thesis					
	xi. Department/Division/Institution where research work was done.					
	xii. Name and Designation of the thesis supervisor					
	xiii. Research problem: Brief description, scientific technology, socio- economic relevance and priority (limit to 1 page)					
	xiv. What standard methods and modern procedures were used in the experimental work? (limit to 1 page)					
	xv. Whether any special tools/procedures/products/concepts/specially developed for the thesis. research? Yes/No, if yes give information (limit to 1 page).					
	xvi. Briefly describe the significant results obtained? (not more than 3 pages)					
	xvii. In what way these results have made an original contribution to agricultural science and have impact.					
	xviii. Thesis research publication with NAAS rated only					
	S. No.	List of Publication	NAAS Journal ID	NAAS Score		
11	Whether any patents have been taken/applied for?					
12	Award and Honours					
	IV. Awards/Fellowship by ICAR, CSIR, DST, DBT, NRDC, National Academies, etc.					
	V. Awards/Fellowship by the Universities/ Deemed to be Universities and State Government					

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	VI. National level Professional Society Award c) Gold Medal, Fellowship, Honorary Membership based on the professional achievements d) Other awards/recognitions (including paper/poster award) Any other awards/recognitions/honours etc
13	A concise statement (about 750 words) highlighting the most significant aspects of the research work done that you would like to see in your citation of award, if chosen.
14	Any other information relevant, if not covered above
15	Plagiarism % (Attach Proof)

I declare that no vigilance/disciplinary proceedings are pending against me and the information given above is true to the best of my knowledge and belief.

Signature of Applicant

Date:

Official Use

(Forwarded with remarks)

HOD

DEAN

DI

GENERAL GUIDELINES FOR BEST THESIS AWARDS IN M.Sc. (Ag.) DEGREE

1. The application for award(s) should include the full curriculum-vitae of the scholar/ individual; as per Proforma given.
2. Only one award will be given in a year.
3. Award consist of Rs. 20,000/- in cash plus a citation.
4. While filling the form, please furnish all the information with one set of supportive documents/testimonials/publications etc.
5. Applicants who have completed their Ph.D. degree from RVSKVV, Gwalior during concerned calendar year (January-December) will be considered. A copy of thesis will be required with the application.
6. Five copies of the application for the award(s) should be submitted to the Registrar, though DI RVSKVV, Gwalior (M.P.) - 474002 on or before 31 December every year.
7. Attach a summary of contributions in approximate 750 words along with a photograph and a draft of citation. Also send a CD having soft copies of the application, citation and photograph.
8. An affidavit should be provided by the applicant on non-judicial stamp paper of Rs.100/- duly attested by notary that all information furnished in the application format are true and there is no vigilance/disciplinary proceedings pending against him and never have been debarred from examination/any responsibility of the Goernment/Private organization /never have been punished by the court.
9. Announcement for selected Awardees will be uploaded on RVSKVV website positively by May of the year and the awards will be presented on the foundation day of the VV (19th August) every year.
10. Nominations for the awards will be accepted only from the students /. candidate of RVSKVV, Gwalior (M.P.).
11. Applications incomplete or not as per the above guidelines are not to be considered.
12. There shall be a Judging committee of five members including one member from the NARS. Chairperson shall be appointed by Hon,ble V.C. of RVSKVV, Gwalior. Other three members shall be DFA/DI and Expert. The Registrar shall be member secretary. The constituted committee shall scrutinize, evaluate and recommend for the Best Ph.D. thesis award.
13. All rights in the award shall be reserved with the Hon'ble Vice- Chancellor of RVSKVV, Gwalior.



कार्यालय कुलसचिव,
राजमाता विजयाराजे सिंधिया कृषि विश्वविद्यालय,
ग्वालियर (म.प्र.)

कुलसचिव

Ph:- 0751-2970519 (O) 0751-2970522 (Fax)

E-mail- registrar.rvskv09@gmail.com

क्र./कु.स./प्रमं.बैठक/अ.सू./2020/1802

ग्वालियर, दिनांक: 29.08.2020

// अधिसूचना //

विश्वविद्यालय प्रमंडल की 38वीं बैठक दिनांक 22.08.2020 के पद क्रमांक 11 में लिए गये निर्णय अनुसार, राजमाता विजयाराजे सिंधिया कृषि विश्वविद्यालय ग्वालियर के अंतर्गत संचालित कृषि विज्ञान केन्द्रों में से उत्कृष्ट कृषि विज्ञान केन्द्र को अवार्ड दिये जाने हेतु मूल्यांकन के मापदंड एवं आवेदन पत्र के प्रारूप का, भारतीय कृषि अनुसंधान परिषद के राष्ट्रीय/जोनल स्तर के उत्कृष्ट अवार्ड विजेता कृषि विज्ञान केन्द्रों के इस प्रतियोगिता में सम्मिलित नहीं किये जाने के साथ प्रमंडल द्वारा इसका अनुमोदन किया गया।

संलग्न:- मूल्यांकन के मापदंड (पृष्ठ 1.....से 2.....तक)

आवेदन पत्र (पृष्ठ 2.....से 4.....तक)

माननीय कुलपतिजी के आदेशानुसार

कुलसचिव

ग्वालियर, दिनांक: 29.08.2020

पृष्ठांकन: क्र./कु.स./प्रमं.बैठक/अ.सू./2020/1803

प्रतिलिपि सूचनार्थ एवं आवश्यक कार्यवाही हेतु:-

1. अधिष्ठाता कृषि सहाय, रा.वि.सिं.कृ.वि.वि., ग्वालियर।
2. निदेशक शिक्षण, रा.वि.सिं.कृ.वि.वि., ग्वालियर।
3. निदेशक अनुसंधान सेवायें, रा.वि.सिं.कृ.वि.वि., ग्वालियर।
4. विस्तार सेवायें, रा.वि.सिं.कृ.वि.वि., ग्वालियर, की ओर आवश्यक कार्यवाही हेतु।
5. लेखानियंत्रक, रा.वि.सिं.कृ.वि.वि., ग्वालियर।
6. उप कुलसचिव (शिक्षण/स्था.), रा.वि.सिं.कृ.वि.वि., ग्वालियर।
7. नोडल अधिकारी, आई.यू.एम.एस., रा.वि.सिं.कृ.वि.वि., ग्वालियर की ओर विश्वविद्यालय की वेबसाइट पर अपलोड कराने बावत्।
8. निजसचिव, माननीय कुलपतिजी, रा.वि.सिं.कृ.वि.वि., ग्वालियर।
9. सुरक्षा नस्ती।

कुलसचिव

RVSKVV- Best KVK Award.

1. The Objectives:

- To promote healthy competition among Krishi Vigyan Kendras (KVKs) at University level for application of science and technology in agriculture.
- To promote a sense of Institutional pride among KVKs for large scale application of scientific methods and appropriate technologies for enhanced productivity, profitability and sustainability of farming systems. Result oriented transfer of; improved farming technologies.

2. Frequency: This Award will be given once in a Year in the subsequent years.

3. Eligibility of KVKs for the award: All KVKs under administrative control of RVSKVV are eligible to submit the application for this award in the prescribed format.

National: All KVKs under university completed at least five years as on 1 April 2020.

Cooling off period - 5 Years (the V.V. Award winning KVKs are not eligible to apply for the Award for next 5 years).

4. Administration of the award:

There will be a University Screening Committee (DSC) for screening of applications received from-KVKs. The composition of the screening committee shall be as follows:

- Director Extension Services.
- Nominee of Hon'ble Vice Chancellor
- Joint Director Extension-Member Secretary

The University Level Committee (U.L.C) shall shortlist three KVKs from applications received clearly highlighting the performance indicators. The shortlisted applications then be sent to Registrar for placing before the Judging committee consisting of three members, including the Chairman, all nominated by the Hon'ble Vice Chancellor of university. Judging committee shall do the detailed scrutiny and appraisal of the applications for selecting the Best RVSKVV-KVK awarded on score card.

5. Evaluation Criteria: The KVK will be judged on the basis of work done during the five years preceding years of the award year to the following criteria:

- i. The institutional development for functioning of KVK as a knowledge and resource centre of agricultural technology in district. : MM:10

- ii. Output, outcome and socio-economic impact of the. various programmes and activities of the KVK on farming community. :MM:10
- iii. The nature and quality of .interaction and convergence, with, different stake holders of agricultural development in the district. :MM:10
- iv. Publications of extension literature, popular articles, research papers and other knowledge management tools brought out by KVK staff during the assessment period. :MM:05
- v. Productivity, profitability and income enhancement of farmers as well as their improved livelihood security. :MM:10
- vi. Creation of Job opportunities and self employment among rural youth through skill enhancement and entrepreneurship development. :MM:10
- vii. Success Stories and case studies documented. :MM:05
- viii. Mobilization of external funding, revolving fund generated, and utilized for strengthening the KVK infrastructure and activities. :MM:10
- ix. Innovations introduced in overall functioning of KVKs and execution of different programmes. :MM:05
- x. Production and availability of technology products/inputs to farming community. :MM:05
- xi. Mobilization of farmers for group action and development of their own/organizations. :MM:10
- xii. Initiatives for conservation of natural resources through improvement in soil health, water use efficiency conservation practices, user of organic inputs etc. :MM:05.
- xiii. Awards and recognition from Government, Departments (Agencies) and reputed National and International organizations. :MM:05

Application Format for
RVSKVV- Best KVK Award

1. Name of the award applied for:
2. Work Performance period for the award - Last Five Years from awarding year
3. Name of the KVK with full postal and telecommunication Address:
4. Date and year of establishment of KVK name of Senior Scientist and Head with postal and telecommunication address:
5. Indicate the brief agricultural profile including the major production systems, socio-economic technological gap technological options available and intervention made in agriculture and allied sectors in the area of responsibility of the KVK.
6. The organizational development of KVK as a knowledge and technology and resource centre of agricultural technology.
7. Give details of the impact of the various programmes and activities of the KVK on farming community.
9. Give details of the" nature and quality of interaction and convergence made with different stake holders of agriculture development in the district.
10. Give details of various types of publications like extension literature, popular articles, research papers and other knowledge management tools etc brought out by KVK staff during the assessment period.
11. How the KVK has helped in enhancement of productivity, profitability and Income farmers as well as their improved livelihood security in the adopted villages of the KVK.
12. Give best 05 technologies visibly adopted in Large Scale in district (Attach relevant proof).

13. Indicate the role played by KVK in creation of Job opportunities and self employment opportunities among rural youth through skill enhancement and entrepreneurship development.
14. Give details of the success stories and case studies documented during the assessment period.
15. Give year-wise details on mobilization of external funding and Revolving fund generated and utilized for strengthening the KVK infrastructures.
16. What innovations have been introduced in overall functioning of KVK and execution of different programs? Give innovation wise details with relevant proof.
17. Give brief about production and supply of technological products to farming community from the KVK.
18. How the KVK has mobilized farmers for group action and development of their own organizations? Give details with relevant proof.
19. What initiatives for conservation of natural resources have been taken-up for improvement in soil health, water use efficiency, conservation practices, use of organic inputs etc. Give activity-wise details.
20. Awards and recognition from Government department/agencies and other National and International organizations.
21. Certificate by the Senior Scientist & Head of the KVK that the detailed information related to different performance indicators as given in the application are true. Must be given as certificate from the Senior Scientist and Head of the KVK.

Name

Signature with Seal

22. Certificate and forwarding note by the Director, Extension Services RVSKVV, Gwalior.

Name

Signature with seal

23. Certification forwarding note by the Dean, of the Zone.



कुलसचिव

कार्यालय कुलसचिव,
राजमाता विजयाराजे सिंधिया कृषि विश्वविद्यालय,
ग्वालियर (म.प्र.)

Ph- : 0751-2970519 (O) 0751-2970522 (Fax)

E-mail- registrar.rvskvv09@gmail.com

क्र./कु.स./प्रमं.बैठक/अ.सू./2020/२५३५

ग्वालियर, दिनांक: 02.12.2020

// अधिसूचना //

विश्वविद्यालय प्रमंडल की 38वीं बैठक दिनांक 22.08.2020 में पद क्रमांक 04 में लिए गये निर्णय अनुसार, विश्वविद्यालयीन शिक्षकों/वैज्ञानिकों/सहायक प्राध्यापकों के लिये इन सर्विस पीएच.डी करने हेतु अध्ययन अवकाश (Study Leave) के लिये तैयार किये गये नियमों का प्रमंडल द्वारा अनुमोदन किया गया ।

संलग्न:- इन सर्विस पीएच.डी करने हेतु अध्ययन अवकाश नियम (Study Leave Rules). (02पृष्ठ)

माननीय कुलपतिजी के आदेशानुसार

कुलसचिव

ग्वालियर, दिनांक: 02.12.2020

पृष्ठाकनं. क्र./कु.स./प्रमं.बैठक/अ.सू./2020/२५३६

प्रतिलिपि सूचनार्थ एवं आवश्यक कार्यवाही हेतु:-

1. अधिष्ठाता कृषि संकाय, रा.वि.सिं.कृ.वि.वि., ग्वालियर ।
2. निदेशक शिक्षण, रा.वि.सिं.कृ.वि.वि., ग्वालियर ।
3. अनुसंधान सेवायें/विस्तार सेवायें, रा.वि.सिं.कृ.वि.वि., ग्वालियर ।
4. अधिष्ठाता,
महाविद्यालय, ग्वालियर/इन्दौर/खण्डवा/सीहोर/मंदसौर ।
5. लेखानियंत्रक, रा.वि.सिं.कृ.वि.वि., ग्वालियर ।
6. समस्त विभागाध्यक्ष, रा.वि.सिं.कृ.वि.वि., ग्वालियर
7. उप कुलसचिव (शिक्षण/स्था.), रा.वि.सिं.कृ.वि.वि., ग्वालियर ।
8. नोडल अधिकारी, आई.यू.एम.एस., रा.वि.सिं.कृ.वि.वि., ग्वालियर की ओर विश्वविद्यालय की वेबसाइट पर अपलोड कराने बावत् ।
9. निजसचिव, माननीय कुलपतिजी, रा.वि.सिं.कृ.वि.वि., ग्वालियर ।
10. सुरक्षा नस्ती ।

कृषि/उद्यानिकी

कुलसचिव

RVSKVV study leave rule

1. In service teacher/scientist/Assistant Professor will be allowed to pursue Ph.D. from ICAR recognized Universities (other than RVSKVV) in relevant subject with course work.
2. The applicant shall apply in given format and will submit to DI through proper channel.
3. Study leave shall be granted by the Competent Authority (Vice Chancellor, RVSVV) on the recommendation of Study Leave Granting committee (SLGC) constituted by the University.
4. SLGC Committee consisted of following;

1. Dean Faculty Agriculture	-	Chairman
2. Director Instructions	-	Member
3. Director Research Services	-	Member
4. Director Extension Services	-	Member
5. Concern HoD	-	Member
6. Registrar	-	Member Secretary
5. The candidate may be permitted for Ph.D. degree programme from traditional university, If the degree programme in that specific subject is not available in any of the ICAR recognized agricultural universities at national level. :
6. At any time maximum of 10% staff of the department will be permitted in a calendar year to grant study leave to pursue the Ph.D. Programme.
7. Study leave shall be granted to Assistant Professor/ Scientist /Teacher posses a minimum of 3 years of continuous service after clearance of probation period.
8. Study leave for Ph.D. purpose shall be granted by the competent authority for the period of 3 years. However, Study leave sanctioned for purpose of prosecuting courses other than Ph.D. shall not exceed 2 years.
9. Where a scientist is not able to complete his/her Ph.D. work within a period of 3 years of study leave, he/she can avail of extra-ordinary leave without pay for a maximum period of 1 year in combination with the study leave.
10. The period of study leave shall count as service for purposes of retirement benefits provided that the scientist rejoins the organization on the expiry of his/her study leave and serves for the period for which the bond has been executed.
11. The case of granting study leave to a candidate will be -based on Seniority, However, the candidate who has been awarded fellowship, scholarship from ICAR/UGC/CSIR/MHRD/IITs/ foreign fellowship/Abroad universities/institute/organization etc. will be considered on priority over seniority.
12. A teacher/scientist availing the study leave shall execute a bond in favor of RVSKVV, Gwalior that he/she shall serve the University for a continuous period of at least five years to be calculated from the date of his/her resuming duty or otherwise he/she has to deposit the double of the amount of total salary received during study leave period to the RVSKVV, Gwalior.
13. The scientists granted study leave would be entitled to continue to draw their total emoluments for the duration of the study leave. The annual increment will also be drawn as and when due.
- 14.(a) Those who fail to complete Ph.D. programme in prescribed maximum time limit as per the rule of the University, where the candidate is pursuing Ph.D. and return back to join earlier assignment, will have to deposit salary amount whatever he / she has received for the period of i study leave along with 12% interest annually.

- (b) Those who fail to complete Ph.D. programme in stipulated period as per the rule of university where the candidate is pursuing Ph.D. and return back to join earlier assignment/service on the valid medical ground based on certificate issued by medical board, the candidate(s) will be exempted to deposit salary amount whatever he/she received during study leave.
15. After availing the study leave, he/she has to join the duty in the original position from where his/her salary has been drawn with intimation to the Registrar through proper channel.
16. The In-service candidates born in Krishi Vigyan Kendra will be considered on any leave ground if any objection raised from Indian Council of Agricultural Research, New Delhi and all actions will be applicable as per notice of ICAR.

Note: - The above terms and conditions will supersede the related terms and conditions (PG. rule 2.4) in vogue for grant of study leave and permission for registration for higher studies to in-service candidate of the university.



D.L. Kori
Registrar

OFFICE OF THE REGISTRAR
RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA
GWALIOR - 474002 (M.P.)

Ph: 0751-2970519 (O) 0751-2970522 (Fax)
E-mail- registrar.rvskvv09@gmail.com

No./Reg./Estt./ 2021/1131

Dated: 16.8.2021

//Revised Notification//

The earlier notification No./Reg./BoM/Notification/2016/3463 Dated 28.01.2018 issued for the guidelines for publication of University Research Journal has been revised & reapproved in 40th Meeting of Board of Management of the University held on July 09, 2021 as Agenda Item No. 08. It was decided to publish the research journal through online/offline mode under following guidelines:

Name of the Publication

The title of research publication needs to be verified by the office of the Registrar of Newspapers for India (RNI), New Delhi prior to its registration. The committee agreed to the name of the University Research Journal i.e. **Green Agricultural Research Journal (GARJ)** proposed in 15th meeting of Administrative council of the university and approved in the 21st meeting of Board of Management held on Dated 26.12.2015.

Moreover, as per guidelines of RNI for verification of title of research publication, the university will be ready with a few alternate titles for the circumstances if **Green Agricultural Research Journal (GARJ)** is not available for registration. Following alternate titles are suggested;

Alternate Titles for University Research Journal

1. RVSKVV Agri-science Journal
2. Peasantry Research Journal
3. RVSKVV Research Journal
4. The GAJ (Galav Agriculture Journal)
5. Agrilife or Agriscience
6. Research Journal on Farm Technology
7. Journal of Green Agriculture
8. GIRD Journal of Farm Sciences
9. Chambal Journal of Agri-sciences
10. Central India Journal Farm Sciences
11. Global Journal of Farm Sciences
12. Hind Journal of Agriculture
13. Journal of Sustainable Agriculture

Cont.....2

In case of non availability of title 'Green Agricultural Research Journal (GARJ)' for registration with RNI, a fresh title will be chosen for registration from above listed titles or any other title suitable for the journal approved by the competent authority/advisory board.

Advisory Board

The journal will be published and owned by the university. The University will provide complete infrastructure and financial support for publication of the journal. The publication will be managed by the Advisory Board. For overall management of the journal, the constitution of advisory board for the university journal will be as follows:

Vice-Chancellor	Chairman
Dean, Faculty of Agriculture	Member
Director Extension Services	Member
Director Instructions	Member
Registrar	Member
Comptroller	Member
Dean, College of Agriculture, Gwalior	Member
Associate Director Research (Headquarters)	Member
Director Research Services	Member Secretary

Editorial Board

The constitution of Editorial Board for the proposed journal is as follows;

Dean Faculty of Agriculture	Editor-in-Chief
Dr. Yagya Dev Mishra, Scientist Directorate of Extension Services, RVSKVV, Gwalior	Managing Editor
Dr. R.N. Sharma, Assistant Librarian, V.V. Central Library	Assistant Managing Editor

Technical Editors/Reviewers

On recommendations of advisory/editorial board, a team of renowned agricultural professionals of various disciplines from outside RVSKVV, Gwalior and abroad will be nominated as technical editors/reviewers for the term of two years with their consent. The advisory/editorial board shall review the performance of technical editors/reviewers and nominate a fresh team time to time.

In addition to this, a language editor will also be nominated by the editorial board.

Cont.....3

//3//

Guidelines for Publication of Journal

- The Green Agricultural Research Journal (GARJ) will be the official publication of RVSKVV, Gwalior. The journal will be published from the infrastructure and financial support from the university. It will be managed by the Dean Faculty of Agriculture under the guidance of Advisory Board.
- The journal will be published by the Directorate of Extension Services, RVSKVV, Gwalior (M.P.)
- Initially the journal will be published biannually (twice in a year) which will be increased to quarterly in due course of time.
- The journal will follow the pattern of 'Agricultural Research' an International Journal published from NAAS, New Delhi for publication of its manuscript.
- The Advisory and Editorial Committees will explore the possibilities of publishing it online with limited number of hardcopies.
- The Advisory Committee will further explore the possibilities of outsourcing the publication of the journal to some publisher of international repute. The modalities for which will be decided by the Advisory Board later on, after mutual consultation with the publisher.
- The Advisory Committee of the journal may consider the invited review/research papers from eminent scientists for publication in first/maiden issue of the journal to get it published on the Foundation Day of the University. In subsequent issues, the journal will publish one review article (invited) in every issue.

The subscription/paper reprint/advertisement tariff etc. for the proposed journal will be decided by the Advisory Board in its subsequent meetings.

By order of the Hon'ble Vice Chancellor

Ednt. No./Reg./Estt./2021/ 1132

Copy forwarded for information and necessary action to:-

1. Dean Faculty of Agriculture, RVSKVV, Gwalior.
2. Director Instructions/Extension Services/Research Services, RVSKVV, Gwalior.
3. Dean, College of Agriculture/Horticulture, Gwalior, Indore, Sehore, Khar.dwa and Mandsaur
4. Associate Director Research, Zonal Agriculture Research Station
5. Senior Scientist and Head, All Krishi Vigyan Kendra's.
6. Comptroller, RVSKVV, Gwalior.
7. Deputy Registrar (Estt.), RVSKVV, Gwalior.
8. I/c Officer, Regional Agriculture Research Station/Agriculture Farm
9. PS to Hon'ble Vice Chancellor, RVSKVV, Gwalior.
10. Personal/Guard File

REGISTRAR

Dated: 10.8.2021

REGISTRAR

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RAJMAFTA VMAYRAJE SCINDIA I[^]SHSHWA VIDYALAYA, GWALIOR

Guidelines of Publication of Green Research Journal (GARJ)

Name of the Publication

:

The name of the University Research Journal proposed in 15th meeting of Administrative council of the university was appropriate. Hence, the Committee recommended to publish it by the name of "Green Agricultural Research Journal (GARJ)".

Advisory Board

As per the decision taken in the meeting of Administrative Council, initially the journal will be published by the university. The University will provide complete infrastructure and financial support for publication of the journal. The publication will be managed by the Advisory Board. The committee suggests the constitution of advisory board as given below;

Prof. Anil Kumar Singh, Vice-Chancellor	Chairman
Dr. S.S. Tornar, Dean, Faculty of Agriculture	Member
Dr. B.S. Baghel, Dean [^] Director tostruction	Member
Dr. S. K. Srivastava, Director Extension Services	Member
Dr. Y.M. Kool, Director Planning & Farm Development	Member
Dr. R.L. Rajput, Associate Director Research	Member
Dr. H.B.S. Bhadauria, Professor (LPM)	Member
Dr. S.S. Tomar, Associate Director Research	Member
Sh. M.R. Jatav, Registrar	Member
Sh. M. K. Sharma, Finance Comptroller	Member
Dr. H.S. Yadava, Director Research Services	Member Secretary

Editorial Board

The committee suggests the constitution of Editorial board for the proposed journal is follows;

Dr. S. K. Srivastava, Director Extension Services	Editor-in-Chief
Dr. H. S. Yadava, Director Research Services	Research Editor
Dr. Yagya Dev Mishra, Scientist	Managing Editor
	Directorate of Extension Services, RVSKVV, Gwalior
Dr. S.C. Srivastava, Technical Officer,	Assistant Managing Editor
	Directorate of Research Services, RVSKVV, Gwalior

Technical Editors

One International Soil Scientist nominated by Hon'ble Vice-Chancellor

Dr. Kul Bhusan Saxena, Principal Scientist (ICRISAT Retd.), Dubai, U.A.E.

Dr. K.H.M. Siddique, UWA Institute of Agriculture, University of Western Australia, Australia

Dr. A.K. Goel, Scientist, Crop Improvement, ICARDA, Morocco

Dr. Shibu Jose, Prof., Director of Center for Agro forestry, CAFNR, University of Missouri, .U.S.A.

Dr. Lava Kumar, Scientist (Plant Pathology) IITA, Nigeria

Dr. Mridula Billore, Professor (Plant Breeding & Genetics) & Dean, Co A, Khandwa.

Dr. M.P. Jain, Principal Scientist (Agronomy), College of Agriculture, Indore.

Dr. S.K. Verma, Professor (Soil Science), College of Agriculture, Gwalior.

Dr. P.P. Shastry, Professor (Plant Pathology), College of Agriculture, Khandwa.

Dr. Amit Chatterjee, Professor (Agricultural Extension), RVSKVV, Gwalior.

Dr. D.H. Rahade, Principal Scientist (Agril; Engineering), College of Agriculture, Indore.

Dr. Sandeep Sharma, Senior Scientist (Entomology), College of Agriculture, Sehore.

Dr. I.S. Naruka, Senior Scientist (Horticulture) & Deputy Directorate Research, Gwalior.

Guidelines for Publication

- The Green Agricultural Research Journal (GARJ) will be the official publication RVSKVV, Gwalior. The journal will be published from the infrastructure and financial support from the university. It will be managed by the Directorate of Research Services under the guidance of Advisory Board.
- Initially the journal will be published biannually (twice in a year) which will be increased quarterly in due course of time.
- The journal will follow the pattern of '**Agricultural Research**' an International Journal published from NAAS, New Delhi for publication of its manuscript.
- The Advisory and Editorial Committees will explore the possibilities of publishing it online with limited number of hardcopies.
- The Advisory Committee will further explore the possibilities of outsourcing the publication of the journal to some publisher of international repute. The modalities for which can be decided by the Advisory Board later on, after mutual consultation with the publisher.
- The Advisory Committee of the journal may consider the invited review/research papers from eminent scientists for publication in first/maiden issue of the journal to get it published on the Foundation Day of the University. In subsequent issues, the journal will publish one review article (invited) in every issue.
- The subscription/paper reprint/advertisement, tariff for the proposed journal will be decided by the Advisory Board in its subsequent-meetings.

Registrar



कार्यालय कुलसचिव,
राजमाता विजयाराजे सिंधिया कृषि विश्वविद्यालय,
ग्वालियर (म.प्र.)

Ph- : 0751-2970519 (0)

E-mail- registrar@rvskvv.net

कुलसचिव

क्र./कृ.स./स्था./अधि./2024-25/1192


दिनांक: 22-07-2024

अधिसूचना

विश्वविद्यालय प्रमंडल की 52वीं बैठक दिनांक 10.06.2024 के पद क्रमांक 05 में लिये गये निर्णयानुसार वैज्ञानिकों/शिक्षकों/तकनीकी अधिकारियों के सेवानिवृत्ति पश्चात विश्वविद्यालय अंतर्गत संविदा पर रखने हेतु संलग्न दिशा-निर्देशों एवं शर्तों का अनुमोदन किया गया।

(संलग्न: दिशा-निर्देश एवं शर्तें, कुल पृष्ठ 04)

(माननीय कुलपतिजी द्वारा अनुमोदित)


कुलसचिव
दिनांक: 22-07-2024

पृष्ठा. क्र./ स्था./अधि./2024-25/1193

प्रतिलिपि – सूचनार्थ एवं आवश्यक कार्यवाही हेतु—

1. अधिष्ठाता कृषि संकाय, रा.वि.सि.कृ.वि.वि. ग्वालियर।
2. निदेशक शिक्षण/विस्तार/अनुसंधान सेवाएं, रा.वि.सि.कृ.वि.वि. ग्वालियर।
3. अधिष्ठाता, कृषि/उद्यानिकी महाविद्यालय, ग्वालियर, इंदौर, सिहोर, खंडवा, मंदसौर
4. सह संचालक अनुसंधान, समस्त क्षेत्रीय/आंचलिक अनुसंधान केन्द्र, रा.वि.सि.कृ.वि.वि।
5. वरिष्ठ वैज्ञानिक एवं प्रमुख समस्त कृषि विज्ञान केन्द्र, रा.वि.सि.कृ.वि.वि।
6. उप कुलसचिव (स्था./शैक्ष.), रा.वि.सि.कृ.वि.वि., ग्वालियर।
7. पोर्टल प्रभारी, रा.वि.सि.कृ.वि.वि., ग्वालियर की ओर वि.वि. पोर्टल पर अपलोड कराने हेतु।
8. निज सचिव, माननीय कुलपतिजी, रा.वि.सि.कृ.वि.वि., ग्वालियर।


कुलसचिव

वैज्ञानिकों/शिक्षकों/तकनीकी अधिकारियों के सेवानिवृत्त होने के पश्चात
विश्वविद्यालय में संविदा पर रखने हेतु दिशा-निर्देश एवं शर्तें—

1. संविदा नियुक्ति की मूल नीति—

ऐसे प्रकरणों में जहां संबंधित अधिकारी/कर्मचारी का संबंधित पद पर बने रहना तात्कालिक हित में हो अथवा व्यक्ति द्वारा किया जा रहा कार्य ऐसे स्वरूप का हो कि फिलहाल उस कार्य को करने के लिए विभाग के पास कोई अन्य तात्कालिक विकल्प उपलब्ध न हो, उस स्थिति में संविदा नियुक्ति की जा सकती है। सेवानिवृत्ति पश्चात शासकीय सेवकों को अत्यंत आपवादिक स्थिति में ही संविदा पर रखा जाना चाहिए, जिसका विनिश्चय एकमात्र लोकहित के संदर्भ में ही किया जाए।

2. संविदा नियुक्ति के लिए मापदण्ड—

शासन के पत्र क्र./सी-3-12/2011/3/एक दि. 03.09.2011 के अनुसार ही सेवानिवृत्त शासकीय सेवकों को आवश्यकतानुसार कार्य पर रखने हेतु निम्न मापदण्ड अपनाये जाये।

- संबंधित अधिकारी/कर्मचारी का गोपनीय चरित्रावली 05 वर्ष का अभिलेख समग्र रूप से "बहुत अच्छा" श्रेणी या उससे उच्च कोटि का हो,
- पिछले 10 वर्षों के दौरान संबंधित अधिकारी/कर्मचारी को कोई भी दण्ड न दिया गया हो, इस आशय का प्रमाण पत्र विश्वविद्यालय द्वारा तैयार प्रपत्र में दिया जावेगा।
- संबंधित अधिकारी/कर्मचारी की निष्ठा के बारे में उसके सेवाकाल में किसी भी समय कोई संदेह या आक्षेप न किया गया हो और सामान्यतः ईमानदारी और दक्षता के बारे में उसकी ख्याति अच्छी रही हो।
- संबंधित अधिकारी/कर्मचारी का स्वास्थ्य अच्छी स्थिति में हो, जिसका प्रमाण पत्र विश्वविद्यालय द्वारा तैयार प्रपत्र में चिकित्सा अधिकारी/मेडिकल बोर्ड द्वारा प्रमाणित किया जावेगा।

3. संबंधित अधिकारी/कर्मचारी की आयु

शासन के पत्र क्र./सी-3-12/2011/3/एक दि. 03.09.2011 के अनुसार सेवानिवृत्त अधिकारी/कर्मचारी की संविदा नियुक्ति हेतु आयु निर्धारित की गई है। विश्वविद्यालय हेतु आयु के मापदण्ड निम्नानुसार रखे जाना प्रस्तावित हैं:



(अ) 62 वर्ष अधिवार्षिकी आयु वाले अधिकारी/कर्मचारी –

अधिवार्षिकी आयु से अधिकतम 05 वर्ष अर्थात् 67 वर्ष की आयु तक संविदा नियुक्ति विभिन्न शर्तों के अधीन की जा सकेगी।

(ब) 65 वर्ष अधिवार्षिकी आयु वाले अधिकारी/कर्मचारी –

अधिवार्षिकी आयु से अधिकतम 05 वर्ष अर्थात् 70 वर्ष की आयु तक संविदा नियुक्ति विभिन्न शर्तों के अधीन की जा सकेगी।

4. संविदा नियुक्ति की प्रक्रिया –

- इसके लिए आईसीएआर व अन्य वि.वि. के वेबसाइट पर विज्ञापन देने के साथ उन संस्थाओं को नोटिस बोर्ड पर चस्पा करने हेतु पत्र प्रेषित किये जाये, साथ ही सर्व कमेटी द्वारा भी पात्र नाम सुझाये जा सकते हैं। चूंकि कार्य अनुभव के आधार पर सेवानिवृत्त अधिकारी/कर्मचारी को रखना है अतः संबंधित अधिकारी/कर्मचारी को भी आवेदन भेजने हेतु लिखा जा सकता है।
- सेवानिवृत्त शासकीय सेवक को संविदा नियुक्ति देने का प्रस्ताव (पूर्ण जानकारी के साथ-साथ इस बात का उल्लेख करते हुए कि संबंधित अधिकारी का विकल्प ढूंढने के हर संभव प्रयास किए गये किन्तु उपयुक्त विकल्प उपलब्ध न हो पाने के कारण इनकी संविदा नियुक्ति का प्रस्ताव है) संबंधित शासकीय सेवक के गोपनीय प्रतिवेदन एवं संपत्ति विवरण सहित समिति को भेजा जायेगा।
- इस प्रकार के प्रस्तावों का परीक्षण छानबीन समिति द्वारा कराया जाये, जिसकी अनुसंसा पर आगामी कार्यवाही की जायेगी। इस प्रकार के संविदा नियुक्ति के मामलों की छानबीन निम्नानुसार गठित समिति द्वारा की जा सकेगी—
 - मान. कुलपति महोदय अथवा उनके द्वारा नामित अधिष्ठाता कृषि संकाय/निदेशक – अध्यक्ष
 - कोई अधिष्ठाता (माननीय कुलपति महोदय द्वारा नामित) –सदस्य
 - लेखा नियंत्रक– सदस्य
 - बाह्य विषय विशेषज्ञ (माननीय कुलपति महोदय द्वारा नामित)– सदस्य
 - कुलसचिव अथवा उनके द्वारा नामित– सदस्य सचिव
- समिति संविदा नियुक्ति के मामलों को उनके कारण और नियुक्ति की अवधि दर्शाते हुए नियुक्ति की अनुसंशा प्रशासकीय अनुमोदन हेतु माननीय कुलपति महोदय को प्रस्तुत करेगी। जिसके आधार पर उनके द्वारा नियुक्ति की अनुमति प्रदान की जाएगी और कुलसचिव द्वारा इस प्रकार की नियुक्ति की जावेगी।



5. संविदा नियुक्ति हेतु मानदेय –

सामान्य प्रशासन विभाग, भोपाल के पत्र.क्र. 5-1/2017/एक/3 भोपाल, दिनांक 06.10.2017 के नियम 12 (2) के अनुसार सेवानिवृत्ति के समय वेतन संरचना में देय मूल वेतन तथा देय मंहगाई भत्ता में से देय पेंशन एवं उसमें देय मंहगाई राहत घटाने के पश्चात् भुगतान योग्य एकमुश्त राशि संविदा मानदेय होगा।

जिन विश्वविद्यालयों/संस्थाओं में छठवें वेतनमान के आधार पर पेंशन का भुगतान किया जा रहा है, उन विश्वविद्यालय/संस्थाओं से सेवानिवृत्त कर्मियों को संविदाकर्मी नियुक्त होने पर सेवानिवृत्ति के समय छठवें समयमान के आधार पर देय अंतिम वेतन प्रमाणपत्र (काल्पनिक) में अंकित मूल वेतन में से देय पेंशन प्रमाण पत्र में अंकित मूल पेंशन घटाने पश्चात् भुगतान योग्य एकमुश्त राशि संविदा मानदेय होगा।

6. संविदा नियुक्ति हेतु सामान्य शर्तें—

संविदा नियुक्ति हेतु सामान्य शर्तें इस प्रकार निर्धारित की जा सकती हैं –

- संविदा पर नियुक्त व्यक्तियों पर मध्यप्रदेश सिविल सेवा (आचरण) नियम 1965 लागू होंगे।
- संविदा नियुक्ति एक बार में एक वर्ष से अधिक के लिए नहीं दी जायेगी। कार्य संतोषजनक होने पर नियंत्रक अधिकारी की अनुशंसा उपरांत आगामी एक वर्ष हेतु नियुक्ति अवधि में वृद्धि माननीय कुलपति महोदय की अनुमति से की जा सकेगी।
- सेवायें संतोषजनक न पाये जाने की दशा में नियुक्ति कभी भी समाप्त की जा सकेगी।
- संविदा पर नियुक्त सेवानिवृत्त कर्मचारी को अपने मूल विभाग की पेंशन पृथक से प्राप्त करने तथा पेंशन पर देय राहत (यदि कोई है तो) की पात्रता भी होगी।
- संविदाकर्मी को 13 आकस्मिक अवकाश (महिला कर्मी होने के दशा में 07 अतिरिक्त आकस्मिक अवकाश) एवं 03 ऐच्छिक अवकाश की पात्रता होगी।
- संविदा नियुक्ति पूर्णतः अस्थायी होगी। इसके आधार पर नियमितीकरण संबंधी कोई मांग या दावा नहीं किया जा सकेगा।
- संविदा नियुक्ति के दौरान संविदाधारी पक्ष द्वारा एक माह की पूर्व सूचना या उसके ऐवज में एक माह का वेतन देकर संविदा नियुक्ति समाप्त की जा सकेगी।
- इस संविदा के अंतर्विष्ट किसी भी बात के होते हुए भी विश्वविद्यालय के लिये विधिपूर्ण होगा कि वह इस संविदा के अस्तित्व में रहने के दौरान किसी भी समय सेवायें समाप्त कर दें।



- संविदा पर नियुक्त कर्मचारी को कदाचार या किसी आपराधिक क्रियाकलाप में संलग्न होने पर संविदा नियुक्ति समाप्त कर दी जायेगी।
- यदि संविदा अवधि में संबंधित अधिकारी/कर्मचारी के साथ कोई घटना/दुर्घटना घटित होती है तो विश्वविद्यालय द्वारा किसी भी प्रकार का वित्तीय अनुतोष देय नहीं होगा।
- संविदाकर्मी अवकाश नगदीकरण, चिकित्सा भत्ता/चिकित्सा प्रतिपूर्ति हेतु पात्र नहीं होगा।
- संविदा नियुक्ति के दौरान शासकीय आवास गृह के आवंटन/ आधिपत्य की पात्रता नहीं होगी, न ही गृह भाड़ा भत्ता देय होगा।
- संविदा नियुक्ति के समय यदि उसके नाम से शासकीय आवास आवंटित होगा या आधिपत्य में होगा तो उसे शासकीय आवास रिक्त करने का प्रमाण प्रस्तुत करने पर ही संविदा नियुक्ति पर कार्यभार ग्रहण कराया जाएगा।
- यात्रा भत्ते की पात्रता उसी प्रकार होगी जो कि सेवानिवृत्ति के तत्काल पूर्व थी।
- यदि संविदा पर नियुक्त व्यक्तियों को और अवधि के लिए संविदा नियुक्ति दिए जाने की आवश्यकता पड़े तो उनके पूर्व के संविदा नियुक्ति के कार्य स्तर आदि का मूल्यांकन किया जा सके इस उद्देश्य से संविदा पर नियुक्त अधिकारी/कर्मचारी के गोपनीय प्रतिवेदन लिखे जाना चाहिए।
- उपरोक्त बिन्दुओं के अतिरिक्त अन्य किसी भी बिन्दु पर अस्पष्टता होने पर सामान्य प्रशासन विभाग, भोपाल के पत्र क्र. सी-3-12/2011/3/एक भोपाल, दिनांक 03.09.2011, क्र. 5-1/2017/एक/3 भोपाल, दिनांक 06.10.2017, क्र. 5-1/2017/एक/3 भोपाल, दिनांक 26.05.2018 तथा अन्य संबंधित पत्रों के अनुसार निर्णय लिया जायेगा।
- किसी भी प्रकार के वाद का कार्यक्षेत्र म.प्र. उच्च न्यायालय होगा।

समिति यह भी अनुसंशा करती है कि यदि आवश्यक हो तो सेवानिवृत्त शासकीय सेवक को संविदा नियुक्ति देने के पूर्व विधिक सलाह भी ली जा सकती है।

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कुलसचिव